

HCWCID NO. 2
BOARD MEETING PACKET
11-19-20

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, and the March 16, 2020 action of the Office of the Attorney General suspending certain requirements of Section 551, that the Board of Directors of Hays County Water Control and Improvement District No 2 will conduct a Regular Board meeting by Zoom audio/video conference at 5:45 p.m. on Thursday, November 19, 2020, for the purposes stated herein.

In an effort to mitigate the spread of COVID-19 and pursuant to the Proclamation dated March 13, 2020 by Governor Greg Abbott (declaring Texas to be in a State of Disaster), as subsequently extended, and associated Press Release dated March 16, 2020 from the Texas Attorney General's office (suspending certain requirements of the Texas Open Meetings Act), the District will be conducting these meetings by Zoom video conference, and members of the public will be able to join by telephonic conference. **Members of the public may join this meeting toll-free by calling 1-888-475-4499 (Meeting ID: 834 7636 1027; Passcode: 448324), and those who wish to provide public comments should send an email to commentsignup@hayswcid.org at least one hour prior to the meeting indicating their name and the item(s) upon which they would like to address the Board.** An electronic copy of the agenda packet will be provided under the agenda tab on the District's website at: <https://www.hayswcid.org/hwcid-2/documents> before the meeting is conducted.

1. Hear public communications and comments (3 minutes per person; no action may be taken during public comment);
2. Review and approve Minutes of October 15, 2020 regular meeting;
3. Review and approve Minutes of November 11, 2020 special meeting;
4. Update with regard to the status of pending reimbursements from the District's Series 2020 Unlimited Tax Utility Bonds, any further action with regard to any updates, including if timely, the approval of a Supplemental Agreed Upon Procedures Report regarding such reimbursements;
5. Review and approve Accounting Report including the review and approval of the Cash Activity Report, director and vendor payments, fund transfers, tax collections, investment reports, opening and closing of bank accounts, signature authorizations, collateral related authorizations, account related matters and Financial Statements and take necessary actions related to such matters;
6. Hear reports from WLE with respect to routine landscaping or additional landscaping projects as may be proposed (with any necessary action to be taken under the General Manager's Report);
7. Consider and approve District Engineer's WWTP joint facility report, including but not limited to capacity related discussions, and take action as necessary with respect to matters relating to the on-going bar screen replacement project at the WWTP, upgrades for EQ blowers and air diffusers, recommended actions or any additional authorizations, engineering task orders, pay estimates or change orders on existing contracts, substantial or final completion of projects, and other items included in such report;
8. Presentation of Engineer's Report with regard to general engineering matters relating to existing system operations and design, plat approvals, utility easements, permitting matters; approve the advertisement and taking of bids for additional phases of grading, roads and utilities, contract awards related thereto and approval and ratification of pay estimates and change orders presented to the Board relating to construction of facilities; if timely, approve recommendations for final acceptance of projects, consideration of any matters relating to engineering contracts, task orders or invoice matters, review any updates to irrigation water schedules and such other engineering matters that may come before the Board, and take all necessary actions related to such matters;
9. Review and approve General Manager's report regarding on-going operations activities, committee matters, parks and trails, customer care, finance, contractual and joint facilities reports, and receive updates as to operations and resident communications; conduct hearings with respect to violations of District Rules, if any, and discuss and take action on enforcement and remedial measures available to District and take necessary action with respect thereto; approve customer write-offs as necessary; consider and approve adoption of revised system and/or park rules and regulations, if necessary; take any action on needed water conservation and drought contingency measures; review any needed updates or revisions or rate adjustments to exiting Service Rate Order, and take action on these and other operational matters as may be necessary;
10. Consideration and possible action with respect to services provided by Touchstone District Services including status of website, Facebook page and other communications initiatives;
11. Initial discussion and review of a proposed policy relating to future Directors elections;
12. Consideration and possible action with respect to continued use of Belterra Centre as District meeting place, or alternatively, selection of a different meeting place for future Board meetings;
13. Consultation with attorneys regarding ongoing review of prior bookkeeper's conduct and questionable bookkeeping transactions during two most recent fiscal years and related financial matters;
14. Consideration and possible action on matters related to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency ("PUA"), water rates and water conservation matters;

- 15. Schedule or confirm any proposed additional special board meetings or committee meeting dates;
- 16. Adjourn to Executive Session to consult with attorneys regarding pending litigation matters, contemplated litigation matters, and other legal matters related to agenda items in accordance with Texas Government Code § 551.071;
- 17. If necessary, reopen meeting and take any necessary action with regard to matters discussed in Executive Session;
- 18. Adjournment.

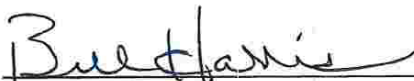
Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board **generally** will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice. Any Person wishing to address the Board with respect to a **specific agenda item** will be permitted to present comments before or during the Board’s consideration of the agenda item. HCWCID No. 2 11.19.20

EXECUTED this the 12th day of November, 2020.

HAYS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 2





Bill Harris, President

ITEM NO. 3

MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS

THE STATE OF TEXAS §

COUNTY OF HAYS §

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 §

The Board of Directors (the “Board”) of Hays County Water Control and Improvement District No. 2 (sometimes referred to herein as the “District”) met in Special Session, on the 11th day of November, 2020, at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, within the District. To mitigate the spread of COVID-19 and pursuant to the guidance provided by the Office of the Attorney General of the State of Texas, the meeting was open to the public by zoom and telephonic conference. The roll was called of the members of the Board of Directors, (herein referred to as the “Board”) to-wit:

Royce Wachsmann	President
Samantha E. Bethke	Vice President
Sean McGillicuddy	Secretary
William Carroll Kelly IV	Treasurer/Asst. Secretary
Bill Harris	Asst. Secretary

All members of the Board participated in the meeting via Zoom video with Director Wachsmann present at Belterra Centre along with Matt Kutac of the law offices of Matthew B. Kutac, PLLC. The record shall reflect that all directors voted on all matters that came before the Board. Additionally participating in the ZOOM meeting were Lynn J. Lee, director elect, Judy McAngus, paralegal with Winstead PC, Kristi Hester with Inframark, the District’s general management and operations contractor, Chris Lane of SAMCO Capital Markets, Inc., the District’s financial advisor and Lauren Barzilla with CMA Engineering (“CMA”), the District’s engineers. In addition, Vicki Hahn, paralegal with Winstead PC, joined in the meeting telephonically.

1. Mr. Kutac explained a few guidelines for the zoom/telephonic conference meeting and requested that each Board member confirm their name prior to making any motion or voting on such matters to insure that the public record of the meeting would be heard and accurately recorded. Notification to the public was given that the meeting was being recorded. The meeting was then called to order, and evidence was presented that public notice of such meeting had been given as required by law.

2. Mr. Kutac confirmed that no members of the public had submitted an email to sign up for public comment in advance of the meeting. He further called for public communications and comments from any person, including any persons tied into the meeting via audio. There were no comments.

