

**HCWCID NO. 2**  
**BOARD MEETING PACKET**

**2-18-21**

## HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, and the March 16, 2020 action of the Office of the Attorney General suspending certain requirements of Section 551, that the Board of Directors of Hays County Water Control and Improvement District No 2 will conduct a Regular Board meeting by Zoom audio/video conference at 5:45 p.m. on Thursday, February 18, 2021, for the purposes stated herein.

In an effort to mitigate the spread of COVID-19 and pursuant to the Proclamation dated March 13, 2020 by Governor Greg Abbott (declaring Texas to be in a State of Disaster), as subsequently extended, and associated Press Release dated March 16, 2020 from the Texas Attorney General's office (suspending certain requirements of the Texas Open Meetings Act), the District will be conducting these meetings by Zoom video conference, and members of the public will be able to join by telephonic conference. **Members of the public may join this meeting toll-free by calling 888 475 4499 or 877 853 5257 (Meeting ID: 810 0253 9353; Passcode: 434040), and those who wish to provide public comments should send an email to [commentssignup@hayswcid.org](mailto:commentssignup@hayswcid.org) at least one hour prior to the meeting indicating their name and the item(s) upon which they would like to address the Board.** An electronic copy of the agenda packet will be provided under the agenda tab on the District's website at: <https://www.hayswcid.org/hwcid-2/documents> before the meeting is conducted.

1. Hear public communications and comments (3 minutes per person; no action may be taken during public comment);
2. Review and approve Minutes of January 21, 2021 regular meeting;
3. Review and approve Minutes of February 4, 2021 special meeting;
4. Acknowledgment of release of remaining proceeds of Series 2020 Utility Bond Issue.
5. Review and approve Accounting Report including the review and approval of the Cash Activity Report, director and vendor payments, fund transfers, tax collections, investment reports, opening and closing of bank accounts, signature authorizations, collateral related authorizations, account related matters and Financial Statements and take necessary actions related to such matters;
6. Hear reports from WLE with respect to routine landscaping or additional landscaping projects as may be proposed (with any necessary action to be taken under the General Manager's Report);
7. Consider and approve District Engineer's WWTP joint facility report and take action as necessary with respect to matters relating to the on-going bar screen replacement project at the WWTP, upgrades for EQ blowers and air diffusers, recommended actions or any additional authorizations, engineering task orders, pay estimates or change orders on existing contracts, substantial or final completion of projects, and other items included in such report;
8. Presentation of Engineer's Report with regard to general engineering matters relating to existing system operations and design, plat approvals, utility easements, permitting matters; approve the advertisement and taking of bids for additional phases of grading, roads and utilities, contract awards related thereto and approval and ratification of pay estimates and change orders presented to the Board relating to construction of facilities; if timely, approve recommendations for final acceptance of projects, consideration of any matters relating to engineering contracts, task orders or invoice matters, review any updates to irrigation water schedules and such other engineering matters that may come before the Board, and take all necessary actions related to such matters;
9. Review and approve General Manager's report regarding on-going operations activities, committee matters, parks and trails, landscaping related services, customer care, finance, contractual and joint facilities reports, and receive updates as to operations and resident communications; conduct hearings with respect to violations of District Rules, if any, and discuss and take action on enforcement and remedial measures available to District and take necessary action with respect thereto; approve customer write-offs as necessary; consider and approve adoption of revised system and/or park rules and regulations, if necessary; take any action on needed water conservation and drought contingency measures; review any needed updates or revisions or rate adjustments to existing Service Rate Order, and take action on these and other operational matters as may be necessary;
10. Update regarding status of possible action with respect to services provided by Touchstone District Services including status of website, Facebook page and other communications initiatives;
11. Consideration and possible action regarding proposed conditional release of liability in favor of Inframark, LLC with respect to Inframark employee misappropriation of funds (to be effective only upon receipt of related payment from Inframark, LLC);
12. Discuss utilization of alternative meeting locations, and if timely, reestablish regular meeting location, time and day of the month and consider and adopt an Amended Order Designating Offices Outside the District and authorize publication of related notice with regard to such out of District offices;
13. Consideration and possible action on matters related to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency ("PUA"), water rates and water conservation matters;
14. Schedule or confirm any proposed additional special board meetings or committee meeting dates;

15. Adjourn to Executive Session to consult with attorneys regarding pending litigation matters, contemplated litigation matters, and other legal matters related to agenda items in accordance with Texas Government Code § 551.071;
16. If necessary, reopen meeting and take any necessary action with regard to matters discussed in Executive Session;
17. Adjournment.

Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board generally will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice. Any Person wishing to address the Board with respect to a specific agenda item will be permitted to present comments before or during the Board's consideration of the agenda item. HCWCID No. 2 21821

EXECUTED this the 11th day of February, 2021.

**HAYS COUNTY WATER CONTROL AND  
IMPROVEMENT DISTRICT NO. 2**



  
Bill Harris, President



## SUPPLEMENTAL NOTICE

### HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 AND TO ALL OTHER INTERESTED PERSONS:

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**In addition to the items listed on the previously posted Notice for the above-referenced meeting date, the following item will be considered:**

1. Discussion and possible action regarding proposed digital sign at Belterra Centre that is currently being considered by Hays County WCID No. 1.

**EXECUTED this the 12th day of February, 2021.**

**HAYS COUNTY WATER CONTROL AND  
IMPROVEMENT DISTRICT NO. 2**



  
Bill Harris, President

## **Hays County W.C.I.D. No. 2**

### **Accounting Report**

**February 18, 2021**

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- Review Cash Activity Report, including Receipts and Expenditures
  - ☑ Action Items:
    - Approval of director and vendor payments.
    - Approval of fund transfers.
    - Approval of bond payments.
- Review December 31, 2020 Financial Statements.

