

MINUTES OF THE MEETING  
OF THE  
BOARD OF DIRECTORS

THE STATE OF TEXAS §  
COUNTY OF HAYS §  
HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2 §

The Board of Directors (the “Board”) of Hays County Water Control and Improvement District No. 2 (sometimes referred to herein as the “District”) met in Special Session, on March 23, 2023 at 5:45 p.m. at the Belterra Centre, 151 Trinity Hills Drive, Austin, Texas and the roll was called to-wit:

Samantha E. Bethke	President
Lynn J. Lee	Vice President
Sean McGillicuddy	Secretary
William Carroll Kelly IV	Treasurer/Assistant Secretary
Chris Kopperud	Assistant Secretary

All members of the Board were present at the commencement of the meeting. The record shall reflect that all Board members present voted on all matters that came before the Board. Also present were Matt Kutac of the Law Office of Matthew B. Kutac PLLC, Vicki Hahn, paralegal, with Winstead PC, Kay Olsen and Ceejay Jackson of Inframark, the District’s current general management and operations contractor, Beth Wright and Chris Sanchez of Municipal Operations and Consulting, LLC, Allen Douthitt with Bott & Douthitt, the District’s bookkeepers, Chris Lane of SAMCO Capital Markets, Inc.(“SAMCO”), the District’s financial advisor, Lauren Barzilla of Burgess & Niple (“BN”), the District’s engineer and Jesse Trevino of Sunscape Landscaping, the District’s landscapers. In addition, Andy Barrett of Andy Barrett & Associates, PLLC participated via telephone conference. Members of the public attending the meeting included Sarah Eckert, Margie Chabre and Eagle Scout Candidate Zach Johnson.

1. PUBLIC COMMENT: Mr. Kutac called for public communications and comments. Mr. Kutac then reviewed the following rules for public comment; (i) comments are limited to 3 minutes per person; and (ii) the Board cannot deliberate or take any actions during public comment and is limited to statements of fact, recitation of current policy, clarifying questions and requesting that items be added to a future Agenda.

Ms. Chabre, a resident of the District, requested that a directional sign be placed by the trail to direct people to the right to keep them on the trail. She also requested a “No Exit” sign be placed by the rock road because only utility vehicles should be using that road. She would prefer that no people be on that road unless they are workers. In addition, she requested that the District clear the brush that was in the District before the ice storm and raise the canopy on the cedar trees to prevent fire.

Ms. Eckert, a resident of the District presented a picture of her home and stated that people are walking directly towards her back yard when they are on the trail, which she finds invasive. She requested that the District add vegetation in the green belt area for screening or allow her to add vegetation. She mentioned that she is giving directions to people are not familiar with the trail.

Mr. Johnson informed the Board that he had completed the signs on the trail and he just put a nameplate on the signs giving credit to the sign maker who made the sign. He thanked everyone for their support. He also noted that Bill Bailey made the signs and that he did an “amazing” job.

Mr. Kutac called for further Public Comment. Hearing none, the Public Comment session was closed and the Board proceeded to the next item of business.

2. MEETING MINUTES: The Board reviewed the revised Minutes from the January 19, 2023 Regular Board Meeting, the February 16, 2023 Regular Board Meeting and the March 1, 2023 Special Joint Board Meeting.

- a) Upon motion by Director McGillicuddy, seconded by Director Bethke and unanimously carried, the Board approved the revised Minutes for the January 19, 2023 Regular Board Meeting.
- b) Upon motion by Director Bethke, seconded by Director Lee and unanimously carried, the Board approved the Minutes for the February 16, 2023 Regular Board Meeting.
- c) Upon motion by Director Bethke, seconded by Director McGillicuddy and unanimously carried, the Board approved the Minutes for the March 1, 2023 Special Joint Board Meeting.

3. FINANCIAL:

- a) Accounting Report: Mr. Douthitt reviewed Bott & Douthitt’s Accounting Report dated March 23, 2023 with the Board, which included a review of the Cash Activity Report and expenditures to be approved at the Board Meeting that same day. Such Cash Activity Report included director and vendor payments, fund transfers and the Financial Statements for December 31, 2022 for review and approval by the Board. With respect to transfers, Mr. Douthitt noted that the following transfers needed approval:

Approve director and vendor payments.