3. Mr. Kutac noted that the main purpose of the meeting was to canvass the directors' election of November 3, 2020 and swear in the new officers. He then turned the meeting over to Ms. McAngus. She noted that the election was initially slated for May 2, 2020 but was postponed due to COVID-19 and conducted on November 3, 2020. She reviewed the official results of the election with the Board, which results are set out below, and requested the Board acknowledge of receipt of such results and their consideration of the Order Declaring Results and Canvassing Director Election.

<u>Director (name as listed on Ballot)</u>	<u>Votes</u>
Royce Wachsmann	383
Sean McGillicuddy	541
Carroll Kelly	557
Lynn J. Lee	410

Upon motion by Director Harris, seconded by Director Bethke and unanimously carried, the Board approved the Order Declaring Results and Canvassing Director Election, a copy of which is attached hereto as **EXHIBIT "A"**.

Ms. McAngus noted that following such official canvass of the election, that Director Bethke, as Vice President, was in the process of executing the three Certificates of Election for Sean McGillicuddy, Carroll Kelly and Lynn J. Lee, with Director Bethke then confirming final execution of such Certificates. Ms. McAngus also noted that, typically the Oaths of Office would be administered in person and notarized, but under the COVID 19 exceptions, it is acceptable to administer the Oath and notarize it in a virtual meeting. Ms. McAngus confirmed receipt of executed Statement of officers forms from each of the candidates and then administered the Oaths of Office simultaneously. It was noted that all newly elected directors would be participating in the remainder of the meeting along with Directors Bethke and Harris.

4. Mr. Kutac summarized the officer positions on the Board. After a discussion and upon motion by Director McGillicuddy, seconded by Director Kelly and unanimously carried, the Board approved the following slate of officers:

Bill Harris	President
Samantha E. Bethke	Vice President
Sean McGillicuddy	Secretary
William Carroll Kelly IV	Treasurer/Assistant Secretary
Lynn J. Lee	Assistant Secretary

5. Following approval of the slate of officers, the Board then turned to committee assignments. Following a discussion and upon motion by Director Kelly, seconded by Director Bethke and unanimously carried, the Board approved the following committee assignments.

Customer Care Committee:	Samantha Bethke Sean McGillicuddy Alternate: Bill Harris
Parks Committee:	Sean McGillicuddy Samantha Bethke Alternate: Lynn J. Lee
Financial Committee:	Bill Harris Lynn J. Lee Alternate: William Carroll Kelly IV
Infrastructure & Strategic Planning:	William Carroll Kelly IV Bill Harris Alternate: Sean McGillicuddy

6. Mr. Kutac confirmed that the next regular meeting of the Board is scheduled for Thursday November 19, 2020 at 5:45 p.m. He then briefly described a matter regarding misappropriation of funds by the District's prior bookkeeper and requested the Board's input as to scheduling a time to address such matter in detail. After some discussion regarding the proposed date of the Special Meeting, it was determined that the matter should be discussed in a Special Meeting on Monday or Tuesday of the following week. Mr. Kutac mentioned that Jimmy Romell of Maxwell Locke & Ritter LLP would attend the Special Meeting and that he would confirm Mr. Romell's availability. Ms. McAngus noted that she would send out a Meeting Notice to the Board once Mr. Kutac confirmed Mr. Romell's availability. *[Please note: After this meeting adjourned, Mr. Romell's availability was confirmed and it was determined that the matter would be discussed in a Special Meeting of the Board set for Monday, November 23, 2020 at 5:45 p.m.]*

7. It was determined that no Executive Session was required.

8. Director Kelly and other Board members and consultants thanked Director Wachsmann for his service on the Board. Director Wachsmann noted that he left his District issued iPad and related equipment in Kristi Hester's office at Belterra Centre.

9. There being no further business to conduct, Director McGillicuddy moved that the meeting be adjourned, which motion was seconded by Director Bethke and unanimously approved. Thereupon, the Board adjourned until further call.

APPROVED AND ADOPTED this ____ day of _____, 2020.

(DISTRICT SEAL)

Sean McGillicuddy, Secretary

ITEM NO. 5

Hays County W.C.I.D. No. 2

Accounting Report

November 19, 2020

- Review Cash Activity Report, including Receipts and Expenditures
 - ☑ Action Items:
 - Approval of director and vendor payments.
 - Approval of fund transfers.
- Review September 30, 2020 Financial Statements.

2020
Hays County W.C.I.D. No. 2

January						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
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March						
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29	30	31				

April						
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May						
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31						

June						
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28	29	30				

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30	31					

September						
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27	28	29	30			

October						
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25	26	27	28	29	30	31

November						
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29	30					

December						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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Hays County W.C.I.D. No. 2
Cash Activity Report
September 30, 2020 - November 19, 2020

				BancorpSouth
				Operating Account
Cash - Reconciled Balance as of September 30, 2020				\$ 409,180.99
Subsequent Activity Through November 19, 2020				97,826.14
Expenditures Approved October 15, 2020	#2706 - #2737		(207,405.55)	
Expenditures Approved October 15, 2020	ACH	Pedernales Electric Cooperative	(705.43)	
Deposit		Pool Deposit and Inspection Fees	15,750.00	
Deposit		Miscellaneous	111,215.25	
Deposit		Builder Fines	2,046.39	
Service Collections			178,276.83	
A T & T	ACH	Telephone - September 2020	(338.83)	
A T & T	ACH	Telephone - October 2020	(300.66)	
Pedernales Electric Cooperative, Inc.	ACH	Utilities - October 2020	(711.86)	
Subtotal - BancorpSouth Operating Account			<u>97,826.14</u>	
Expenditures to be Approved at November 19, 2020 Board Meeting				(178,045.17)
Royce L Wachsmann	5000	Director Fees	138.53	
Samantha E Bethke	5001	Director Fees	138.53	
Sean W McGillicuddy	5002	Director Fees	202.05	
William B Harris	5003	Director Fees	277.05	
William C Kelly	5004	Director Fees	277.05	
Ariel Valentin	5005	Pool Deposit Refund	1,500.00	
John & Melodie Havlick	5006	Pool Deposit Refund - 271 Seneca Dr	1,500.00	
Amegy Bank Corporate Trust	5007	Paying Agent Fee	300.00	
Andy Barrett & Associates	5008	General Legal Fees - October 2020	1,380.00	
Aquatic Features, Inc.	5009	Wet Pond Maintenance	485.75	
Badger Meter	5010	AMI Meter	600.75	
Bott & Douthitt, P.L.L.C.	5011	Accounting Fees - October 2020	3,500.00	
CMA Engineering, Inc.	5012	Engineering Fees - September 2020	4,577.28	
Inframark, LLC	5013	Operations - October 2020/Add'l Maintenance - September 2020	52,215.17	
Law Office of Matthew B Kutac, PLLC	5014	Legal Fees - October 2020	7,672.00	
Regions Bank	5015	Paying Agent Fees	806.25	
Texas Disposal Systems, Inc.	5016	Garbage Service - October 2020	21,217.95	
West Travis County PUA	5017	Purchased Water - October 2020	53,505.43	
Winstead	5018	Legal Fees - October 2020	7,208.46	
WLE, LLC.	5019	Landscape Maintenance	<u>20,542.92</u>	
Subtotal - BancorpSouth Operating Account			<u>178,045.17</u>	
Transfer Requests to be Approved November 19, 2020				(12,950.00)
Hays County WCID No. 2	5020	Transfer from BancorpSouth Operating to Manager's	<u>(12,950.00)</u>	
			<u>(12,950.00)</u>	
Projected Balance as of November 19, 2020				\$ 316,011.96

