

401 Congress Avenue
Suite 2100
Austin, Texas 78701

512.370.2800 OFFICE
512.370.2850 FAX
winstead.com

From the desk of: Judy McAngus

Date: 11-6-20

Total pages: 4

Emp #: 7325

Billing #: 58707.1

Recipient**E-Mail Address****Phone #****Fax #**

Colleen Culpepper
Michael Willett

agendas@touchstonedistrictservices.com
m.willett@touchstonedistrictservices.com

(512) 246-0498

(512) 716-0024

Teri Martin
Melissa Roberts
Kristi Hester

teresa.martin@inframark.com
melissa.roberts@inframark.com
kristi.hester@inframark.com

Re: HCWCID No. 1 - Posting on Friday, November 6th by 5:00 p.m. if possible, or no later than Mon., November 9th by 3:00 p.m.

Colleen & Michael:

Attached please find the Posting in connection with the District's upcoming **November 12th, 2020 Board Meeting**. Please post this **before 5:00 p.m. on Friday, November 6th if possible, and no later than Monday, November 9th by 3:00 p.m. on the Joint District Website** set forth in the attached Certificate.

Also, please sign the attached Certificate of Posting and **scan back a copy following the posting and, prior to November 9th by 3:15 p.m. to us all so we will know it has been handled.** Call me if you have any questions at (830) 237-9928.

Thank you,
Judy

cc: Teri, Melissa and Kristi

If any transmission problems, please call: (512) 370-2932. Information contained in this transmission is intended for the use of the individual or entity named above and may contain legally privileged and/or confidential information. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this communication is strictly prohibited. If you have received this communication in error, please permanently delete this message and immediately notify us by telephone.

DISTRICT CERTIFICATE

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §

COUNTY OF HAYS §

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 §

I, the undersigned, hereby state that I posted the attached Notice of Meeting of the Board of Directors of Hays County Water Control and Improvement District No. 1 on <https://www.hayswcid.org/hwcid-1/documents> - the District's website - on the _____ day of _____, 2020, at _____ .m., which date and time were not less than 72 hours prior to the scheduled time of the meeting.

Signature of Person Posting

Printed Name of Person Posting: _____

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, and the March 16, 2020 action of the Office of the Attorney General suspending certain requirements of Section 551, that the Board of Directors of Hays County Water Control and Improvement District No 1 will conduct a Workshop meeting at 4:00 p.m., followed by a Regular Board meeting at 5:00 p.m. on Thursday, November 12, 2020 at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, for the purposes stated herein.

Members of the public may join this meeting toll-free by calling 1-888-594-6783 and entering passcode 512 370 2939#. Those who wish to provide public comments should send an email to commentsignup@hayswcid.org at least one hour prior to the meeting indicating their name and the item(s) upon which they would like to address the Board. An electronic copy of the agenda packet will be provided under the agenda tab on the District's website at: <https://www.hayswcid.org/hwcid-1/documents> before the meeting is conducted.

Board Workshop Session Agenda

(4:00 PM)

The Board will conduct a workshop session to review and discuss the following reports. No action will be taken during the Workshop Session, which shall be open to the public at all times and adjourned at or before 5:00 PM.

1. Management and Operations Report.
2. Financial Report.
3. Landscaping Report.
4. Joint Facilities Report.
5. General Engineering Report.
6. Committee Reports, Recommendations and Assignments.

Regular Board Meeting Agenda

(5:00 PM)