Approve transfers as follows:

- Approve funds transfer from TexPool Operating to BancorpSouth Manager’s Account: \$9,000.00.
- Approve funds transfer from TexPool Tax Account to TexPool Operating Account: \$484,360.43.
- Approve funds transfer from TexPool Tax Account to TexPool Debt Service Account: \$1,000,000.00.
- Approve funds transfer from TexPool Operating Account to Hays County WCID No. 1 TexPool Operating Account: \$80,701.14.

- Approve funds transfer from TexPool Operating Account to BancorpSouth Manager's Account (March 10, 2023): \$44,850.30.

Mr. Douthitt informed the Board that he received a Purchase Order issued by TopSide Construction in Dripping Springs for \$4,920.00 for a shade structure for Lift Station 5 and noted that this expense will be split with HCWCID No. 1.

Mr. Douthitt also mentioned that HCWCID No. 1 will be holding a Special Board Meeting to review and possibly amend their budget due to the unexpected expenses related to the ice storm clean-up. He will discuss with the Finance Committee when they meet.

b) Administrative Items:

- Upon motion by Director Kopperud, seconded by Director Lee and unanimously carried, the Board approved issuing a check for the District's portion of the Lift Station No. 5 shade structure.
- Upon motion by Director Bethke, seconded by Director Lee and unanimously carried, the Board approved the above-referenced Accounting Report, and authorized all disbursements and transfers set forth therein.

4. LANDSCAPING: Jesse Trevino from Sunscape reported that he will be replacing one mountain laurel and some shrubs along the trail by the Lift Station which were damaged by deer or just did not survive.

Mr. Trevino then reported on the storm damage cleanup. He has two subcontracting crews from Dallas that are working with Sunscape and the cleanup is moving along. He is hoping to do a drive through with the Parks Committee soon to make a punch list.

Mr. Trevino noted that the Board of HCWCID No. 1 approved blowing wood chips into the trees. The Board discussed their concerns. Director Bethke would like to see a sample in HCWCID No. 1's district. Director Kelly and Director Lee voiced their support of Mr. Trevino and their trust in him that he will ensure that there are no piles of chips that could potentially cause issues.

Mr. Trevino then presented a map to the Board and explained that there is a lot of tree damage in the noted area. The Board reviewed the map and informed Mr. Trevino that the area is HOA property and therefore, it the HOA's responsibility to clean up the damage from the ice storm.

Jesse Trevino's written report, included in the General Manager's Report is as follows:

- The full-service turf maintenance of the high visibility areas was performed two times, February 15<sup>th</sup> and February 28<sup>th</sup>.
- No full-service bed detail was performed in February.
- No monthly mowing in the red areas was performed in February
- No quarterly moving was performed in February.
- Work Order No. 24638 for landscape screening was completed on February 28<sup>th</sup>.
- Sunscape cleared the storm debris from the nature trails on February 21<sup>st</sup> through February 23<sup>rd</sup>.
- On February 21<sup>st</sup> Round One of the Pre/Post Emergent was completed.

When asked about the timeline for Sunscape to complete the ice storm debris clean-up, Mr. Trevino stated that he is hoping the clean up will be complete within the next three to four weeks.

Upon motion by Director McGillicuddy, seconded by Director Kelly and unanimously carried, the Board reviewed the amendment adding the Mockingbird Trail to the Sunscape Landscaping Agreement at a cost of \$81.25 per month/\$975.00 per year and authorized signature thereon.

Upon motion by Director Kelly, seconded by Director Lee and unanimously carried, the Board authorized Sunscape to blow the chips into the trees in areas to be approved by the Parks Committee, with the understanding that the Parks Committee may determine that there is no area suitable to blow the chips.

Director Bethke then mentioned that there are two or three places on the Live Oak trail that have significant rutting and are not accessible by mule. She presented pictures of the areas which are close to Sandhills Park. She would like to discuss solutions at next month's Board meeting.