**Hays County W.C.I.D. No. 2**  
**Cash Activity Report**  
**December 31, 2020 - February 18, 2021**

		<b>BancorpSouth</b>
		<b>Operating Account</b>
<b>Cash - Reconciled Balance as of December 31, 2020</b>		<b>\$ 629,766.52</b>
<b>Subsequent Activity Through February 18, 2021</b>		<b>(275,469.86)</b>
Expenditures Approved January 21, 2021	#5044 - #5068	(611,625.55)
Expenditures Approved January 21, 2021	ACH A T & T	(300.27)
Expenditures Approved January 21, 2021	ACH Pedemales Electric Cooperative	(734.25)
Transfer Approved January 21, 2021	Transfer from TexPool Operating to BancorpSouth Operating	100,000.00
Deposit	Pool Deposit and Inspection Fees	56,742.00
Deposit	Builder Fines	5,629.85
A T & T	ACH Telephone - January 2021	(300.93)
Service Collections		175,119.29
	Subtotal - BancorpSouth Operating Account	(275,469.86)
<b>Expenditures to be Approved at February 18, 2021 Board Meeting</b>		<b>(189,031.53)</b>
Lynn J. Lee	5069 Director Fees	138.53
Samantha E Bethke	5070 Director Fees	277.05
William B Harris, III	5071 Director Fees	138.53
William C Kelly	5072 Director Fees	138.53
Sean W McGillicuddy	5073 Director Fees	303.08
Aaron Richardson	5074 Pool Deposit Refund	1,500.00
David Alley	5075 Pool Deposit Refund	1,500.00
David Owen	5076 Pool Deposit Refund	2,465.00
James Campbell & Laura McGoe	5077 Pool Deposit Refund	1,500.00
Joe and Kelly Thompson	5078 Pool Deposit Refund	1,500.00
Nicole Knapp	5079 Pool Deposit Refund	1,750.00
Pool Pros Custom Pools & Spas, Inc.	5080 Pool Deposit Refund	3,000.00
Andy Barrett & Associates	5081 Legal Fees - February 2021	1,380.00
Aquatic Features, Inc.	5082 Wet Pond Maintenance	572.00
Badger Meter	5083 AMI Meter	600.75
Bank of Texas	5084 Paying Agent Fees	150.00
Bott & Douthitt, P.L.L.C.	5085 Accounting Fees/Annual Report - January 2021	4,250.00
CMA Engineering, Inc.	5086 Engineering Fees - December 2020	4,994.64
Inframark, LLC	5087 Operations - January 2021/Addt'l Maintenance - December 2020	47,346.47
Law Office of Matthew B Kutac, PLLC	5088 Legal Fees - January 2021	5,880.00
LCRA	5089 Raw Water Purchases - January 2021	6,646.46
Maxwell Locke & Ritter	5090 Audit Fees and SR2020 Supplemental AUP Report	17,500.00
Texas Disposal Systems, Inc.	5091 Garbage Service - January 2021	21,486.99
West Travis County PUA	5092 Purchased Water - January 2021	37,980.58
WLE, LLC.	5093 Landscape Maintenance	26,032.92
	Subtotal - BancorpSouth Operating Account	189,031.53
<b>Projected Balance as of February 18, 2021</b>		<b>\$ 165,265.13</b>

**Hays County W.C.I.D. No. 2**  
**Cash Activity Report**  
**December 31, 2020 - February 18, 2021**

		<b>BancorpSouth</b>
		<b>Manager's</b>
		<b>Account</b>
<b>Cash - Reconciled Balance as of December 31, 2020</b>		<b>\$ 25,930.49</b>
<b>Subsequent Activity Through February 18, 2021</b>		<b>(3,781.15)</b>
Transfer Approved January 21, 2021	Transfer from BancorpSouth Operating to Manager's	7,000.00
Expenditures Approved January 21, 2021	#10017 - #10018	(7,341.47)
Expenditures Approved January 21, 2021	EFTPS - Payroll Tax - November 2020	(616.66)
U S Treasury	EFTPS Payroll Tax - January 2021	(440.00)
Drees Custom Homes	10019 Customer Refund	(103.58)
Katie Novickas	10020 Customer Refund	(148.95)
LaTina Martin	10021 Customer Refund	(187.70)
Rajkumar Sedani	10022 Customer Refund	(189.68)
Scott Fleder Homes	10023 Customer Refund	(132.27)
Christa & Jimmy Horst	10024 Pool Deposit Refund	(1,500.00)
Texas Community Propane, Ltd.	10025 Utilities - December 2020	(120.84)
	Subtotal-BancorpSouth Manager's Account	<u>(3,781.15)</u>
<b>Projected Balance as of February 18, 2021</b>		<b>\$ 22,149.34</b>

**Hays County W.C.I.D. No. 2**  
**Cash/Investment Activity Report**  
**December 31, 2020 - February 18, 2021**

	Maturity Date	Interest Rates	Balance 12/31/2020	Subsequent		Subtotal 2/18/2021	Transfers to be Approved 2/18/2021	Projected Balance 2/18/2021
				Receipts	Disbursements			
<b>General Fund -</b>								
BancorpSouth Checking Account (Operating)	n/a	0.0000%	629,766.52	337,491.14	(801,992.53)	165,265.13	-	165,265.13
BancorpSouth Checking Account (Manager's)	n/a	0.0000%	25,930.49	7,000.00	(10,781.15)	22,149.34	-	22,149.34
BancorpSouth Checking Account (Park Fees)	n/a	0.0000%	407,636.13	750.00	-	408,386.13	-	408,386.13
TexPool - Operating Account	n/a	0.0498%	4,311,858.51	-	(183,688.85)	4,128,169.66	275,324.15	(1), (3) 4,403,493.81
<b>Total - General Fund</b>			<b>5,375,191.65</b>	<b>345,241.14</b>	<b>(996,462.53)</b>	<b>4,723,970.26</b>	<b>275,324.15</b>	<b>4,999,294.41</b>
<b>Debt Service Fund -</b>								
BancorpSouth Debt Service Account	n/a	0.0500%	19,354.46	-	-	19,354.46	-	19,354.46
TexPool - Debt Service Roads Bonds Account	n/a	0.0498%	2,502.66	-	-	2,502.66	-	2,502.66
TexPool - Debt Service Account	n/a	0.0498%	1,209,558.96	-	-	1,209,558.96	2,900,000.00	(2) 4,109,558.96
TexPool - Tax Account	n/a	0.0498%	2,608,062.50	876,174.34	-	3,484,236.84	(3,423,859.67)	(1), (2) 60,377.17
<b>Total - Debt Service Fund</b>			<b>3,839,478.58</b>	<b>876,174.34</b>	<b>-</b>	<b>4,715,652.92</b>	<b>(523,859.67)</b>	<b>4,191,793.25</b>
<b>Capital Project Fund -</b>								
TexPool - SR2020 Capital Projects	n/a	0.0498%	5,806,841.43	-	(5,254,165.00)	552,676.43	-	552,676.43
<b>Total - Capital Project Fund</b>			<b>5,806,841.43</b>	<b>-</b>	<b>(5,254,165.00)</b>	<b>552,676.43</b>	<b>-</b>	<b>552,676.43</b>
<b>Total - All Funds</b>			<b>\$ 15,021,511.66</b>	<b>\$ 1,221,415.48</b>	<b>\$ (6,250,627.53)</b>	<b>\$ 9,992,299.61</b>	<b>\$ (248,535.52)</b>	<b>\$ 9,743,764.09</b>