Hays County W.C.I.D. No. 2
Cash Activity Report
September 30, 2020 - November 19, 2020

				BancorpSouth
				Manager's Account
Cash - Reconciled Balance as of September 30, 2020				\$ 11,897.47
Subsequent Activity Through November 19, 2020				(9,847.58)
U S Treasury	EFTPS	Payroll Tax - October 2020	212.72	
Texas Community Propane, LTD	1215	Utilities - September 2020	91.66	
Anthony Delacruz	1216	Customer Refund	108.28	
Erica Richards	1217	Customer Refund	135.82	
Jennifer Escobar	1218	Customer Refund	76.68	
Lauren Nelson	1219	Customer Refund	144.88	
MHI Partnership.	1220	Customer Refund	90.03	
Mohamed Himedan	1221	Customer Refund	200.00	
Scott Felder Homes	1222	Customer Refund	90.00	
Shane / Aleena Beaty	1223	Customer Refund	82.79	
Stephen Driskell	1224	Customer Refund	607.37	
LCRA	1225	Raw Water Purchases - October 2020	8,007.35	
Subtotal-BancorpSouth Manager's Account			9,847.58	
Transfer Requests to be Approved November 19, 2020				12,950.00
Hays County WCID No. 2	Transfer from BancorpSouth Operating to Manager's		12,950.00	
			12,950.00	
Projected Balance as of November 19, 2020				\$ 14,999.89

Hays County W.C.I.D. No. 2

Cash/Investment Activity Report

September 30, 2020 - November 19, 2020

	Maturity Date	Interest Rates	Balance 9/30/2020	Subsequent		Subtotal 11/19/2020	Transfers to be Approved 11/19/2020		Projected Balance 11/19/2020
				Receipts	Disbursements				
General Fund -									
BancorpSouth Checking Account (Operating)	n/a	0.0000%	409,180.99	307,526.56	(387,745.59)	328,961.96	(12,950.00)	(1)	316,011.96
BancorpSouth Checking Account (Manager's)	n/a	0.0000%	11,897.47	-	(9,847.58)	2,049.89	12,950.00	(1)	14,999.89
BancorpSouth Checking Account (Park Fees)	n/a	0.0000%	404,636.13	3,000.00	-	407,636.13	-		407,636.13
TexPool - Operating Account	n/a	0.1285%	4,366,289.28	59,893.30	(50,502.76)	4,375,679.82	6,094.92	(2)	4,381,774.74
Total - General Fund			5,192,003.87	370,419.86	(448,095.93)	5,114,327.80	6,094.92		5,120,422.72
Debt Service Fund -									
BancorpSouth Debt Service Account	n/a	0.4919%	19,330.15	-	-	19,330.15			19,330.15
TexPool - Debt Service Roads Bonds Account	n/a	0.1285%	2,501.74	-	-	2,501.74	-		2,501.74
TexPool - Debt Service Account	n/a	0.1285%	1,209,206.21	-	-	1,209,206.21	-		1,209,206.21
TexPool - Tax Account	n/a	0.1285%	30,671.12	-	(5,096.75)	25,574.37	(6,094.92)	(2)	19,479.45
Total - Debt Service Fund			1,261,709.22	-	(5,096.75)	1,256,612.47	(6,094.92)		1,250,517.55
Capital Project Fund -									
TexPool - SR2020 Capital Projects	n/a	0.1285%	5,872,685.81	-	(54,796.55)	5,817,889.26	-		5,817,889.26
Total - Capital Project Fund			5,872,685.81	-	(54,796.55)	5,817,889.26	-		5,817,889.26
Total - All Funds			\$ 12,326,398.90	\$ 370,419.86	\$ (507,989.23)	\$ 12,188,829.53	\$ -		\$ 12,188,829.53

Transfer Letter Information:

⁽¹⁾ Transfer funds from BancorpSouth Operating Account to BancorpSouth Manager's Account (check #5020) : \$12,950.00

⁽²⁾ Transfer funds from TexPool Tax Account to TexPool Operating Account: \$6,094.92

HAYS COUNTY W.C.I.D. NO. 2
SCHEDULE OF TEMPORARY INVESTMENTS
JUL 1, 2020 to SEP 30, 2020

FUNDS	IDENTIFICATION	INTEREST RATE	INTEREST 7/1-9/30	BEG. BK VAL 7/1/2020	END. BK VAL 9/30/2020	BEG. MKT VAL 7/1/2020	END. MKT VAL 9/30/2020	TRADE DATE	MATURITY DATE	DAYS	GL ACCOUNT
GENERAL FUND:	<u>TexPool - Operating Account</u>										
	Texas Local Government Investment Pool	0.1333%	1,776.83	3,821,547.78	4,366,289.28	3,821,547.78	4,366,289.28				1101
TOTAL GENERAL OPERATING FUND			<u>1,776.83</u>	<u>3,821,547.78</u>	<u>4,366,289.28</u>	<u>3,821,547.78</u>	<u>4,366,289.28</u>				
DEBT SERVICE FUND:	<u>BancorpSouth - Debt Service</u>	0.4919%	20.64	9,810.76	19,330.15	9,810.76	19,330.15				1165
	<u>TexPool - Debt Service Account Roads</u>										
	Texas Local Government Investment Pool	0.1333%	56.95	185,366.68	2,501.74	185,366.68	2,501.74				
	<u>TexPool - Debt Service Investments</u>										
	Texas Local Government Investment Pool	0.1333%	1,142.00	3,175,590.89	1,209,206.21	3,175,590.89	1,209,206.21				1169
	<u>TexPool - Tax Account</u>										
	Texas Local Government Investment Pool	0.1333%	10.55	27,893.87	30,671.12	27,893.87	30,671.12				1172
TOTAL DEBT SERVICE FUND			<u>1,230.14</u>	<u>3,398,662.20</u>	<u>1,261,709.22</u>	<u>3,398,662.20</u>	<u>1,261,709.22</u>				
CAPITAL PROJECTS FUND:	<u>TexPool - SR2020 Capital Account</u>										
	Texas Local Government Investment Pool	0.1333%	196.81	-	5,872,685.81	-	5,872,685.81				1146
TOTAL CAPITAL PROJECTS FUND			<u>196.81</u>	<u>-</u>	<u>5,872,685.81</u>	<u>-</u>	<u>5,872,685.81</u>				
TOTAL ALL FUNDS			3,203.78	7,220,209.98	11,500,684.31	7,220,209.98	11,500,684.31				

This quarterly report is in full compliance with the investment strategy as established for the Public Funds Investment Act (Chapter 2459, amending Chapter 2256); and Investment Policy and Strategies set

Mandy Ball
John D.