5. ENGINEERING:

- a) WWTP Joint Facility Report: Ms. Barzilla presented CMA's monthly Joint Wastewater Treatment Plant ("WWTP") and 210 Reuse Irrigation engineering report. A summary of the report is as follows:
  - 1) Potential action items for the meeting:
    - A) Approval of authorization of Proscape to evaluate necessary drip field repairs – Time and materials not to exceed \$2,000.
  - 2) Treated Effluent Fire Hydrant:
    - A) The 210 Beneficial Reuse Permit Amendment has been completed and turned into the TCEQ.
  - 3) 12" and 8" Treated Effluent Line:
    - A) The contractor is reviewing the contract documents.
  - 4) Discuss the addition of materials on hand in the case of emergency.
  - 5) Drip Skid Repair:
    - A) The parts have been ordered and the contractor will start work on the repair as soon as the parts are delivered. The work should take 5 days.
    - B) Authorize Proscape to start evaluating the drip field repairs that will be needed, including piping, wiring, valves, etc. — Time and materials not to exceed \$2,000.
      - (i) Proscape will need to complete repairs on the drip skid prior to starting the evaluation of the drip fields.
  - 6) Wastewater Summary:
    - A) Average Daily Wastewater Usage (December, 2023) = 368,000 gpd.
    - B) 75% of Permitted Capacity= 375,000 gpd.

- C) Number of consecutive months over 75% - 0.
- D) 90% of Permitted Capacity= 450,000 gpd.
- E) Number of consecutive months over 90% - 0.

Ms. Barzilla informed the Board that HCWCID No. 1 approved the repairs to the drip skids and authorized Proscape to evaluate the drip field repairs needed and provide HCWCID No. 1 with a proposal. They are hoping to receive the proposal before next month's Board meeting.

b) District Report: Ms. Barzilla then moved on to Burgess & Niple's general District Engineering Report. A summary of the report is as follows:

- 1) Potential action items for the meeting: None
- 2) Trail Drainage Issues:
  - A) Downstream of 21-1 Water Quality Pond
    - i) Discuss options for survey vs. no survey — see the exhibit on the google drive
    - ii) Survey costs could be around \$2,000 for this area — based on additional survey costs during Mockingbird Trail project.
  - B) Downstream of Section 21-2
    - i) Discuss issues and options — see the exhibit on the google drive.
- 3) Hays 2 Water Tracking:
  - A) Approximate Max Daily Usage (December 2022) = Due to the extended freeze event, the data was compromised.
  - B) Max allowed = 1,137,024.

Ms. Barzilla presented two maps to the Board and pointed out some areas that are very wet. She noted that she and Director Bethke found these areas when they went out to inspect the trails. She explained that if Sunscape did not have any proposal to address the issues, she can call and get a survey of the area and then design a plan to correct the issue and seek bids for the necessary work. Director Bethke questioned whether Ms. Barzilla had checked in with Sinjon to confirm that there are no irrigation leaks that could be causing the issue. Ms. Barzilla responded that she has not had a chance to speak with Sinjon yet. With respect to one of the areas, the plan to correct the issue will be more complex so she would recommend a survey. She believes that the survey would cost approximately \$5,000 for both areas and at least \$2,000 to survey the more complex issue. She also mentioned that the solutions to both sections would probably require going under the trail to create some type of berm.

Ms. Barzilla moved on to discuss the water pressure issues that some residents are encountering. She met with Mr. Baze at the WTCPUA ("PUA"). The PUA obtained an average pressure reading for the fire hydrants at Belterra and Mesa Verde from January through the end of February and could not see any water pressure issues. Ms. Barzilla discussed how elevation and the number of residents can affect water pressure. She explained how pressure reduction valves function and noted that Mr. Baze does not believe that the pressure reduction valves are causing the pressure issues because they are completely open. Mr. Baze is going to investigate further and informed Ms. Barzilla that the PUA is discussing the water pressure issues at their monthly meetings and wants to solve the problem. Director Bethke mentioned that she has a water pressure issue at her residence and it occurs on a daily basis. Ms. Barzilla noted that at Director Bethke's elevation, she shouldn't be having any pressure issues so something is definitely wrong. The Board also discussed the possibility that the water pressure issues started occurring when the pressure plane that provides the District with water was changed by the PUA. Ms. Olsen reminded the Board that the PUA changed the pressure planes in October 2022. The Board then discussed that there may be a correlation between resident's homes with fire hydrants outside their homes and the water pressure issue. The Board also discussed looking at the pressure reduction valves at homes that are having water pressure issues to ensure that they are fully open. Mr. Kutac stated that years ago there was a pressure problem and when the problem was checked out, the pressure reduction valves were opened up and the pressure problems were resolved. Director McGillicuddy suggested putting a gauge on the fire hydrants. Ms. Barzilla noted that the PUA is planning to do that.