**Transfer Letter Information:**

<sup>(1)</sup> Transfer funds from TexPool Tax Account to TexPool Operating Account: \$523,859.67

<sup>(2)</sup> Transfer funds from TexPool Tax Account to TexPool Debt Service Account: \$2,900,000.00

<sup>(3)</sup> Transfer funds from TexPool Operating Account to Hays County WCID No. 1 TexPool Operating Account: \$248,535.52



HAYS COUNTY W.C.I.D. NO. 2  
SCHEDULE OF TEMPORARY INVESTMENTS  
OCT 1, 2020 to DEC 31, 2020

FUNDS	IDENTIFICATION	INTEREST RATE	INTEREST 10/1-12/31	BEG. BK VAL 10/1/2020	END. BK VAL 12/31/2020	BEG MKT VAL 10/1/2020	END MKT VAL 12/31/2020	TRADE DATE	MATURITY DATE	DAYS	G/R ACCOUNT
GENERAL FUND:	<u>TexPool - Operating Account</u>										
	Texas Local Government Investment Pool	0.0845%	1,275.47	4,366,289.28	4,311,858.51	4,366,289.28	4,311,858.51				1101
<b>TOTAL GENERAL OPERATING FUND</b>			<b>1,275.47</b>	<b>4,366,289.28</b>	<b>4,311,858.51</b>	<b>4,366,289.28</b>	<b>4,311,858.51</b>				
DEBT SERVICE FUND:	<u>BancorpSouth - Debt Service</u>	0.5000%	24.31	19,330.15	19,354.46	19,330.15	19,354.46				1165
	<u>TexPool - Debt Service Account Roads</u>										
	Texas Local Government Investment Pool	0.0845%	0.92	2,501.74	2,502.66	2,501.74	2,502.66				
	<u>TexPool - Debt Service Investments</u>										
	Texas Local Government Investment Pool	0.0845%	352.75	1,209,206.21	1,209,558.96	1,209,206.21	1,209,558.96				1169
	<u>TexPool - Tax Account</u>										
	Texas Local Government Investment Pool	0.0845%	7.90	30,671.12	2,608,062.50	30,671.12	2,608,062.50				1172
<b>TOTAL DEBT SERVICE FUND</b>			<b>385.88</b>	<b>1,261,709.22</b>	<b>3,839,478.58</b>	<b>1,261,709.22</b>	<b>3,839,478.58</b>				
CAPITAL PROJECTS FUND:	<u>TexPool - SR2020 Capital Account</u>										
	Texas Local Government Investment Pool	0.0845%	1,702.17	5,872,685.81	5,806,841.43	5,872,685.81	5,806,841.43				1146
<b>TOTAL CAPITAL PROJECTS FUND</b>			<b>1,702.17</b>	<b>5,872,685.81</b>	<b>5,806,841.43</b>	<b>5,872,685.81</b>	<b>5,806,841.43</b>				
<b>TOTAL ALL FUNDS</b>			<b>3,363.52</b>	<b>11,500,684.31</b>	<b>13,958,178.52</b>	<b>11,500,684.31</b>	<b>13,958,178.52</b>				

This quarterly report is in full compliance with the investment strategy as established for the Public Funds Investment Act (Chapter 2459, amending Chapter 2256); and Investment Policy and Strategies set forth by

# Recap & Standings Report

Cycles: All      Taxing Units: Hays County ...      Transaction Date Range: 12/01/2020 to 12/31/2020      Sorted By: By Year, Ascending      Options: Separate Rollbacks, Include

## Appraisal

WHC2 (Hays County WCID #2)

Taxing Unit Totals (IS,MO,RE,SA)

	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance
2001 & prior	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2004	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	365.97	0.00	365.97	0.00	0.00	0.00	0.00	0.00	365.97
2012	1,637.21	0.00	1,637.21	0.00	0.00	0.00	0.00	0.00	1,637.21
2013	2,183.39	0.00	2,183.39	0.00	0.00	0.00	0.00	0.00	2,183.39
2014	2,401.73	0.00	2,401.73	0.00	0.00	0.00	0.00	0.00	2,401.73
2015	2,564.62	0.00	2,564.62	0.00	0.00	0.00	0.00	0.00	2,564.62
2016	2,697.45	0.00	2,697.45	0.00	0.00	0.00	0.00	0.00	2,697.45
2017	2,947.27	0.00	2,947.27	0.00	0.00	0.00	0.00	0.00	2,947.27
2018	3,021.02	0.00	3,021.02	0.00	0.00	0.00	0.00	0.00	3,021.02
2019	3,183.34	-303.19	2,880.15	-303.19	0.00	0.00	0.00	0.00	3,183.34
2020	3,799,906.39	163,415.91	3,963,322.30	2,587,534.83	0.00	0.00	0.00	0.00	1,375,787.47
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary									
Total Current	3,799,906.39	163,415.91	3,963,322.30	2,587,534.83	0.00	0.00	0.00	0.00	1,375,787.47
Total Delinquent	21,002.00	-303.19	20,698.81	-303.19	0.00	0.00	0.00	0.00	21,002.00
Rollbacks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxing Unit Total	3,820,908.39	163,112.72	3,984,021.11	2,587,231.64	0.00	0.00	0.00	0.00	1,396,789.47
Percentages									
% of Roll Collected - 2020 - 65.36%			Adjusted Original Roll - \$3,971,398.63			Current YTD Collected - \$2,595,611.16			
Tax Collections Compared to Current Taxes Billed 68.09% Collected									
All Collections Compared to Current Taxes Billed 68.09% Collected									
Combined Collections (Collections + P&I Collected) -- 2,587,231.64									