Hays County W.C.I.D. No. 2

Accountant's Compilation Report

September 30, 2020

The District is responsible for the accompanying financial statements of the governmental activities of Hays County W.C.I.D. No. 2, as of and for the twelve months ended September 30, 2020, which collectively comprise the District's basic financial statements – governmental funds in accordance with the accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The District has omitted the management's discussion and analysis, the Statement of Net Assets, and Statement of Activities that the Governmental Accounting Standards Board required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context.

In addition, the District has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and components required by GASB 34 were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require that budgetary comparison information be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Supplementary Information

The supplementary information contained in the schedules described in the Supplementary Information Index is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

We are not independent with respect to Hays County W.C.I.D. No. 2.


BOTT & DOUTHITT, P.L.L.C.

November 13, 2020
Round Rock, TX

Hays County W.C.I.D. No. 2

Governmental Funds Balance Sheet

September 30, 2020

	Governmental Funds			Governmental Funds Total
	General Fund	Debt Service Fund	Capital Projects Fund	
Assets				
Cash and Cash Equivalents				
Cash	\$ 825,714.59	\$ 19,330.15	\$ -	\$ 845,044.74
Cash Equivalents	4,366,289.28	1,242,379.07	5,872,685.81	11,481,354.16
Receivables				
Service Accounts, net of allowance for doubtful accounts of \$ -	197,220.19	-	-	197,220.19
Accrued Service Revenue	154,430.40	-	-	154,430.40
A/R - Other	19,583.45	-	1,027.00	20,610.45
Property Taxes	9,273.73	12,608.43	-	21,882.16
Deposits Receivable	59,372.00	-	-	59,372.00
Interfund	63,744.00	-	-	63,744.00
Intergovernmental	1,868.47	-	-	1,868.47
Plan and Review Fees	24,962.30	-	-	24,962.30
Total Assets	\$ 5,722,458.41	\$ 1,274,317.65	\$ 5,873,712.81	\$12,870,488.87
Liabilities				
Accounts Payable	\$ 217,181.53	\$ -	\$ -	\$ 217,181.53
Accrued Expenses	29,639.16	-	-	29,639.16
Due to TCEQ	8,286.58	-	-	8,286.58
Customer Deposits	249,790.00	-	-	249,790.00
Unclaimed Property	486.07	-	-	486.07
Interfund Payable	-	8,947.45	54,796.55	63,744.00
Intergovernmental	50,519.85	-	-	50,519.85
Maintenance CAP	15,375.00	-	-	15,375.00
Over-Collected Property Tax	-	370.81	-	370.81
Total Liabilities	571,278.19	9,318.26	54,796.55	635,393.00
Deferred Inflows of Resources				
Property Taxes	9,273.73	12,608.43	-	21,882.16
Total Deferred Inflows of Resources	9,273.73	12,608.43	-	21,882.16
Fund Balance				
Fund Balances:				
Restricted for -				
Debt Service	-	1,252,390.96	-	1,252,390.96
Capital Projects	-	-	5,818,916.26	5,818,916.26
Unassigned	5,141,906.49	-	-	5,141,906.49
Total Fund Balances	5,141,906.49	1,252,390.96	5,818,916.26	12,213,213.71
Total Liabilities and Fund Balances	\$ 5,722,458.41	\$ 1,274,317.65	\$ 5,873,712.81	\$12,870,488.87

See Accountants' Report.

Hays County W.C.I.D. No. 2
Statement of Revenues,
Expenditures & Changes in Fund Balance-Governmental Funds
October 1, 2019 - September 30, 2020

	Governmental Funds			Governmental Funds Total
	General Fund	Debt Service Fund	Capital Projects Fund	
Revenues:				
Property taxes, including penalties	\$ 970,645.59	\$ 2,705,744.65	\$ -	\$ 3,676,390.24
Service revenues, including penalties	2,251,515.24	-	-	2,251,515.24
Tap connection fees	58,300.00	-	-	58,300.00
Inspection fees	52,339.05	-	-	52,339.05
Interest income	39,905.72	20,698.68	196.81	60,801.21
Park fees	750.00	-	-	750.00
Miscellaneous Income	335,475.64	4.03	-	335,479.67
Total Revenues	3,708,931.24	2,726,447.36	196.81	6,435,575.41
Expenditures:				
Current -				
District Facilities -				
Water Purchases	630,680.64	-	-	630,680.64
Operations - Base Fee	258,760.08	-	-	258,760.08
Maintenance - CAP	355,151.85	-	-	355,151.85
Meter Expense	5,660.82	-	-	5,660.82
Pond Maintenance	5,248.25	-	-	5,248.25
Landscape Maintenance	258,969.13	-	-	258,969.13
Landscape Maintenance - Mowing	1,800.00	-	-	1,800.00
Security Expense	13,125.00	-	-	13,125.00
Utilities	244,054.28	-	-	244,054.28
Telephone/Internet	4,938.29	-	-	4,938.29
Lab Fees	115.70	-	-	115.70
Permit Expense	1,205.40	-	-	1,205.40
Joint Facilities -				
Operations - Base Fee	340,088.18	-	-	340,088.18
Maintenance - CAP	84,566.56	-	-	84,566.56
Repairs & Maintenance - Irrigation	31,500.82	-	-	31,500.82
Security Expense	169.91	-	-	169.91
Landscape Maintenance - Mowing	19,076.92	-	-	19,076.92
Permit Fees	649.77	-	-	649.77
Utilities	38,419.56	-	-	38,419.56
Telephone/Internet	720.79	-	-	720.79
Engineering Fees	52,839.02	-	-	52,839.02
Administrative Services -				
Director Fees, including payroll taxes	21,960.62	-	-	21,960.62
Tax Appraisal/Collection Fees	6,903.47	19,246.00	-	26,149.47
Insurance	3,022.40	-	-	3,022.40
Public Notices	470.92	-	-	470.92
Election Expense	202.84	-	-	202.84
Miscellaneous Expense	4,119.26	153.14	-	4,272.40
Bond Issue Expense	-	-	346,193.55	346,193.55
Professional Fees -				
Legal Fees	150,058.69	-	-	150,058.69
Accounting Fees	18,000.00	-	-	18,000.00
Engineering Fees	50,864.16	-	-	50,864.16
Audit Fees	16,500.00	-	-	16,500.00
Debt Service				
Bond Interest	-	1,092,862.78	-	1,092,862.78
Bond Principal	-	1,605,000.00	-	1,605,000.00
Arbitrage Review Fees	-	5,050.00	-	5,050.00
Paying Agent Fees	-	2,956.48	-	2,956.48
Capital Outlay	786,605.93	-	105,912.00	892,517.93
Total Expenditures	3,406,449.26	2,725,268.40	452,105.55	6,583,823.21
Excess/(Deficiency) of Revenues over Expenditures	302,481.98	1,178.96	(451,908.74)	(148,247.80)
Other Sources (Uses)				
Bond Proceeds	-	-	6,270,000.00	6,270,000.00
Interfund Transfer	27,385.34	9,498.75	(36,884.09)	-
Total Other Sources (Uses)	27,385.34	9,498.75	6,233,115.91	6,270,000.00
Excess/(Deficiency) of Revenues and Other Sources of Expenditures and Other Uses	329,867.32	10,677.71	5,781,207.17	6,121,752.20
Fund Balance, October 1, 2019	4,812,039.17	1,241,713.25	37,709.09	6,091,461.51
Fund Balance, September 30, 2020	\$ 5,141,906.49	\$ 1,252,390.96	\$ 5,818,916.26	\$ 12,213,213.71