Action Items:

- a) Upon motion by Director Bethke, seconded by Director Kopperud and unanimously carried, the Board authorized Ms. Barzilla to work with a surveyor with the costs not to exceed a total of \$7,500 for both surveys.
- b) Upon motion by Director McGillicuddy, seconded by Director Kelly and unanimously carried, the Board concurred with HCWCID No. 1's action to have Proscap provide a proposal to repair the drip fields.

Upon motion by Director Bethke, seconded by Director Kelly and unanimously carried, the Board accepted the Engineering Report.

6. MANAGEMENT AND OPERATIONS: Ms. Olsen reviewed Inframark's General Manager's Report, and in particular, the executive summary memorandum dated March 23, 2022. Ms. Olsen gave the following updates:

- a) Zach Johnson's Eagle Scout Project: Mr. Johnson announced the completion of his Eagle Scout Project during the Public Comment portion of the Board meeting.
- b) General Manager's Report: The General Manager's Report is attached as Exhibit "A".

Ms. Olsen mentioned that if the residents need additional brush pick-up, they would need to contact TDS directly. The residents are allowed two bulk pick-ups per year.

With respect to the shade structure for Lift Station No. 5, Ms. Olsen noted that Multivolt was uncommunicative and she has received a quote from TopSide construction of \$4,920. She also noted that the shade structure will match all of the Lift Stations in the District.

Ms. Olsen then discussed Myer's failure to install the ADA ramp when they installed the curb cut. Myers has provided a quote for \$2,150 to add the ADA ramp. Ms. Olsen requested a breakdown of the charges to ensure there are no charges that were duplicated from Myers' original invoice for the curb cut. Mr. Kutac noted that Terrain also does concrete work. Ms. Olsen stated that she will request a proposal from Terrain.

Director McGillicuddy asked about using the "No Trespassing" signs for the trail issue discussed in the public comment portion of the Board meeting. Ms. Olsen stated that Myers Concrete pulled the signs and she doesn't know what they did with them. She will look into buying signs.

After a discussion regarding removal of the developer signs in the District, Director Bethke asked Ms. Olsen to remove the developer signs, keep any sign frames that are in good shape and can be repurposed, and to fill the holes left when the signs are removed. She also asked Ms. Olsen to coordinate with HCWCID No. 1 on what to do with their signs.

c) Ongoing Projects:

- i) No action was taken with respect to possible action regarding unauthorized greenbelt access for resident swimming pool construction project.

d) Action Items:

- i) Upon motion by Director Bethke, seconded by Director McGillicuddy and unanimously carried, the Board authorized Ms. Olsen to work with a contractor to complete the ADA ramp with the cost not to exceed \$3,000.

Upon motion by Director McGillicuddy seconded by Director Bethke and unanimously carried, the Board accepted the General Manager's Report.

7. ADMINISTRATIVE AND LEGAL:

- a) Water Contract Items: Ms. Barzilla reported on water pressure issues during her engineering report.

- b) Water Conservation and Drought Contingency Plan: Mr. Kutac gave a very brief explanation of changes in the PUA's watering stages and mentioned that he would like to align the District's watering stages with the PUA's watering stages. He explained that the PUA has gone to watering 2 times a week which is similar to the District's current plan. He would like to Board to review the proposed Drought Contingency Plan on the Google Drive for discussions at next month's Board meeting.

- c) Legal Matters:

MOC transition: Mr. Kutac noted that the transition is going well. Ms. Olsen has been very cooperative with the transition. Mr. Douthitt is obtaining purchase order

information from Ms. Olsen. He also mentioned that MOC is focusing on getting the billing process set up with Chase Bank and that he and Mr. Douthitt have been working on that matter with MOC. The Board turned the discussion to a town hall meeting on April 12<sup>th</sup> to introduce MOC to the residents. Director Bethke will send out communications to the residents. She plans to have Matt Kutac give a summary leading up to the Board's decision to transition to MOC. The Board also noted that MOC will be hanging door tags on the resident's doors to inform them of the change.

Upon motion by Director Kopperud, seconded by Director McGillicuddy and unanimously carried, the Board authorized the Board President to execute all appropriate documentation necessary to implement the transition to MOC. If an atypical issue arises, the President will bring it to the Board for review and action.