**Hays County W.C.I.D. No. 2**  
**Accountant's Compilation Report**

**December 31, 2020**

The District is responsible for the accompanying financial statements of the governmental activities of Hays County W.C.I.D. No. 2, as of and for the three months ended December 31, 2020, which collectively comprise the District's basic financial statements – governmental funds in accordance with the accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The District has omitted the management's discussion and analysis, the Statement of Net Assets, and Statement of Activities that the Governmental Accounting Standards Board required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context.

In addition, the District has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and components required by GASB 34 were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require that budgetary comparison information be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

**Supplementary Information**

The supplementary information contained in the schedules described in the Supplementary Information Index is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

We are not independent with respect to Hays County W.C.I.D. No. 2.

February 12, 2021  
Round Rock, TX

  
BOTT & DOUTHITT, P.L.L.C.

**Hays County W.C.I.D. No. 2**  
**Governmental Funds Balance Sheet**  
**December 31, 2020**

	<b>Governmental Funds</b>			<b>Governmental Funds Total</b>
	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Capital Projects Fund</b>	
<b>Assets</b>				
Cash and Cash Equivalents				
Cash	\$ 1,063,333.14	\$ 19,354.46	\$ -	\$ 1,082,687.60
Cash Equivalents	4,311,858.51	3,820,124.12	5,806,841.43	13,938,824.06
Receivables				
Service Accounts, net of allowance for doubtful accounts of \$ -	174,597.14	-	-	174,597.14
Accrued Service Revenue	156,259.13	-	-	156,259.13
A/R - Other	73,852.09	-	1,027.00	74,879.09
Property Taxes	287,379.88	1,109,409.59	-	1,396,789.47
Deposits Receivable	145,339.18	-	-	145,339.18
Interfund	523,859.67	-	-	523,859.67
Intergovernmental	34,610.47	-	-	34,610.47
Prepaid Maintenance CAP	43,322.96	-	-	43,322.96
<b>Total Assets</b>	<b>\$ 6,814,412.17</b>	<b>\$ 4,948,888.17</b>	<b>\$ 5,807,868.43</b>	<b>\$17,571,168.77</b>
<b>Liabilities</b>				
Accounts Payable	\$ 209,651.34	\$ -	\$ -	\$ 209,651.34
Accrued Expenses	458,468.21	-	5,254,165.00	5,712,633.21
Due to TCEQ	11,273.40	-	-	11,273.40
Payroll Taxes Payable	616.66	-	-	616.66
Customer Deposits	304,960.00	-	-	304,960.00
Review Fee Deposits	74,054.44	-	-	74,054.44
Unclaimed Property	2,674.28	-	-	2,674.28
Interfund Payable	-	523,859.67	-	523,859.67
Intergovernmental	332,224.37	-	-	332,224.37
<b>Total Liabilities</b>	<b>1,393,922.70</b>	<b>523,859.67</b>	<b>5,254,165.00</b>	<b>7,171,947.37</b>
<b>Deferred Inflows of Resources</b>				
Property Taxes	287,379.88	1,109,409.59	-	1,396,789.47
<b>Total Deferred Inflows of Resources</b>	<b>287,379.88</b>	<b>1,109,409.59</b>	<b>-</b>	<b>1,396,789.47</b>
<b>Fund Balance</b>				
Fund Balances:				
Restricted for -				
Debt Service	-	3,315,618.91	-	3,315,618.91
Capital Projects	-	-	553,703.43	553,703.43
Unassigned	5,133,109.59	-	-	5,133,109.59
<b>Total Fund Balances</b>	<b>5,133,109.59</b>	<b>3,315,618.91</b>	<b>553,703.43</b>	<b>9,002,431.93</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 6,814,412.17</b>	<b>\$ 4,948,888.17</b>	<b>\$ 5,807,868.43</b>	<b>\$17,571,168.77</b>

See Accountants' Report.