ITEM NO. 7

**HAYS COUNTY WCID NOS. 1 AND 2 – WWTP AND 210 REUSE IRRIGATION
ENGINEERING REPORT
FOR THE NOVEMBER 2020 BOARD MEETINGS**

AGENDA ITEM

- I. Potential action items for the meeting:
 - A. Approval of Pay Application No. 2 (\$34,650.70) – Drum Screen Replacement and Site Plan Revisions (*Report Item II.B*)
- II. Drum Screen Replacement
 - A. Construction updates
 - 1. The piers have been poured and the contractor is currently working on the pedestal foundation.
 - B. Recommend approval of Pay Application No. 2 - \$34,650.70 which can be found on the google drive
 - C. Change Order
 - 1. We are waiting on pricing options for the bar screen removal as well as fencing prices.



ITEM NO. 8

**HAYS COUNTY WCID NO. 2 - ENGINEERING REPORT
FOR THE NOVEMBER 19, 2020 BOARD MEETING**

**GENERAL DISTRICT ENGINEERING
AGENDA ITEM**

- I. Potential action items for the meeting:
 - A. Final Acceptance of Brentwood Drainage Project (*Report Item II.B*)
 - B. Approval of Pay Application No. 2 Brentwood Drainage Project (*Report Item II.C*)
 - C. Approval of Task Order 29 – HCWCID No. 2 Trail Extension \$65,000 (*Report Item IV.A*)
- II. Brentwood Drainage
 - A. The project is complete, and revegetation has been established, Inframark has been asked to remove the remaining silt fence.
 - B. Recommend Final Acceptance of Brentwood Drainage Project
 - C. Recommend Approval of Pay Application No. 2 – Final of Brentwood Drainage Project
- III. Fire Station
 - A. All public utilities have been installed; we are waiting on the results of the TV of the wastewater lines before creating punch list.
- IV. Naples Sidewalk Extension and Trail Project
 - A. Recommend Approval of Task Order 29 – HCWCID No. 2 Trail Extension Design and Permitting



ITEM NO. 9



Hays County Water Control and Improvement District No.2
General Manager Report for the month of
October 2020
Board Meeting November 19th, 2020

Reviewed By: Kristi Hester
Date: 11.17.20



Inframark LLC
 14050 Summit Drive,
 #103 Austin, TX 78728
 United States
 T: +1 512 246 0498
www.inframark.com

Current Items Requiring Board Approval

Vendor	Amount	WO#	Budget Amount	Description
S.Kanetzky Engineering LLC	\$ 135,000.00		Yes - Cap \$135,000	Upgrade EQ Blowers and Air Diffusers
Precision Pump	\$ 4,900.00		Yes - Cap Fan :0607 \$5,000	1 Spare Pump/Submersible Mixer
Austin Generator	\$ 3,500.00		Yes - Cap Fan 1109.1110 \$5,000	Repair Transfer Switch on Generator
Atlas	\$ 50,000.00		Yes - Cap \$100,000	AMI Meter Inventory
WLE	\$ 5,821.50		Yes	Majority to Sawyer Ranch - charge back

Date: 11.19.2020

Memorandum for: Board of Director's Hays WCID

From: Kristi Hester

Subject: General Manager's Executive Summary Report

Below is a summary of activities since the last board meeting:

1) Wastewater Treatment Plant

- a) All facilities are in compliance for the Month of October
- b) Clarifier and EQ Basin Rehab Underway 60% complete expect completion be end of December
- c) Blower Upgrade is underway materials have been ordered

2) Re-Use Water System - Drip System

- a) Nothing significant to report

3) Distribution System – Billing

- a) 285 AMI meters installed 52 users on portal
- b) Installed 12 AMI meters in October

4) Collection System

- a) Retesting of the 2 collection system areas noted in survey are under review

5) Drainage/Ponds

- a) Several ponds are on the schedule for cleaning in November

6) Parks – Trails

- a) Task order will be reviewed from CMA on design of possible future parks and trails

7) Construction

- a) 138 construction inspections completed in October
- b) The County will be installing signage at the round about
- c) Mail Kiosk at Mesa Verde grade work
- d) ESD water line extension update
- e) 225 Tabago Dr pool construction added a grinder station for outdoor kitchen and bathroom

8) Customer Care

- a) Facebook article on Winter Averages went out 11.4.2020
- b) Facebook article on Fall Yard Waste went out 11.9.2020
- c) Next article will be on AMI meters
- d) Clean up taking place on greenbelt next to 11389 Mesa Verde

