

HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, and the March 16, 2020 action of the Office of the Attorney General suspending certain requirements of Section 551, that the Board of Directors of Hays County Water Control and Improvement District No 1 will conduct a Workshop meeting at 4:00 p.m., followed by a Regular Board meeting at 5:00 p.m. on Thursday, June 11, 2020 at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, for the purposes stated herein.

In an effort to mitigate the spread of COVID-19 and pursuant to the Proclamation dated March 13, 2020 by Governor Greg Abbott (declaring Texas to be in a State of Disaster) and associated Press Release dated March 16, 2020 from the Texas Attorney General's office (suspending certain requirements of the Texas Open Meetings Act), together with subsequent proclamations and orders, the District will permit participation in these meetings by telephonic conference, and members of the public will be able to join by telephonic conference. **Members of the public may participate in this meeting toll-free by calling 1-888-594-6783 and entering passcode 512 370 2939#.** An electronic copy of the agenda packet will be provided on the District's website before the meetings are conducted. Please visit www.hayswcid.org and click on "Meeting Reports" under the "About Us" tab.

Board Workshop Session Agenda

(4:00 PM)

The Board will conduct a workshop session to review and discuss the following reports. No action will be taken during the Workshop Session, which shall be open to the public at all times and adjourned at or before 5:00 PM.

1. Management and Operations Report.
2. Joint Facilities Report.
3. General Engineering Report.
4. Financial Report.
5. Landscaping Report.
6. Committee Reports, Recommendations and Assignments.

Regular Board Meeting Agenda

(5:00 PM)

1. Public Comment. Hear public communications and comments (3 minutes per person; no action may be taken during public comment).
2. Consent Items. The following items considered to be self-explanatory and may be approved by a single motion. There will be no separate discussion of these items unless a Board member requests that an item be removed and considered separately.
 - (a) Approval of the following sets of minutes:
 - Minutes of May 14, 2020 Regular Meeting.
 - (b) Approval of Financial Report and related disbursements, including without limitation:
 - Monthly Financials, Investment Report Activity and Quarterly Investment Report;
 - Monthly Tax Collection Report;
 - Joint Facilities Billing Report;
 - Check Register and wires;
 - Bond Reporting (including payments and reports on surplus funds); and
 - Budgets and other financial reporting.
3. Reports. If necessary, review and discussion of reports not completed during Board Workshop Session.
4. Engineering and Development Items: Consideration and possible action with respect to the following items:
 - (a) Requests and updates from developers within the District.
 - (b) Approval of Change Order No. 1 for Grafton Open Space Project.
 - (c) Approval of Pay Application No. 2 (Final) for the WWTP Membrane Replacement Project.
 - (d) Recommendation for approval of final completion of the WWTP Membrane Replacement Project.
 - (e) Acceptance of general engineering report and joint facilities engineering report.
5. Financial Items. Consideration and possible action with respect to the following items:
 - (a) Confirmation of closing of the sale of the District's \$1,925,000 Unlimited Tax Utility Refunding Bonds, Series 2020.

- (b) Update on the filing of the District's Ninth Bond Application, processing of same, and take any further action as relates to the pending sale of the District's proposed Series 2020 Unlimited Tax Bonds ("Series 2020 Bonds") including updates and any action with respect to a proposed private placement of such bond issue including, if timely, setting the sale date and authorizing publication of the Notice of Sale.
- (c) Proposed engagement letter from Bott & Douthitt, PLLC regarding preparation of financial statement and any additional authorizations to banks, government entities and vendors with respect to change in bookkeepers.
- (d) Proposal for removal of bookkeeping services from scope of operations and management agreement with Inframark, LLC.

6. Management and Operations Items. Consideration and possible action with respect to the following items:

- (a) Proposed reopening of District parks.
- (b) Authorization of recommended expenditure of \$36,390.00 for WWTP GST Basin Cleaning with WWTS.
- (c) Authorization of recommended expenditure of \$21,415.00 for WWTP EQ Basin Cleaning with WWTS.
- (d) Authorization of recommended expenditure of \$8,970.00 for WWTP Aeration Basis Cleaning with WWTS.
- (e) Authorization of recommended expenditure of \$6,069.70 for replacement of Lift Station No. 3, Pump No. 2 at cost of \$6,069.70 or a rebuild of said pump at a cost of \$3,051.87.
- (f) Authorization of recommended expenditure not to exceed \$5,000.00 for replacement of benches along District trails.
- (g) Authorization of recommended expenditure of \$2,000.00 for replacement of District park sign poles (materials only).
- (h) Authorization of recommended expenditure of \$10,206.75 for landscape enhancements with WLE.
- (i) Authorization of recommended expenditure of \$8,900.00 for sanitizing District playground equipment with Ten Point Services.
- (j) Authorize increase from \$100 to \$250 of pool inspection (see item 7.(c) below for related action item.

Standing items:

- (k) Customer requests, billing matters and adjustments, and proposed write-offs.
- (l) Requests for use of Belterra Centre, other District buildings or park facilities.
- (m) Reported violations of District rules and regulations, requested hearings on reported violations, and proposed enforcement actions.
- (n) Recommendations related to non-compliance with customer service agreements, reclaimed water agreements and other contracts to which the District is a party.
- (o) Coordination of customer communications, including social media posts, customer newsletters and special notices.
- (p) Authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities, and such routine management and operational matters as are recommended for action.
- (q) Acceptance of general management and operations reports.

7. Rules, Policies, Agreements and Compliance Requirements. Consideration and possible action with respect to the following items:

- (a) Confirmation receipt of reconciliation payment to the District by Hays County WCID No. 2 pursuant to existing Sixth Amended and Restated Joint Facilities Agreement.
- (b) Consultation with attorneys regarding review of potentially questionable bookkeeping transactions from two most recent fiscal years and related financial matters.
- (c) Proposed amendment to existing Service Rate Order to address proposed increase in Pool Inspection Fee.

8. Water Supply Agreements. Consideration and possible action with respect to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency, water use under such agreements, water rates and fees charged to the District under such agreements, and other matters related to District water supply and conservation.

9. District Calendar and Schedule. Confirm dates for upcoming regular and special meetings, confirm dates for proposed committee meetings, discussion of upcoming events significant to District and/or Belterra community, and discussion of conferences, meetings and educational opportunities Directors desire to attend.

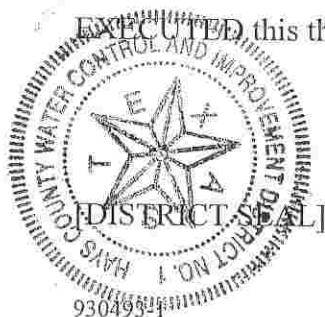
10. Executive Session. The Board may recess into Executive Session at any time to consult with its attorneys regarding any posted matter for which the Board may seek the advice of its attorneys under Government Code 551.071 (including without limitation contemplated or potential litigation matters, and other legal matters related to agenda items) or for any action on the agenda for which a closed session is permitted by law, and will reconvene in open session for any appropriate action on any matter considered in Executive Session.

11. If necessary, reconvene in Open Session and take any necessary action with regard to matters discussed in Executive Session.

12. Adjournment of Regular Board Meeting.

Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action, decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice.



EXECUTED this the 4th day of June, 2020.

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IMPROVEMENT DISTRICT NO. 1



Douglas L. Botts, President