# Hays County W.C.I.D. No. 2

## Statement of Revenues, Expenditures & Changes in Fund Balance-Governmental Funds

### October 1, 2020 - December 31, 2020

	Governmental Funds			Governmental Funds
	General Fund	Debt Service Fund	Capital Projects Fund	Total
<b>Revenues:</b>				
Property taxes, including penalties	\$ 525,325.00	\$ 2,071,048.84	\$ -	\$ 2,596,373.84
Service revenues, including penalties	600,942.99	-	-	600,942.99
Tap connection fees	27,083.00	-	-	27,083.00
Inspection fees	14,300.00	-	-	14,300.00
Interest income	1,275.47	385.88	1,702.17	3,363.52
Park fees	3,750.00	-	-	3,750.00
Miscellaneous Income	2,419.50	-	-	2,419.50
<b>Total Revenues</b>	<u>1,175,095.96</u>	<u>2,071,434.72</u>	<u>1,702.17</u>	<u>3,248,232.85</u>
<b>Expenditures:</b>				
Current -				
District Facilities -				
Water Purchases	182,802.64	-	-	182,802.64
Operations - Base Fee	55,941.00	-	-	55,941.00
Maintenance - CAP	23,146.86	-	-	23,146.86
Meter Expense	2,438.75	-	-	2,438.75
Pond Maintenance	1,374.75	-	-	1,374.75
Landscape Maintenance	66,000.26	-	-	66,000.26
Landscape Maintenance - Mowing	450.00	-	-	450.00
Permit Fees	2,476.95	-	-	2,476.95
Security Expense	6,386.25	-	-	6,386.25
Utilities	66,323.82	-	-	66,323.82
Telephone/Internet	901.20	-	-	901.20
Joint Facilities -				
Participation Expenses	369,590.39	-	-	369,590.39
Administrative Services -				
Director Fees, including payroll taxes	5,005.73	-	-	5,005.73
Tax Appraisal/Collection Fees	1,364.18	5,378.75	-	6,742.93
Election Expense	2,823.96	-	-	2,823.96
Miscellaneous Expense	1,509.20	-	-	1,509.20
Professional Fees -				
Legal Fees	41,534.26	-	-	41,534.26
Accounting Fees	10,500.00	-	-	10,500.00
Engineering Fees	10,755.95	-	-	10,755.95
Financial Advisor Fees	505.78	1,994.22	-	2,500.00
Debt Service				
Paying Agent Fees	-	700.00	-	700.00
Capital Outlay	3,300.68	-	-	3,300.68
<b>Total Expenditures</b>	<u>855,132.61</u>	<u>8,072.97</u>	<u>-</u>	<u>863,205.58</u>
<b>Excess/(Deficiency) of Revenues over Expenditures</b>	<u>319,963.35</u>	<u>2,063,361.75</u>	<u>1,702.17</u>	<u>2,385,027.27</u>
<b>Fund Balance, October 1, 2020</b>	<u>4,813,146.24</u>	<u>1,252,257.16</u>	<u>552,001.26</u>	<u>6,617,404.66</u>
<b>Fund Balance, December 31, 2020</b>	<u>\$ 5,133,109.59</u>	<u>\$ 3,315,618.91</u>	<u>\$ 553,703.43</u>	<u>\$ 9,002,431.93</u>

**HAYS COUNTY WCID NO. 2 - ENGINEERING REPORT  
FOR THE FEBRUARY 18, 2021 BOARD MEETING**

ITEM 7.

**GENERAL DISTRICT ENGINEERING  
AGENDA ITEM**

- I. Potential action items for the meeting: None
- II. Fire Station
  - A. The contractor has not completed all of the items on the punchlist, so final completion is still pending. The updated punchlist has been added to the google drive.
- III. Naples Sidewalk Extension and Trail Project
  - A. Review options for connectivity



**HAYS COUNTY WCID NOS. 1 AND 2 – WWTP AND 210 REUSE IRRIGATION  
ENGINEERING REPORT  
FOR THE JANUARY 2021 BOARD MEETINGS**

**AGENDA ITEM**

**I. Potential action items for the meeting:**

- A. Hays 1 - Approval of Pay Application No. 5 (\$104,471.30) – Drum Screen Replacement and Site Plan Revisions (*Report Item II.B*)
- B. Approval of Task Order 67 – Belterra Wastewater Treatment Plant Overflow \$60,000 (*Report Item IV.A*)

**II. Drum Screen Replacement**

- A. Construction updates
  - 1. There is a small amount of piping to complete, electrical work, and walkway installation. The project schedule can be found on the google drive.
- B. Recommend approval of Pay Application No. 5 - \$104,471.30 which can be found on the google drive.
- C. Change Order
  - 1. We are waiting on pricing options for the bar screen removal as well as fencing prices, and the cost to install steps on the walkways between the two platforms.

**III. EQ Tank Blower Replacement**

- A. Project design is ongoing
- B. Future Blower Noise
  - 1. The manufacturer said that the CMU wall is the best sound barrier that could have reasonably been built, however removal of the wall is required. The door they have recommended is the heaviest steel, insulated door they can find.
  - 2. The new blowers will be 73 dB
  - 3. He mentioned that with the old blowers being off for so long, once the blowers turn back on, even a quieter sound could be an issue for neighbors that are no longer used to hearing the noise.
  - 4. A sound engineer would be needed to evaluate any additional options if the sound is an issue.

**IV. Belterra Wastewater Treatment Plant Weir Overflow**

- A. Recommend Approval of Task Order 67 – Belterra Wastewater Treatment Plant Overflow which can be found on the google drive.



**CMA Engineering, Inc.**

**TBPE Firm Registration No. F-3053**

**Page 1 of 1**

235 Ledge Stone Drive  
Phone: (512) 432-1000

Austin, Texas 78737  
Fax: (512) 432-1015





**Hays County Water Control and Improvement District No.2**  
**General Manager Report for the month of**  
**January 2021**  
**Board Meeting February 18th, 2021**

Reviewed By: Kristi Hester  
Date: 2/17/2021





**Inframark LLC**  
14050 Summit Drive, #103  
Austin, TX 78728  
United States  
T: +1 512 246 0498  
[www.inframark.com](http://www.inframark.com)

### Current Items Requiring Board Approval

Vendor	Amount	WO#	Budget Amount	Description
WLE	\$3,033.80		yes	Mesa Verde Landscape Enhancements

**Date: 2.17.21**

**Memorandum for: Board of Director's Hays WCID**

**From: Kristi Hester**

**Subject: General Manager's Executive Summary Report**

Below is a summary of activities since the last board meeting:

#### 1) Wastewater Treatment Plant

- a) The Governor approved temporary suspension of particular TCEQ rules pertaining to compliance
- b) As of 2.16 we have been unable to access the WWTP last check in was 2.12
- c) We are monitoring via SCADA
- d) Both generators at the WWTP are operational during power outages
- e) Overflow reports sent to TCEQ during January - all other permit requirements where met
- f) Assisted Excel Construction during bar screen valve replacement
- g) MBR Blower #1 was replaced with spare motor. Motor is currently at Hamilton Electric for repairs.
- h) EQ Tank Rehab Status - All interior work is complete and the tank is back on line.  
Painting of the exterior is scheduled for next week

#### 2) Re-Use Water System - Drip System

- a) Effluent tank at 14 feet
- b) 20' of reuse line on 12" pipe has been repaired and replaced
- c) Infrastructure committee to review mowing schedule for areas in level 3 zones and wildflower areas
- d) Repaired 2 areas of reported 4" broken 210 lines at Medicino and Splash pad area have been repaired

#### 3) Distribution System – Billing

- a) 322 AMI meters have been installed, 37 users are on the portal.  
Instructions for new users are set to be sent out 2.5.21
- b) 165 meters have been installed in January

#### 4) Collection System

- a) All lift station generators are operational during power outages
- b) Scheduled repair on districts sewer line at 750 Harris.