9) Infrastructure Committee

- a) Nothing to report



Billing Summary



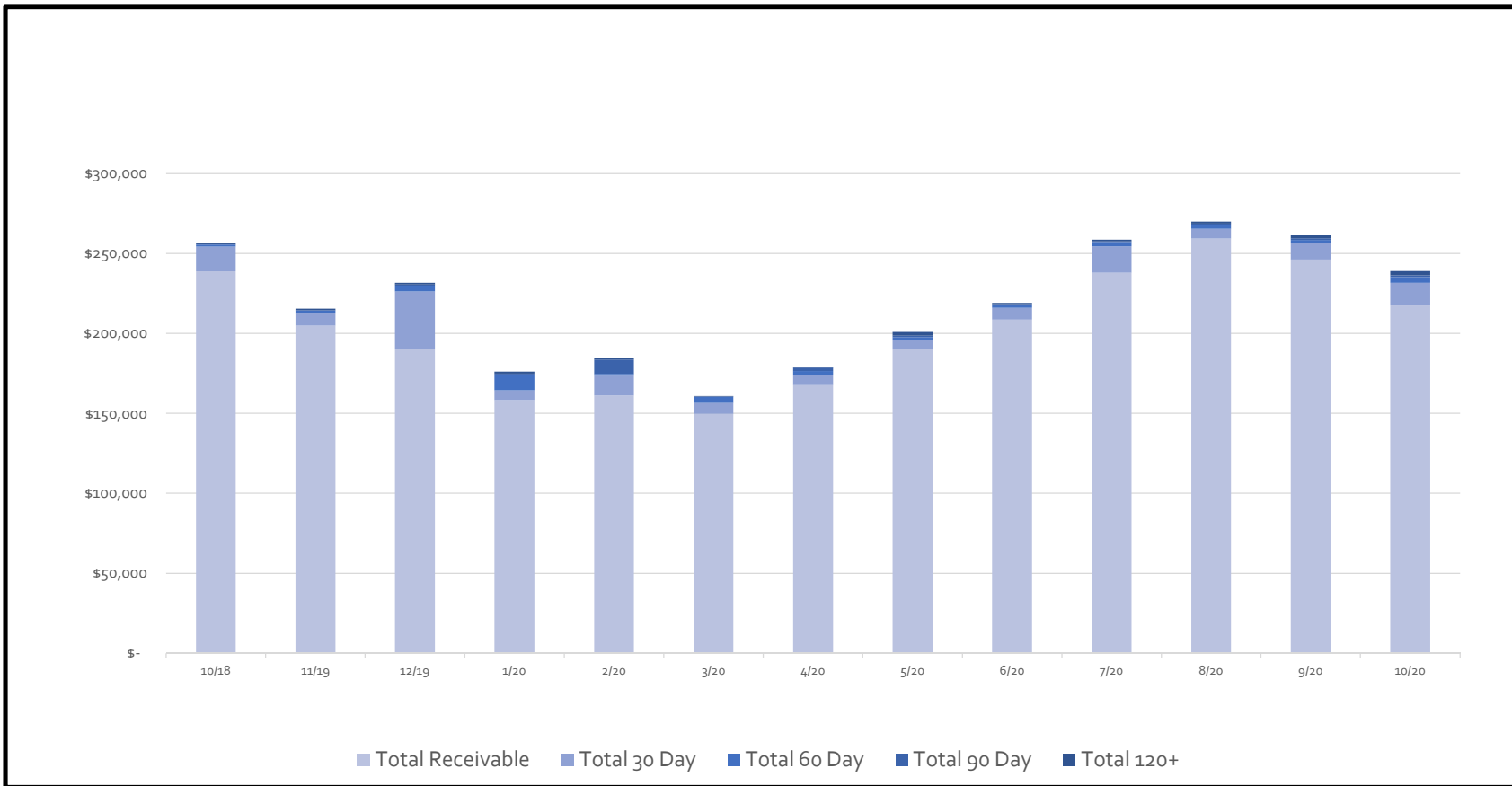
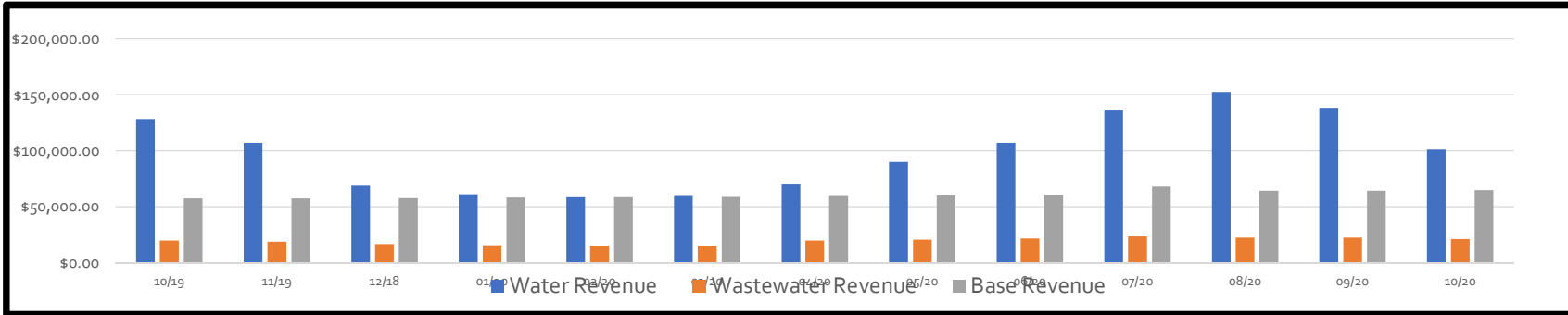
Description	Connections	
	Oct-19	Oct-20
Residential	1010	1,089
Commercial	1	2
Hydrant	-	2
Tracking	6	6
Reclaimed	-	-
Total Number of Accounts Billed	1,017	1,099
	Consumption	
Residential	17,497,000	13,890,600
Commercial	21,000	9,000
Hydrant	-	2,000
Tracking	354,000	157,000
Reclaimed	-	-
Total Gallons Consumed	17,872,000	14,058,600
	Average Consumption	
Residential	17,324	12,755
Commercial	21,000	4,500
Hydrant	-	-
Tracking	59,000	26,167
Reclaimed	-	-
Avg Water Use for Accounts Billed	17,573	12,792
Total Billed	\$ 224,938	\$ 200,472
Total Aged Receivables	\$ 10,147	\$ 16,888
Total Receivables	\$ 235,085	\$ 217,359

82

(3,813,400)

(17,726)

12 Billing Month History Revenue by Category



Date	Total Receivable	Total 30 Day	Total 60 Day	Total 90 Day	Total 120+
10/18	\$ 238,805	\$ 15,451	\$ 1,275	\$ 218	\$ 975
11/19	\$ 204,904	\$ 8,020	\$ 1,163	\$ 406	\$ 913
12/19	\$ 190,339	\$ 35,862	\$ 3,643	\$ 694	\$ 1,140
1/20	\$ 158,192	\$ 6,275	\$ 9,871	\$ 553	\$ 1,194
2/20	\$ 161,232	\$ 12,341	\$ 1,021	\$ 8,968	\$ 870
3/20	\$ 149,665	\$ 6,830	\$ 3,758	\$ 182	\$ 391
4/20	\$ 167,563	\$ 6,295	\$ 2,565	\$ 2,219	\$ 278
5/20	\$ 189,953	\$ 5,821	\$ 1,771	\$ 979	\$ 2,282
6/20	\$ 208,668	\$ 7,300	\$ 1,777	\$ 622	\$ 612
7/20	\$ 237,882	\$ 16,492	\$ 2,776	\$ 411	\$ 931
8/20	\$ 259,276	\$ 6,167	\$ 2,451	\$ 789	\$ 1,277
9/20	\$ 246,102	\$ 10,393	\$ 1,864	\$ 1,144	\$ 1,750
10/20	\$ 217,359	\$ 14,243	\$ 3,614	\$ 1,110	\$ 2,590

Board Consideration to Write Off	\$0.00
Board Consideration Collections	\$0.00
Delinquent Letter Mailed	40
Delinquent Tags Hung	N/A
Disconnects for Non Payment	N/A

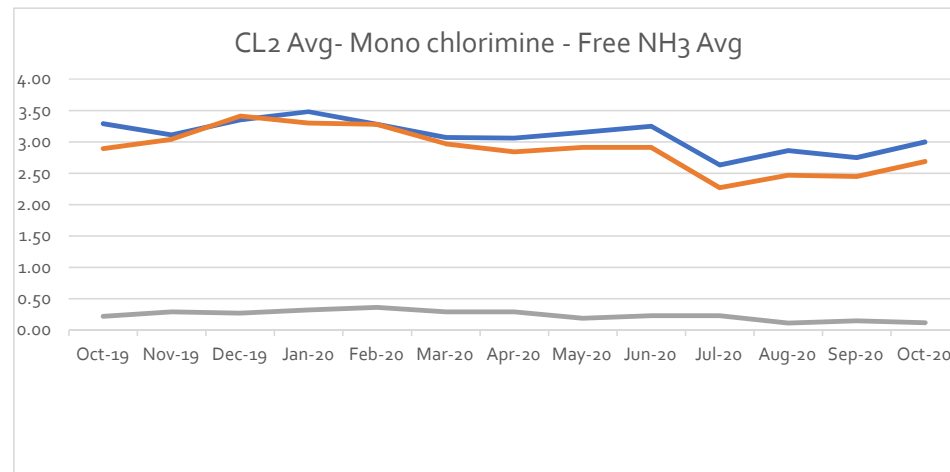
Water Quality Report -Disinfection Monitoring