1. Public Comment. Hear public communications and comments (3 minutes per person; no action may be taken during public comment).
2. Consent Items. The following items are considered to be self-explanatory and may be approved by a single motion. There will be no separate discussion of these items unless a Board member requests that an item be removed and considered separately.
 - (a) Approval of the following sets of minutes:
 - Minutes of October 5, 2020 Special Meeting; and
 - Minutes of October 8, 2020 Regular Meeting.
 - (b) Approval of Accounting Report and related disbursements, including without limitation:
 - Monthly Financials, Cash Activity Report, Cash/ Investment/Activity Report, Collateral Analysis Schedule, and if timely, Quarterly Investment Report;
 - Monthly Tax Collection Report;
 - Budget Comparison;
 - Check Register and wires;
 - Bond Reporting ;and
 - Budgets and other financial reporting.
3. Reports. If necessary, review and discussion of reports not completed during Board Workshop Session.
4. Financial Items. Consideration and possible action with respect to the following items:
 - (a) Administrative bookkeeping items, including opening and closing of accounts, approval of new signature cards and such other bookkeeping and financial items as are recommended for approval by the District's bookkeeper.
5. Engineering and Development Items: Consideration and possible action with respect to the following items:
 - (a) Review and approval of Pad X Site Plan.
 - (b) Review and approval of Pay Application No. 2 (\$34,650.70) – Drum Screen Replacement and Site Plan Revision.
 - (c) Review and approve CMA engineering related fee proposal.
 - (d) Acceptance of general engineering report and joint facilities engineering report and approval of recommended actions related to improvement, repair, maintenance, use and acceptance of District systems, facilities and property and easements, and such other engineering items as a recommended for action.
6. Management and Operations Items. Consideration and possible action with respect to the following items:
 - (a) Proposed expenditure of \$125,000.00 for upgrade of EQ Blowers and Air Diffusers.
 - (b) Proposed expenditure of \$4,900.00 for spare pump/submersible mixer.
 - (c) Proposed expenditure of \$3,500.00 for repair of transfer switch on generator.
 - (d) Proposed expenditure of \$50,000.00 for AMI meter inventory.

- (e) Update regarding ongoing clarifier upgrades and any necessary action items in connection therewith.
- (f) Discussion of options relating to odor control at the WWTP facility.

Standing items:

- (g) Customer requests, billing matters and adjustments, and proposed write-offs.
- (h) Requests for use of Belterra Centre and other District buildings or park facilities.
- (i) Reported violations of District rules and regulations, requested hearings on reported violations, and proposed enforcement actions.
- (j) Recommendations related to non-compliance with customer service agreements, reclaimed water agreements and other contracts to which the District is a party.
- (k) Coordination of customer communications, including social media posts, customer newsletters and special notices.
- (l) Authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities and property, and such routine management and operational matters as are recommended for action.
- (m) Acceptance of general management and operations reports.

8. Rules, Policies, Agreements and Compliance Requirements. Consideration and possible action with respect to the following items:

- (a) Proposed adoption of amendment or rules and regulations to address modifications to swimming pool inspection fees in most recent amended service rate order.
- (b) Proposed common representation by District attorney as intermediary between District and Hays County WCID No. 2 in connection with Belterra Centre use.
- (c) Proposed use of Belterra Centre by Hays County WCID No. 2 and related terms of use.
- (d) Update regarding delinquent review and inspection deposits for commercial developers.
- (e) Proposed Off-Set Agreement with ERG Belterra, Ltd. regarding unfunded review and inspection deposits.
- (f) Consultation with attorneys regarding ongoing review of prior bookkeeper's conduct and questionable transactions during two most recent fiscal years and related financial matters.
- (g) Update regarding status of remaining proceeds of Series 2020 Utility Bond Issue, proposed partial release related to such proceeds and supplemental agreed upon procedures report, and take any action as may be necessary.

9. Water Supply Agreements. Consideration and possible action with respect to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency, water use under such agreements, water rates and fees charged to the District under such agreements, and other matters related to District water supply and conservation.

10. District Calendar and Schedule. Confirm dates for upcoming regular and special meetings, confirm dates for proposed committee meetings, discussion of upcoming events significant to District and/or Belterra community, and discussion of conferences, meetings and educational opportunities Directors desire to attend.

11. Executive Session. The Board may recess into Executive Session at any time to consult with its attorneys regarding any posted matter for which the Board may seek the advice of its attorneys under Government Code 551.071 (including without limitation contemplated or potential litigation matters, and other legal matters related to agenda items) or for any action on the agenda for which a closed session is permitted by law, and will reconvene in open session for any appropriate action on any matter considered in Executive Session.

12. If necessary, reconvene in Open Session and take any necessary action with regard to matters discussed in Executive Session.

13. Adjournment of Regular Board Meeting.

Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action, decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice.



This is the 5th day of November, 2020.

HAYS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 1

Douglas L. Botts, President