

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS
July 14, 2022

THE STATE OF TEXAS §
COUNTY OF HAYS §
HAYS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 §

The Board of Directors (the "Board of Directors" or "Board") of Hays County Water Control and Improvement District No. 1 (sometimes referred to herein as the "District") met in regular session, which included a monthly workshop session and regular meeting, all open to the public, at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, the District's office within the District, on July 14, 2022 at 4:00 p.m. The roll was called of the members of the Board to-wit:

Douglas L. Botts	President
Paul Kelly	Vice President
Daniel B. Robison	Secretary
Bill Dally	Treasurer/Asst. Secretary
Rick Lucas	Assistant Secretary

WORKSHOP SESSION 4:00 P.M.:

All members of the Board participated in the meeting and were present at the commencement of the workshop session. Also present at the workshop were Matt Kutac of the Law Offices of Matthew B. Kutac, PLLC, Kay Olsen, Zach Willeford and Jesse Black of Inframark, LLC, the District's general management and operations contractor, Lauren Barzilla of Burgess & Niple (formerly CMA Engineering, Inc.), the District's engineers, Kimberly Studdard, paralegal with Winstead PC, Nick Seger, Sin Jon Merrick and Jesse Trevino of Sunscape Landscaping, the District's landscapers. In addition, Allen Douthitt of Bott & Douthitt, the District's bookkeeper and Andy Barrett of Andy Barrett & Associates attended the meeting by telephone.

The purpose of the Workshop Session was to review details pertaining to the consent items and agenda items on the posted Agenda for said meeting, hear updates on committee reports, review of the monthly General Manager's Report, which report includes operations updates and a summary of activities since the last regular Board meeting and recommended action items for the regular meeting, and review of the current Accounting Report. During the workshop session, no formal action was taken, but the following matters were discussed in detail:

1. Management and Operations Reports: Ms. Olsen presented Inframark's General Manager's Report ("GM Report"). Ms. Olsen updated the Board with respect to operational matters concerning the District's wastewater treatment plant ("WWTP") and 210 Re-Use Irrigation System. A copy of the General Manager's Summary Report is attached as Exhibit "A".

During her report, it was noted that the set points for the DO meter/blowers need to be adjusted for pressure control and that the Inframark team is working with Alterman and Trac-N-Trol to address that issue.

Ms. Olsen provided a quote for a diesel fuel tank rental, and Director Lucas posed the question as to whether or not it would be more prudent to buy versus leasing those tanks. The Board decided to table the discussion until the next meeting.

Ms. Olsen noted that on June 19, 2022 a reclaimed water irrigation line at Belterra Drive and Aspen Drive burst. She noted that about 92k gallons of reclaimed water was discharged into storm drain, and that Ms. Barzilla provided recommendations to the operations personnel with regard to handling the matter. It was also noted that Mr. Kutac reviewed a UD Notification with regard to same before it was filed by Inframark.

It was noted that Embree Group damaged a reclaimed water line while performing construction work at Mighty Fine Burgers because they didn't call for utility locates, and that Ms. Olsen is to track expenses associated with the issue and bill it back to Embree Group.

There was a lengthy discussion with regard to air cards and valve replacements for the irrigation system which would ultimately replace manual labor currently being done by Sunscape, and the Board requested more information prior to approving the purchase of either items.

2. Financial Report: The Board called on Allen Douthitt of Bott & Douthitt to present the Accounting Report dated July 14, 2022. The following is a summary based on his report.

a) Action items for the Board:

- Approval of director and vendor payments.
- Approval of fund transfers:
 - From TexPool Operating Account to BancorpSouth Operating Account: \$300,000.00
 - From BancorpSouth Operating Account to BancorpSouth Manager's Account: \$22,800.00
 - From BancorpSouth Park Fees Account to BancorpSouth Operating Account: \$37,747.29
 - From TexPool Operating Account to TexPool SPA Account: \$10,675.80
 - From TexPool Tax Account to TexPool Operating Account: \$20,009.81
 - From TexPool Tax Account to TexPool Debt Service Account: \$30,000.00

- b) The month of May 2022 came in ahead of plan by \$129,000. Favorable revenues made up \$56,000, favorable expenditures made up \$73,000;
- c) Year-to-date the District is ahead of plan by \$748,000.
- d) May 2022 charges to the Joint Maintenance CAP came in at \$0. Year-to-date actual charges are \$71,000 less than the monthly billings to date.
- e) May 2022 charges to the General Maintenance CAP came in at \$0. Year-to-date actual charges are \$112,000 less than the monthly billings to date.
- f) Fiscal year 2022 tax collection rate of 98.94%.

Mr. Douthitt noted that due to some irregularities with Inframark's invoicing, some items were picked up twice so they are only paying Inframark's base fee this month and are working with Inframark to identify any duplicate items previously invoiced. Additionally, it was noted that Inframark is three months behind on lease payments, and Ms. Olsen indicated she is working with Inframark on resolving those issues. Additionally, it was noted that payment was made for several irrigation meters which are reflected in the landscape irrigation report to be discussed in more detail later in the meeting.

3. Committee Reports, Recommendations and Assignments:

- a) Facilities Committee: No updates.
- b) Infrastructure Committee: No updates.
- c) Customer Care Committee: No updates.
- d) Parks Committee: No updates.