#### 5) Drainage/Ponds

- a) Nothing to report

**6) Parks – Trails**

- a) Scheduled repairs for broken stone column at Mendocino Mail Kiosk.
- b) Received proposal for Mesa Verde landscape enhancement 2.2.21 - details on goggle drive
- c) WLE replaced snapdragons through Belterra

**7) Construction**

- a) 53 builder inspections and 9 re-inspections completed in January.
- b) 6 Pool inspections completed in January
- c) WLE provided estimate to repair irrigation damages at Sawyer Ranch road due to construction in the amount of \$2,615.00 will be charged back to contractor

**8) Customer Care**

- a) Scheduled repair on districts 6" and 4" section of pipe on Customer side at 750 Harris.
- b) Committee approved WLE to spread deicer at mail kiosks prior to attic weather
- c) Discuss resuming to normal protocol on disconnections

**9) Infrastructure**

- a) Joint infrastructure committee met on site at the WWTP Friday 2.5.21
- b) Need to schedule a meeting to review 210 irrigation applications and commitments - also PM program, SOP and Asset inventory
- c) Received camera security system replacement costs \$19,000- to be reviewed by committee

**10) Other**

- a) Discussion with Hays County on pedestrian crosswalk - update will be provided during meeting - refer to goggle drive for details
- b) HOA Harris mail kiosk construction - update will be provided during meeting



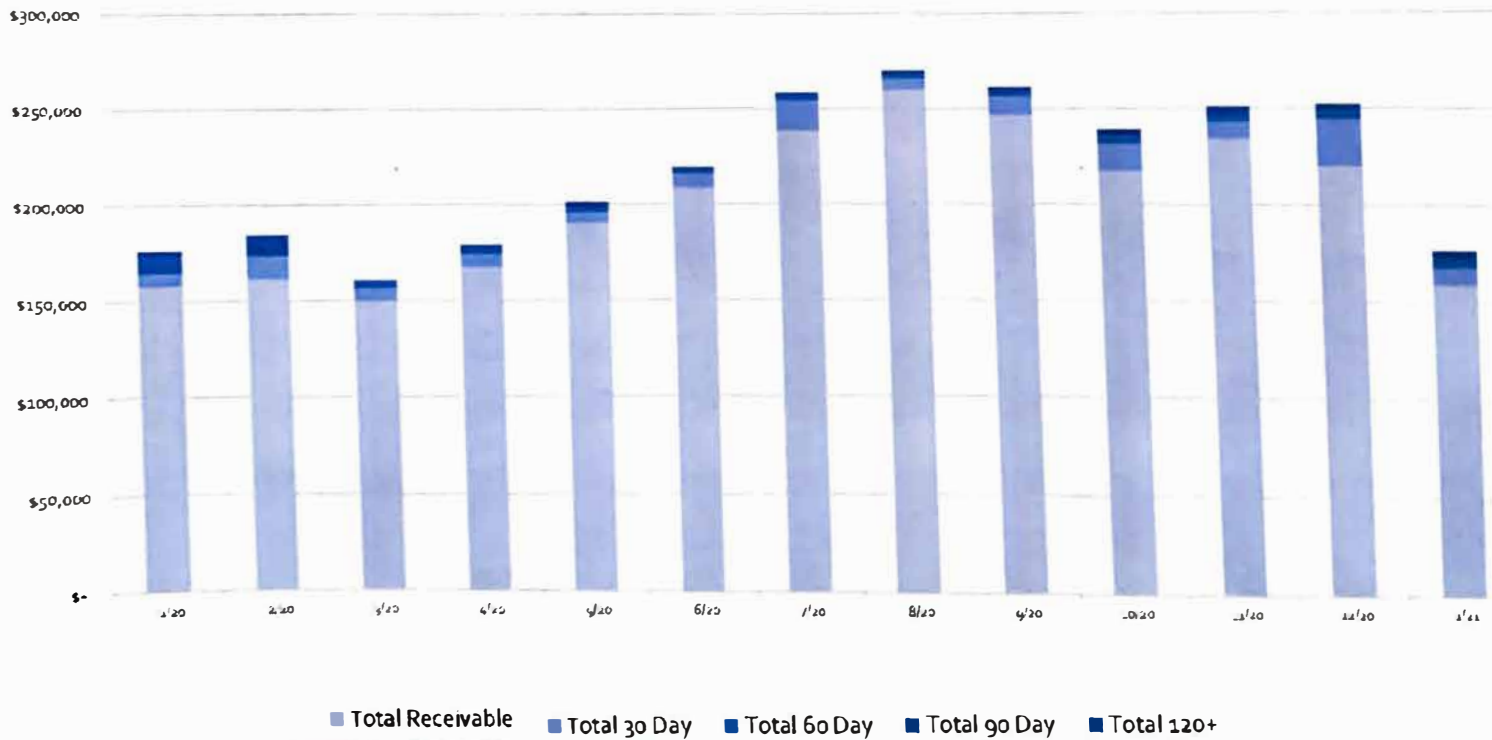
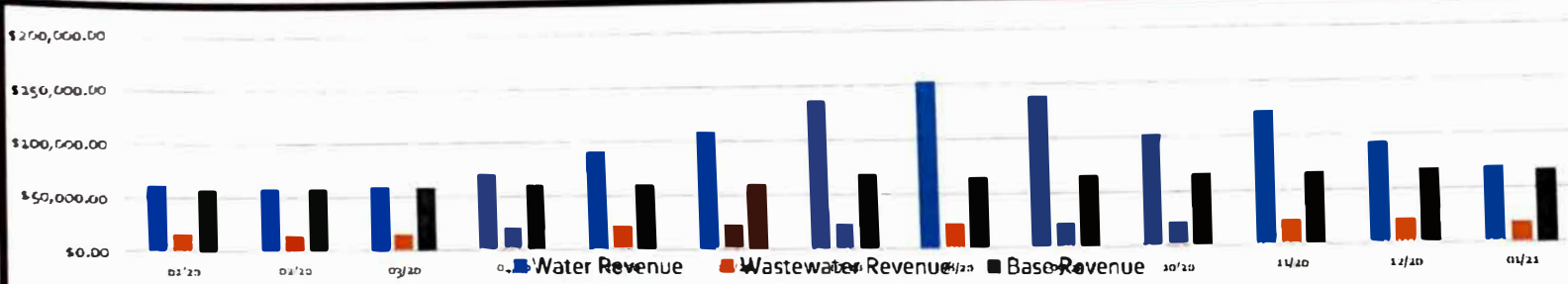
Description	Connections	
	Jan-20	Jan-21
Residential	1,011	1,106
Commercial	1	2
Hydrant	-	1
Tracking	6	6
Reclaimed	-	-
<b>Total Number of Accounts Billed</b>	<b>1,018</b>	<b>1,115</b>
	Consumption	
Residential	7,929,000	7,253,700
Commercial	1,000	3,000
Hydrant	-	6,000
Tracking	48,000	12,000
Reclaimed	-	-
<b>Total Gallons Consumed</b>	<b>7,978,000</b>	<b>7,274,700</b>
	Average Consumption	
Residential	7,843	6,558
Commercial	1,000	1,500
Hydrant	-	-
Tracking	8,000	2,000
Reclaimed	-	-
<b>Avg Water Use for Accounts Billed</b>	<b>7,837</b>	<b>6,524</b>
<b>Total Billed</b>	<b>\$ 155,174</b>	<b>\$ 163,457</b>
<b>Total Aged Receivables</b>	<b>\$ 35,165</b>	<b>\$ (4,549)</b>
<b>Total Receivables</b>	<b>\$ 190,339</b>	<b>\$ 158,908</b>

