

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, and the March 16, 2020 action of the Office of the Attorney General suspending certain requirements of Section 551, that the Board of Directors of Hays County Water Control and Improvement District No. 2 will hold a special Board meeting at 5:45 p.m. on Thursday, March 26, 2020.

In an effort to mitigate the spread of COVID-19 and pursuant to the Proclamation dated March 13, 2020 by Governor Greg Abbott (declaring Texas to be in a State of Disaster) and associated Press Release dated March 16, 2020 from the Texas Attorney General's office (suspending certain requirements of the Texas Open Meetings Act), the District will be conducting this meeting by telephone conference. Members of the public may participate in this meeting toll-free by calling 1-888-594-6783, and entering passcode 2147455432#. Copies of Board meeting packets are available upon request to the District's attorney, Mr. Matthew Kutac at 512-615-0503 (please leave a voice message if your call is not answered immediately).

1. Hear public communications and comments (3 minutes per person; no action may be taken during public comment);
2. Hear presentation from Touchstone District Services regarding communication consulting services;
3. Review and approve Minutes of February 20, 2020 regular meeting;
4. Consideration and possible action on adoption of proposed resolution acknowledging declaration of disaster and establishing procedures for continuity of District operations and management;
5. Hear reports from WLE with respect to routine landscaping items (any necessary action to be taken under the General Manager's Report);
6. Consider and approve District Engineer's WWTP joint facility report, including but not limited to capacity related discussions, and possible action as necessary with respect to matters relating to the Kubota membrane replacement project at the WWTP, including the proposed bar screen replacement project and bid award, engineering task orders, additional items, pay estimates or change orders on existing contracts, substantial or final completion of projects, and other items included in such report;
7. Presentation of Engineer's Report with regard to general engineering matters relating to existing system engineering and system operations and design, plat approvals, utility easements, permitting matters; approve the advertisement and taking of bids for additional phases of grading, roads and utilities, contract awards related thereto and approval and ratification of pay estimates and change orders presented to the Board relating to construction of facilities; if timely, approve recommendations for final acceptance of projects, consideration of any matters relating to engineering contracts, task orders or invoice matters, update on Series 2020 Utility Bond application and timing thereof, review such other engineering matters that may come before the Board, and take all necessary actions related to such matters;
8. Hear update from current developer of lands within the District with regard to on-going development matters and take action with regard to such matters as necessary;
9. Review and approve General Manager's report regarding on-going operations activities, committee matters - parks and trails, customer care, finance, contractual and joint facilities reports, and receive updates as to operations and resident communications; conduct hearings with respect to violations of District Rules, if any, and discuss enforcement and remedial measures available to District and take necessary action with respect thereto; approve customer write-offs as necessary; consider and approve adoption of revised system and/or park rules and regulations, if necessary; take any action on needed water conservation and drought contingency measures; review any needed updates or revisions or rate adjustments to existing Service Rate Order and take action on these and other operational matters as may be necessary;
10. Consideration and possible action on matters related to park improvement projects any other park related matters (note: contract payments and related actions may be taken under the above general engineering reporting);
11. Consideration and possible action on a proposed Order Adopting Customer Communications Policy, which will include policies and procedures related to establishment and maintenance of a Facebook page to be shared by the District and Hays County WCID No. 1;
12. Consideration and possible action with respect to proposed consulting agreement with Touchstone District Services regarding communication consulting services;
13. Review and approve Financial and Bookkeeper's Report including tax collection report, investment reports, review and approval of any needed certificates of deposit, check and wire payment detail, any new accounts, or signature card updates to accounts, budget related matters, and any additional monthly financial information as may be presented and take any necessary actions;
14. Consideration and possible action with respect to selection independent firm for bookkeeping services and possible removal of such services from the scope of the existing operations and management agreement of Inframark, LLC;
15. Consideration and possible action with respect to reconciliation payment to be made from District to Hays County Water Control and Improvement District No. 1 under existing Sixth Amended and Restated Joint Facilities Agreement;
16. Review and, if timely, adopt replacement Order Adopting an Investment Policy and Appointing an Investment Officer;
17. Acknowledge receipt and conduct annual review of Arbitrage Rebate and Yield Restriction Compliance Service Program and related Rebate Summary compiled by Arbitrage Compliance Specialists, Inc.;
18. Review and discussion of March 18, 2020 Proclamation by the Governor of the State of Texas suspending certain requirements of the Elections Code and Water Code to allow political subdivisions move general and special elections to the next uniform election date, November 3, 2020, in connection with the COVID-19 disaster;
19. Consideration and possible action with respect to proposed order postponing the currently scheduled May 2, 2020 directors election to the November 3, 2020 uniform election date, confirming that candidate filings for said directors election will remain valid for the postponed election, and further confirming that the candidate filing period will not be re-opened for the November election date;

Consideration and possible action with respect to any additional orders, election agreements and other matters incidental to such order of postponement;

20. Consideration and possible action on Interlocal Cooperative Agreement for Law Enforcement Services with Hays County, Hays County Constable for Precinct 4 and Hays County WCID No. 1 including authorization of Board president to execute such agreements on terms as approved by the Board;
21. Consideration and possible action on matters related to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency ("PUA"), water rates and water conservation matters;
22. Consideration and possible action with respect to purchase of any equipment or software necessary or beneficial to the conduct of future Board meetings;
23. Consideration and possible action with respect to any additional actions to be taken in response to the COVID-19 disaster;
24. Schedule or confirm any proposed additional special board meetings or committee meeting dates;
25. Adjourn to Executive Session to consult with attorney regarding pending litigation matters, contemplated litigation matters, and other legal matters related to agenda items in accordance with Texas Government Code § 551.071;
26. If necessary, reopen meeting and take any necessary action with regard to matters discussed in Executive Session;
27. Adjournment.

Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board **generally** will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice. Any Person wishing to address the Board with respect to a **specific agenda item** will be permitted to present comments before or during the Board's consideration of the agenda item. HCWCID No. 2 3.26.20



RESOLVED this the 17th day of March, 2020.

HAYS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 2



Royce Wachsmann, President