- i) Drip Field Repairs: Mr. Kutac informed the Board that the District has received Inframark's settlement payment required to release Inframark from all liability with respect to the drip skids and drip fields.
- ii) Annual Investment Policy Review: The Board reviewed and discussed the current Investment Policy. Upon motion by Director McGillicuddy seconded by Director Bethke and unanimously carried, the Board approved the Resolution Acknowledging Annual Review of Investment Policy and Investment Strategies and authorized signature thereon.
- iii) Arbitrage Rebate Calculations: The Board reviewed the Arbitrage Rebate Calculations for the 5<sup>th</sup> Year Computation Period for the Series 2017 Unlimited Tax Bonds compiled by Arbitrage Compliance Specialists, Inc. Mr. Kutac gave a brief explanation regarding the purpose of the Arbitrage Rebate Report. Upon motion by Director Kelly, seconded by Director McGillicuddy and unanimously carried, the Board acknowledged receipt of such report.
- iv) Arbitrage Rebate and Yield Restriction Compliance Report: The Board reviewed the annual Arbitrage Rebate and Yield Restriction Compliance Service Program and related Rebate Summary. Mr. Kutac gave a brief explanation regarding the purpose of this Rebate Summary. Upon motion by Director McGillicuddy, seconded by Director Kopperud and unanimously carried, the Board acknowledged receipt of the annual Rebate Summary.
- d) Annual Insurance Coverage: Mr. Kutac stated that Ms. Barzilla reviewed the property values with respect to the annual insurance renewal. The Board then discussed the renewal. Upon motion by Director Bethke, seconded by Director Lee and unanimously carried, the Board approved the annual renewal of insurance and bond coverage.
- e) Calendaring: The Board discussed potential committee meetings and scheduling. The Board discussed that two of the Directors have scheduling conflicts and will not be able to attend next month's Board meeting. Mr. Kutac stated that it is preferred, for transparency reasons, to keep the regularly scheduled meeting time unless there is a quorum issue. The Board determined that the next Board meeting will be April 20, 2023.



8. EXECUTIVE SESSION: The Board retired along with Mr. Kutac at 7:48 p.m. to Executive Session to discuss Item No's 5(c)(i) and 6(d)(i) of the posted Agenda for the meeting. Upon motion by Director McGillicuddy seconded by Director Kopperud and unanimously carried, the Board reconvened the public session at 8:18 p.m. No action was taken by the Board during Executive Session.

The Board discussed re-purposing a "Dead End" sign. Ms. Olsen stated that she will ask Ms. Barzilla to locate the sign. Upon motion by Director Bethke, seconded by Director Lee and unanimously carried, the Board directed Ms. Olsen to re-purpose and install the "Dead End" sign at a location to be approved by the Parks Committee.

Upon motion by Director Kelly, seconded by Director McGillicuddy and unanimously carried, the Board approved paying for damages caused to any fence located between a resident's property and District property that was damaged by trees that fell from the District's land onto the fence during the recent winter storm. In addition, the Board stipulated that the District receive any such request for repairs by March 31<sup>st</sup> in order to be considered. The Board directed Ms. Jackson to respond to the residents requesting repairs and asked that Inframark contact Terrain to assess the damage.

9. ADJOURNMENT: There being no further business to conduct, Director McGillicuddy moved that the meeting be adjourned, which motion was seconded by Director Kopperud and unanimously approved. The Board adjourned until further call.

APPROVED AND ADOPTED on the 20<sup>th</sup> day of April 2023.



  
Sean McGillicuddy, Secretary

## EXHIBIT "A"

**Memorandum for: Hays WCID No. 2 Board of Directors**

**From: Kay Olsen**

**Date: 3/23/23**

**Subject: General Manager's Executive Summary**

**4. LANDSCAPING REPORT – Sunscape Feb Landscaping Report attached**

**6. MANAGEMENT AND OPERATIONS REPORT since the 2/16/23 Board Meeting**

**6a) Zach Johnson's Eagle Project**

- I. Signs are in, see attached eBlast and photos
- II. Districts approved donations of \$500 each; B&N and Inframark also made donations-in-kind for labor

