

## **HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1**

TO: THE BOARD OF DIRECTORS OF HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given pursuant to Section 551 of the Texas Government Code, that the Board of Directors of Hays County Water Control and Improvement District No. 1 will conduct a Workshop meeting at 4:00 p.m., followed by a Regular Board meeting at 5:00 p.m., on Thursday, January 12, 2023 at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, for the purposes stated herein.

### **Board Workshop Session Agenda**

(4:00 PM)

The Board will conduct a workshop session to review and discuss the following reports. No action will be taken during the Workshop Session, which shall be open to the public at all times and adjourned at or before 5:00 PM.

1. Management and Operations Report.
2. Financial Report.
3. Committee Reports, Recommendations and Assignments.
4. Landscape Report.

### **Regular Board Meeting Agenda**

(5:00 PM)

5. Public Comment. Hear public communications and comments (3 minutes per person; no action may be taken during public comment).
6. Consent Items. The following items are considered to be self-explanatory and may be approved by a single motion. There will be no separate discussion of these items unless a Board member requests that an item be removed and considered separately.
  - (a) Approval of the Minutes of the December 8, 2022 Regular Meeting.
  - (b) Approval of Accounting Report and related disbursements, including without limitation:
    - Monthly Financials, Cash Activity Report, Cash/ Investment/Activity Report, Collateral Analysis Schedule, and if timely, Quarterly Investment Report.
    - Monthly Tax Collection Report.
    - Budget Comparison.
    - Check Register and wires.
    - Bond Reporting.
    - Budgets and other financial reporting.
7. Reports. If necessary, review and discussion of reports not completed during Board Workshop Session.
8. Engineering and Development Items: Hear presentation of General District Engineering Report, and Joint Facilities Engineering Report, and consideration and possible action with respect to the following items:
  - (a) Update regarding proposals for enhancement or replacement of existing 12-inch reclaimed water irrigation line.
  - (b) Update and possible action with respect to request from PEC for additional electric line easement along Nutty Brown Road.
  - (c) Update and possible action with respect to Crampton Cove Pavement Repair Contract.

- (d) Presentation from Burgess & Niple regarding wastewater plant performance during recent freeze event and consideration and possible action with respect to task order proposal to study and recommend potential improvements.
  - (e) Recommendations related to improvement, repair, maintenance, use and acceptance of District systems, facilities and property, and such other engineering matters as are recommended for action.
  - (f) Acceptance of general engineering report and joint facilities engineering report.
9. Financial Items. Consideration and possible action with respect to the following items:
- (a) Administrative bookkeeping items, including opening and closing of accounts, approval of new signature cards and such other bookkeeping and financial items as are recommended for approval by the District's bookkeepers.
  - (b) If timely, review and approve September 30, 2022 annual audit of financial statements, review and acknowledge any reports to management and authorize filing of such reports with the Texas Commission on Environmental Quality, State Comptroller's Office and EMMA as related to required disclosure filing.
10. Management and Operations Items. Consideration and possible action with respect to the following items:
- (a) Update with respect to proposal for a portable generator for the Lift Stations.
  - (b) Update with respect to proposed rental of a diesel tank or propose use of propane in the event of power outages.
  - (c) Update and possible action with respect to proposal by Parks Committee to address areas worn by pedestrian traffic near the Belterra Centre pond and the street along Trinity Boulevard.
  - (d) Discussion regarding operating procedures and possible adoption of District policy to address instances in which automated meters fail to register usage.
  - (e) Discussion and possible action with respect to proposal regarding repair of drip irrigation facilities.
- Standing Items:
- (f) Customer requests, billing matters and adjustments, and proposed write-offs.
  - (g) Requests for use of Belterra Centre and other District buildings or park facilities.
  - (h) Reported violations of District rules and regulations, requested hearings on reported violations, and proposed enforcement actions.
  - (i) Recommendations related to non-compliance with customer service agreements, reclaimed water agreements and other contracts to which the District is a party.
  - (j) Coordination of customer communications, including social media posts, customer newsletters and special notices.
  - (k) Authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities and property, and such routine management and operational matters as are recommended for action.
  - (l) Acceptance of general management and operations reports.
11. Rules, Policies, Agreements and Compliance Requirements. Consideration and possible action with respect to the following items:
- (a) Discussion and possible action with respect to amendment and restatement of the existing Inframark operations and management agreements.
  - (b) Discussion and possible action with respect to consideration of alternative operations and management contractors.
  - (c) Discussion and possible action with respect to correspondence from neighboring landowner regarding water management and condition of Bear Creek.

12. Water Supply Agreements. Consideration and possible action with respect to existing agreements for water supply with the Lower Colorado River Authority and water service through the West Travis County Public Utility Agency, water use under such agreements, water rates and fees charged to the District under such agreements, and other matters related to District water supply and conservation.
13. District Calendar and Schedule. Confirm dates for upcoming regular and special meetings, confirm dates for proposed committee meetings, discussion of upcoming events significant to District and/or Belterra community, and discussion of conferences, meetings and educational opportunities Directors desire to attend.
14. Executive Session. The Board may recess into Executive Session at any time to consult with its attorneys regarding any posted matter for which the Board may seek the advice of its attorneys under Government Code 551.071 (including without limitation contemplated or potential litigation matters, and other legal matters related to agenda items) or for any action on the agenda for which a closed session is permitted by law, and will reconvene in open session for any appropriate action on any matter considered in Executive Session.
15. If necessary, reconvene in Open Session and take any necessary action with regard to matters discussed in Executive Session.
16. Adjournment of Regular Board Meeting.

Note on Executive Session: The Board of Directors will go into Executive Session, if necessary and appropriate, pursuant to the applicable section of subchapter D, Chapter 551, Texas Government Code Annotated, the Texas Open Meetings Act, on any matter that may come before the Board. No action, decision or vote on any subject or matter may be taken unless specifically listed on the agenda for this meeting.

Note on Public Comment: Any Person wishing to address the Board will be permitted to present comments at the time the presiding officer calls for public comments in accordance with the meeting notice.



EXECUTED this the 4th day of January, 2023.

HAYS COUNTY WATER CONTROL AND  
IMPROVEMENT DISTRICT NO. 1

  
Douglas L. Botts, President