97

(703,300)

(31,431)

12 Billing Month History Revenue by Category





Date	Total Receivable	Total 30 Day	Total 60 Day	Total 90 Day	Total 120+
1/20	\$ 158,192	\$ 6,275	\$ 9,871	\$ 553	\$ 1,194
2/20	\$ 161,232	\$ 12,341	\$ 1,021	\$ 8,968	\$ 870
3/20	\$ 149,665	\$ 6,830	\$ 3,758	\$ 182	\$ 391
4/20	\$ 167,563	\$ 6,295	\$ 2,565	\$ 2,219	\$ 278
5/20	\$ 189,953	\$ 5,821	\$ 1,771	\$ 979	\$ 2,282
6/20	\$ 208,668	\$ 7,300	\$ 1,777	\$ 622	\$ 612
7/20	\$ 237,882	\$ 16,492	\$ 2,776	\$ 411	\$ 931
8/20	\$ 259,276	\$ 6,167	\$ 2,451	\$ 789	\$ 1,277
9/20	\$ 246,102	\$ 10,393	\$ 1,864	\$ 1,144	\$ 1,750
10/20	\$ 217,359	\$ 14,243	\$ 3,614	\$ 1,110	\$ 2,590
11/20	\$ 234,042	\$ 8,472	\$ 3,452	\$ 1,824	\$ 3,062
12/20	\$ 219,695	\$ 24,698	\$ 4,255	\$ 894	\$ 2,790
1/21	\$ 158,908	\$ 9,054	\$ 3,608	\$ 1,974	\$ 3,260

Board Consideration to Write Off	\$0.00
Board Consideration Collections	\$0.00
Delinquent Letter Mailed	50
Delinquent Tags Hung	N/A
Disconnects for Non Payment	N/A

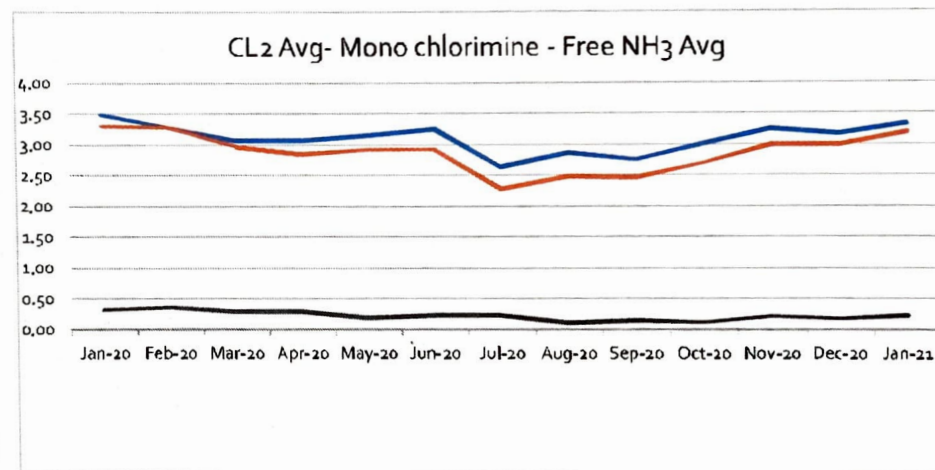
Water Quality Report - Disinfection Monitoring