Current Annual Avg

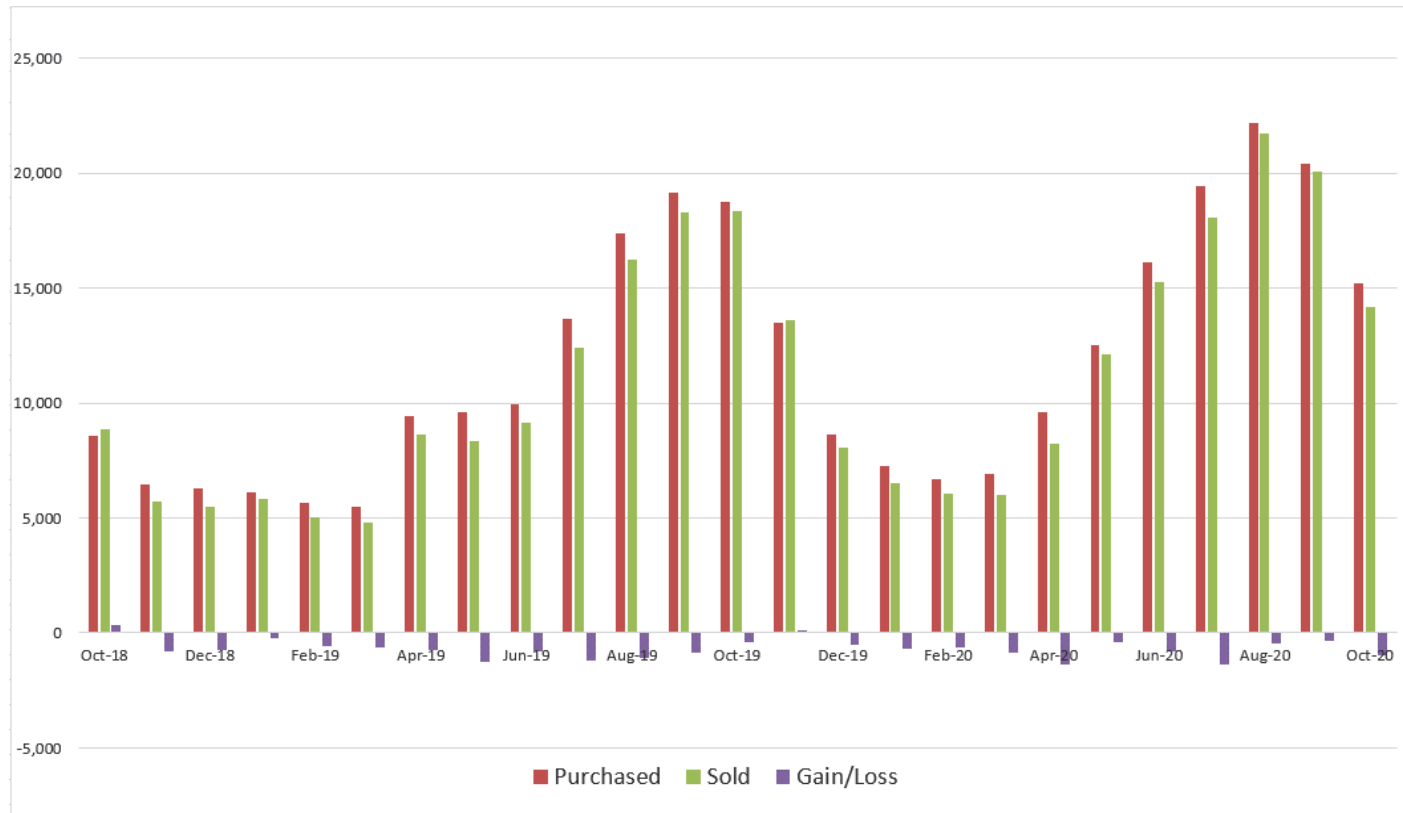
3.1

State Requirements Must Be Above .50

Date	CL ₂ Avg	Mono	NH ₃
Oct-19	3.29	2.89	0.22
Nov-19	3.11	3.04	0.29
Dec-19	3.35	3.41	0.27
Jan-20	3.48	3.30	0.32
Feb-20	3.28	3.28	0.36
Mar-20	3.07	2.97	0.29
Apr-20	3.06	2.84	0.29
May-20	3.15	2.91	0.19
Jun-20	3.25	2.91	0.23
Jul-20	2.63	2.27	0.23
Aug-20	2.86	2.47	0.11
Sep-20	2.75	2.45	0.15
Oct-20	3.00	2.69	0.12