**6b) Manager's Report**

- I. **Tues 1/31 – Sat 2/4 Ice Storm clean up (Customer Care Committee)**
  - A. Sunscape approved in Feb for Phases 1-3, 4-man crew, 2 days/week, \$2,400/day
    1. 98% done with Hays 2 except trails
    2. Ceejay compiling list of Resident requests for Director and Sunscape review
    3. Sunscape can conduct District tour at end
    4. Hays 1 Board voted to remove branches from greenbelt trees which fell on personal property, but not repair fences except on a case-by-case basis
  - B. Terrain approved in Feb for 5-month contract, 4-man crew, 5 days/week, \$2,400/day, to focus on drip and 210 fields, split between Hays 1 & Hays 2
  - C. TDS Brush Pickups – scheduled for weeks of 2/22, 3/1, and 3/8
  - D. Explanation of PUA and WCID distribution systems/BWNs is posted on District website, attached
- II. **Wastewater Treatment Plant**
  - A. E. Coli out of compliance for Feb because ice storm prevented delivery of sample to lab
  - B. Total flows of 10.4M gallons; daily average flows of 353,000 gpd at 71% WWTP capacity
- III. **Distribution System and Billing**
  - A. Water Accountability at 85% for February
  - B. AMI conversion project (update) –
    1. Last remaining 70 poly lids have been ordered, ETA 4-6 months, purchase paperwork will be transitioned to District
    2. Badger changed their minds and they now want ~70 defective endpoints pulled and shipped to them for warranty replacement, instead of providing EPs in advance; Inframark anticipates this will be completed prior to 4/14
    3. 213 Eye on Water sign ups (vs. 207 in Feb)
  - C. 25 Delinquent Letters mailed; 14 Red Tags hung; 3 Disconnects
- IV. **Collection System / Lift Stations**
  - A. LS5 shade structure (update) – Multivolt PO cancelled; TopSide construction in Dripping Springs quoted \$4,920 for same scope and given NTP on 3/16; Accountant will issue 50% deposit to be used for ordering materials and District will be invoiced directly

## V. Reuse and Drip System

### A. Sunscape

1. Feb Irrigation Reports for both Districts on Google Drive
2. Flush valve installation of \$13,159.35 approved in Jan – completed
3. Rainbird system upgrades of \$44,338 approved in Feb – scheduled to begin week of 3/13

## VI. Parks, Trails & Landscaping/Committee

### A. Mockingbird Trail expansion (update)

1. Vegetative screening – complete except one mountain laurel will be replaced and some shrubs will be monitored for deer damage and replaced if needed; irrigation confirmed
2. Sunscape maintenance contract Amendment for additional \$975 annually ready for execution

### B. Park equipment (update)

1. Five Anova park benches and three 32-gallon trash cans with lids, \$26,753.51 (update)
  - a. TF Harper received 50% deposit and placed order, delivery ETA 10 weeks
  - b. Locations determined by Parks Committee on 1/13 and provided to TF Harper
2. Six Wabash Valley picnic table seats (update)
  - a. Board approved NTE \$5K in Dec for purchase and installation
  - b. Playground Solutions estimate anticipated by Thurs for two tables of 3 seats each
  - c. Playground Solutions installation labor would be high due to Dallas location but Kay inquired with TF Harper for installation, likely for an hourly charge
3. Additional mulch for Mesa Verde Park– Fun Abounds given NTP 2/17; installation in process

### C. Resident request for ADA-compliant curb cut at 200 Venice Cove (update)

1. Myers completed curb cut 1/26 for \$2,544 but not ramp, despite receiving request and ramp specs in writing, with County permit also referencing ADA ramp
2. Myers replied after 3 messages; ramp quote forthcoming; warned not to include mobilization or other duplicate charges
3. Lone Star contacted but quote was extremely high due to minimum charges; Inframark team didn't have other contractor referrals; 3 other contractors contacted but didn't seem professional

### D. Sidewalk Repairs (update) – Myers contacted repeatedly re disturbed soil in Valley Oaks, no reply but suggest not pressing it until Venice Cove ramp is completed

### E. Graffiti (update) – no reported incidents to address during regularly scheduled March visit

## VII. Misc.

### A. Unused Maintenance Cap Refund checks mailed on 2/27 not received by Accountant; Stop Payments issued and wire transfers completed 3/20

### B. Security services

1. Ron Hood directed on 2/28 to schedule Ad-Hoc shifts for April-July
2. Feb Security Reports provided to Committee on 3/1

## Current Items Requiring Board Action:

Vendor	Amount	Budgeted	Description	Notes
Sunscape	\$975 annually		Landscape maintenance contract Amendment for addition of Mockingbird Trail Expansion	~contract ready for signature~
FunAbounds	\$3,485	\$50K for General Repairs & Maintenance	Additional mulch at Mesa Verde Park	~Order signature needed, approved NTE \$4K in Feb~