Current Annual Avg

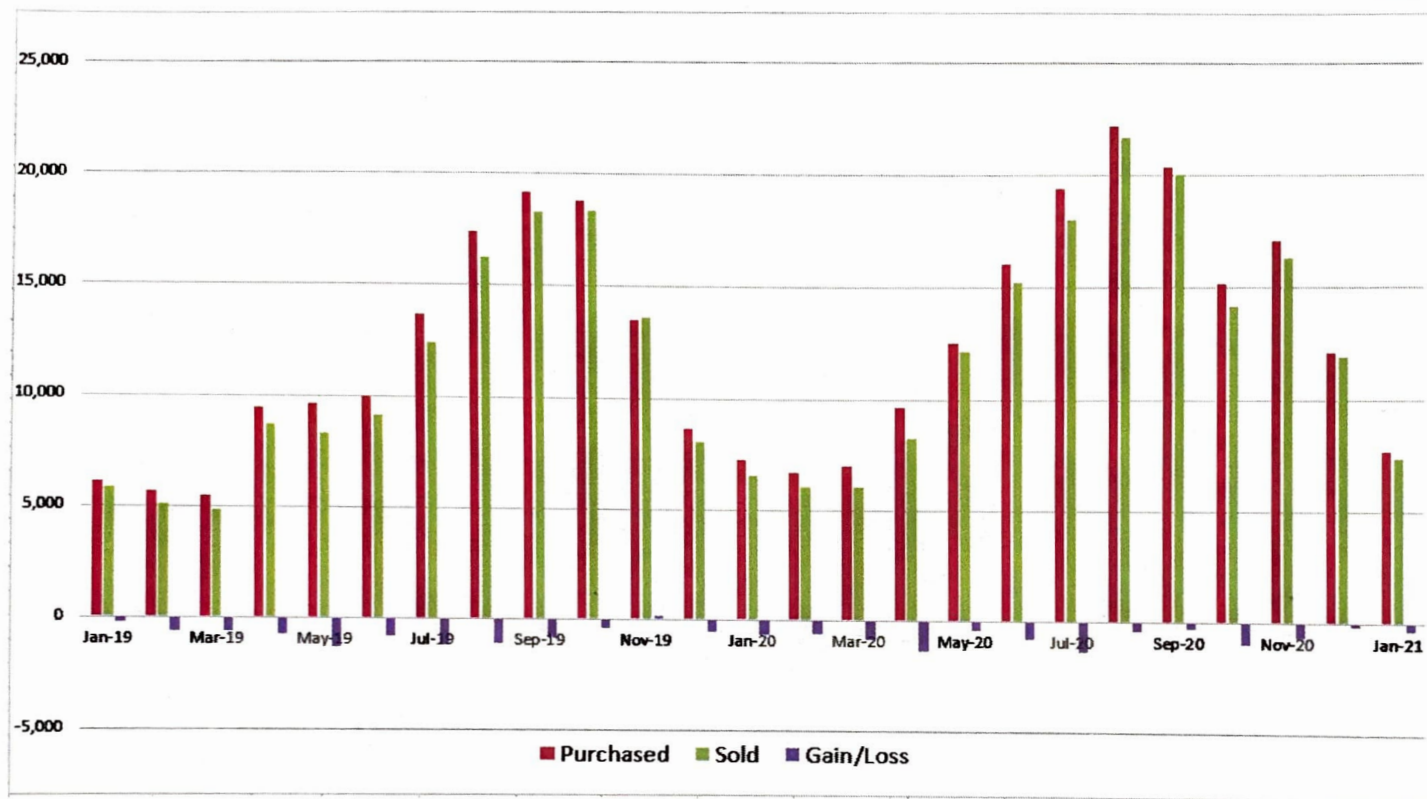
3.1

State Requirements Must Be Above .50

Date	CL <sub>2</sub> Avg	Mono	NH <sub>3</sub>
Jan-20	3.48	3.30	0.32
Feb-20	3.28	3.28	0.36
Mar-20	3.07	2.97	0.29
Apr-20	3.06	2.84	0.29
May-20	3.15	2.91	0.19
Jun-20	3.25	2.91	0.23
Jul-20	2.63	2.27	0.23
Aug-20	2.86	2.47	0.11
Sep-20	2.75	2.45	0.15
Oct-20	3.00	2.69	0.12
Nov-20	3.25	2.98	0.22
Dec-20	3.16	2.98	0.18
Jan-21	3.33	3.19	0.23



# Water Accountability Report



Month	Read Date	Number of Connections	Purchased (1000)	Sold (1000)	Flushing	Gal.s Loss (-)	Accounted For %	Annual Running Avg
January 19	1/7/2019	924	6,105	5,840	30	(235)	96%	95%
February 19	2/7/2019	932	5,661	5,053	12	(596)	89%	89%
March 19	3/7/2019	949	5,464	4,805	15	(644)	88%	93%
April 19	4/8/2019	956	9,444	8,649	25	(770)	92%	93%
May 19	5/8/2019	966	9,617	8,318	25	(1,279)	87%	93%
June 19	6/6/2019	979	9,953	9,126	18	(810)	92%	92%
July 19	7/8/2019	987	13,637	12,423	20	(1,195)	91%	93%
August 19	8/7/2019	988	17,403	16,259	10	(1,119)	93%	93%
September 19	9/5/2019	1010	19,146	18,266	10	(871)	95%	93%
October 19	10/8/2019	1017	18,769	18,350	21	(399)	98%	94%
November 19	11/7/2019	1018	13,489	13,586	27	124	101%	94%
December 19	12/9/2019	1028	8,620	8,059	24	(537)	94%	94%
January 20	1/8/2020	1034	7,238	6,510	40	(688)	91%	93%
February 20	2/6/2020	1043	6,680	6,040	19	(622)	91%	93%
March 20	3/6/2020	1045	6,940	6,019	32	(889)	87%	93%
April 20	4/9/2020	1061	9,619	8,223	30	(1,365)	86%	93%
May 20	5/8/2020	1071	12,534	12,127	1	(406)	97%	93%
June 20	6/10/2020	1075	16,098	15,240	36	(822)	95%	94%
July 20	7/10/2020	1082	19,435	18,047	6	(1,383)	93%	94%
August 20	8/10/2020	1085	22,174	21,711	23	(440)	98%	94%
September 20	9/10/2020	1089	20,394	20,064	5	(325)	98%	95%
October 20	10/9/2020	1099	15,182	14,165	19	(998)	93%	95%
November 20	11/10/2020	1105	17,049	16,342	28	(680)	96%	95%
December 20	12/11/2020	1110	12,099	11,882	46	(171)	99%	95%
January 21	1/8/2021	1116	7,694	7,343	17	(334)	96%	95%