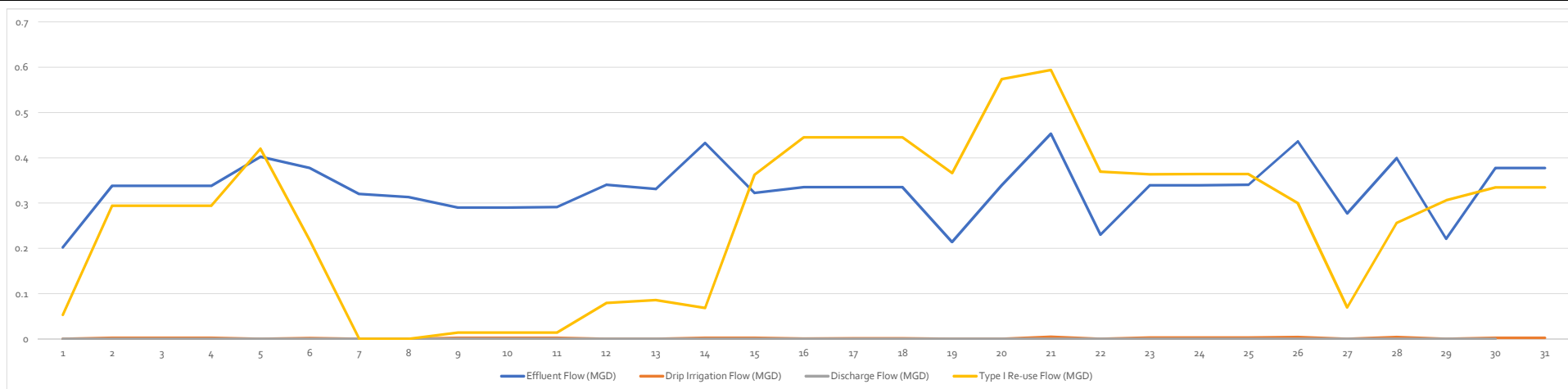


Water Accountability Report



Month	Read Date	Number of Connections	Purchased (1000)	Sold (1000)	Flushing	Gal.s Loss (-)	Accounted For %	Annual Running Avg
October 18	10/9/2018	899	8,546	8,844	42	340	104%	93%
November 18	11/7/2018	905	6,480	5,691	10	(779)	88%	93%
December 18	12/5/2018	919	6,285	5,510	5	(770)	88%	94%
January 19	1/7/2019	924	6,105	5,840	30	(235)	96%	95%
February 19	2/7/2019	932	5,661	5,053	12	(596)	89%	89%
March 19	3/7/2019	949	5,464	4,805	15	(644)	88%	93%
April 19	4/8/2019	956	9,444	8,649	25	(770)	92%	93%
May 19	5/8/2019	966	9,617	8,318	25	(1,279)	87%	93%
June 19	6/6/2019	979	9,953	9,126	18	(810)	92%	92%
July 19	7/8/2019	987	13,637	12,423	20	(1,195)	91%	93%
August 19	8/7/2019	988	17,403	16,259	10	(1,119)	93%	93%
September 19	9/5/2019	1010	19,146	18,266	10	(871)	95%	93%
October 19	10/8/2019	1017	18,769	18,350	21	(399)	98%	94%
November 19	11/7/2019	1018	13,489	13,586	27	124	101%	94%
December 19	12/9/2019	1028	8,620	8,059	24	(537)	94%	94%
January 20	1/8/2020	1034	7,238	6,510	40	(688)	91%	93%
February 20	2/6/2020	1043	6,680	6,040	19	(622)	91%	93%
March 20	3/6/2020	1045	6,940	6,019	32	(889)	87%	93%
April 20	4/9/2020	1061	9,619	8,223	30	(1,365)	86%	93%
May 20	5/8/2020	1071	12,534	12,127	1	(406)	97%	93%
June 20	6/10/2020	1075	16,098	15,240	36	(822)	95%	94%
July 20	7/10/2020	1082	19,435	18,047	6	(1,383)	93%	94%
August 20	8/10/2020	1085	22,174	21,711	23	(440)	98%	94%
September 20	9/10/2020	1089	20,394	20,064	5	(325)	98%	95%
October 20	10/9/2020	1099	15,182	14,165	19	(998)	93%	95%

Wastewater Flows for the Month of October



Wastewater Treatment Permit Summary - Month of October

		DISCHARGE	RE-USE	DRIP FIELD	ACTUAL	COMPLIANT	PERCENT
Avg. Treated Flow	MGD	0.5			0.331	Yes	66.2%
Avg. Discharge Flow	MGD	0.35			0.000	Yes	0.0%
Avg. Drip Field Flow	MGD	0.15			0.002	Yes	1.3%
Avg. Re-Use Flow	MGD	0.35			0.262	N/A	74.9%
Avg. Other Flow					0.067	N/A	
Avg. cBOD	mg/L	5	5	20	1.0	Yes	
Avg. TSS	mg/L	5		20	1.0	Yes	
Avg. Ammonia Nitrogen NH ₃	mg/L	2			1.44	Yes	
Avg. Total Nitrogen T-Nit	mg/L	6			4.40	Yes	
E. coli Bacteria	CFU	126	20	126	1.0	Yes	
Avg. Turbidity	NTU		3		0.18	Yes	
MIN. PH	STD UNITS	6.0			7.38	Yes	
MAX. PH	STD UNITS	9.0			7.44	Yes	

Hays County WCID Wastewater Flow Historical

Date	Connections			Total Flows	Average	Avg Flow Per Connection	WWTP Capacity %	Drip Irrigation Flow	Type I Re-use Flow
	Hays 1	Hays 2	TOTAL						
Oct-20	981	1099	2080	10,271,000	331,000	159	66%	48,000	8,136,000
Sep-20	982	1089	2071	10,058,000	335,000	162	67%	28,000	11,066,000
Aug-20	978	1085	2063	10,091,000	326,000	158	65%	5,000	9,562,000
Jul-20	978	1082	2060	9,901,000	319,000	155	64%	11,000	10,569,000
Jun-20	979	1075	2054	9,605,000	320,000	156	64%	8,000	7,760,000
May-20	972	1071	2043	9,988,000	322,000	158	64%	20,000	10,087,000
Apr-20	966	1061	2027	9,817,000	327,000	161	65%	22,000	8,738,000
Mar-20	957	1045	2002	9,703,000	313,000	156	63%	78,000	9,128,000
Feb-20	955	1043	1998	8,823,000	304,000	152	61%	51,000	8,265,000
Jan-20	954	1034	1988	9,365,000	302,000	152	60%	10,000	9,273,000
TOTALS				97,622,000	319,900.00	157	64%	281,000	92,584,000
Dec-19	948	1028	1976	9,439,000	304,000	154	61%	24,000	8,890,000
Nov-19	947	1018	1965	8,684,000	289,000	147	58%	3,000	9,070,000
Oct-19	945	1017	1962	9,277,000	299,000	152	60%	20,000	9,445,000
Sep-19	933	1010	1943	8,923,000	297,000	153	59%	29,000	6,559,000
Aug-19	932	988	1920	8,986,000	290,000	151	58%	15,000	10,549,000
Jul-19	932	187	1119	8,626,000	278,000	248	56%	34,000	7,416,000
Jun-19	925	979	1904	8,511,000	284,000	149	57%	102,000	8,398,000
May-19	921	966	1887	10,701,000	345,000	183	69%	4,439,000	5,459,000
Apr-19	921	956	1877	9,181,000	306,000	163	61%	2,865,000	5,862,000
Mar-19	921	949	1870	8,817,000	284,000	152	57%	3,263,000	4,006,000
Feb-19	921	932	1853	8,254,000	295,000	159	59%	4,050,000	3,473,000
Jan-19	919	924	1843	9,880,000	319,000	173	64%	4,546,000	6,038,000
TOTALS				109,279,000	299,167	165	60%	19,390,000	85,165,000
Dec-18	912	913	1825	9,747,000	314,000	172	63%	3,670,000	3,797,000
Nov-18	911	905	1816	8,781,000	293,000	161	59%	2,254,000	5,501,000
Oct-18	906	899	1805	9,892,000	319,000	177	64%	225,000	7,596,000
Sep-18	905	892	1797	9,120,000	372,000	207	74%	24,000	8,032,000
Aug-18	904	887	1791	8,031,000	259,000	145	52%	9,000	7,442,000
Jul-18	900	879	1779	8,090,000	261,000	147	52%	4,000	7,546,000
Jun-18	898	869	1767	8,059,000	269,000	152	54%	29,000	8,928,000
May-18	898	862	1760	8,511,000	275,000	156	55%	1,710,000	6,429,000
Apr-18	887	842	1729	7,902,000	263,000	152	53%	1,136,000	4,447,000
Mar-18	885	832	1717	8,172,000	264,000	154	53%	3,975,000	3,437,000
Feb-18	884	826	1710	7,151,000	255,000	149	51%	2,027,000	4,439,000
Jan-18	870	821	1691	7,855,000	253,000	150	51%	2,597,000	3,936,000
TOTALS				101,311,000	283,083	160	57%	17,660,000	71,530,000