4. Landscape Report: Jesse Trevino with Sunscape reported:

- a) The full-service turf maintenance of the high visibility areas was performed four times in the month of June;
- b) Full-service bed detail was performed three times in June, monthly mowing in the Level 2 Areas was completed that same day;
- c) Sunscape removed the trees from the pond area and berms along trail;
- d) Gabion was cleared of all debris;
- e) The Aspen Hills Sign and Sod Replacement projects were completed;
- f) The Drip Irrigation Fields were mowed; and
- g) Trail Maintenance/Raking, Filling Ruts and Spraying Weeds occurred as well.

During the landscaping report, Director Botts discussed his concerns with regard to the current drought conditions and possible fire hazards related to mowers. He requested Sunscape place a fire extinguisher on each mower to decrease the chances of a major disaster on the chance one of the mowers ignites a spark. It was also noted that amendments to the existing Sunscape contract had been provided by Mr. Kutac, and that Sunscape would be reviewing them promptly.

REGULAR MEETING - 5:00 P.M.:

The Board convened the regular meeting at 5:00 PM. All members of the Board present remained for the regular meeting, and all consultants present for the workshop remained present for the meeting. All directors present when votes were taken voted on all matters unless an abstention is set out in any such item.

5. Public Comment: Matt Kutac reviewed the following rules for public comment; (i) comments are limited to 3 minutes per person; and (ii) the Board cannot dialog or take any actions during public comment and is limited to statements of fact, recitation of current policy, clarifying questions and requesting that items be added to a future Agenda. Mr. Kutac called for public comment.

The Board recognized Zach Johnson whom provided an update on his Eagle Scout Project for posting informational signs on the trails throughout the District. Mr. Johnson noted he had identified three proposed sign locations for consideration by the Board and that he was hoping to install the signs the following month. Mr. Johnson identified the proposed sign locations as the following: (i) Pecan Park; (ii) the Recreational Center; and (iii) the park on Torrington Drive. Additionally, it was noted that the entire structure of each sign would be approximately 1 – 2 foot thick and that action to approve the proposed sign locations would be discussed and considered later in the meeting.

Hearing no additional comments, the Board proceeded to the next item on the Agenda.

6. Consent Items:

a) Minutes: The Board of Directors reviewed the Minutes from the June 9, 2022 Regular Meeting; and

b) Accounting Report: The July 14, 2022 Accounting Report and related disbursements, including the Monthly Financials, Cash Activity Report, Cash/Investment Activity Report, Monthly Tax Collection Report, Budget Comparison, Check Register and wires, Bond Reporting and Budgets and other financial reporting.

Upon a motion by Director Dally, seconded by Director Robison, the Minutes, the Accounting Report and related disbursements, were unanimously approved.

7. Reports: No additional reports were given.

8. Engineering and Development Items: Lauren Barzilla of Burgess & Niple presented the **General Engineering Report** as follows:

I. Potential action items for the meeting:

a) Approval of Amendment to the Partial Assignment and Assumption of Nonstandard Retail Water and Wastewater Services Agreement for Lot 3J-1 of Belterra Village (*Report Item II.E*).

II. Commercial Tract Development:

- a) The grease trap plans that have been approved to date are: Sky Cinema, Stiles Switch BBQ, Pieous Pizza, Torchy's Tacos, Jersey Mike's, Dunkin Donuts, The League/Fork & Spoon, Simply Pho, Backspin, and Hotel;
- b) The site plans that have been approved to date are Hat Creek, Chase Bank, Chick-fil-A, Building Y, IHOP, Belterra Multifamily, Pad S, Hotel, Pad X2, Lot 3G-1 Site Plan, Pad T and Pad ZZ;
- c) Plans currently under review - none
- d) Grease traps currently under review - none; and
- e) Water LUE determination review – Pad T.

III. Commercial Water Usage Tracking: The Commercial Water Usage Summary is attached to the engineering report in the Board Packet.

IV. Lot 3G-1: Construction Updates:

- a) Construction of public utilities on hold until dry utilities conflicts are addressed; and
- b) Project completion is scheduled for September 29, 2023.

V. Pad ZZ: Construction Updates:

- a) Private water line installation has started, and storm sewer installation has started; and
- b) They have been reviewing plan revisions due to unexpected field conditions.

VI. Pad T: Construction Updates:

- a) Public utilities are almost complete. The contractor is currently working on the building.

VII. **Crampton Cove Pavement Repair:**

- a) Ms. Barzilla requested that the contractor give a not to exceed amount for additional pavement repair, and it was noted that the not to exceed amount came back at \$12,000. Additionally, it was noted that 4 pavement areas in need of repair were identified on Crampton Cove and 1 area was identified on Aspen. Ms. Barzilla noted that Terracon would be digging a test pit on Apsen and providing a Geotech Report with regard to same. After a brief discussion, and upon motion by Director Botts, seconded by Director Robison, the Board unanimously approved payment of the contractor for the additional pavement repair in an amount not to exceed \$12,000. It was noted that Ms. Olsen would send an email and provide door tags to any affected residents during the repair period.

VIII. **District Water Tracking:**

- a) Approximate Max Daily Usage for May 2022 = 710,000 gpd; and
- b) Maximum allowed = 1,221,120 gpd.

Ms. Barzilla then moved on to the **WWTP and 210 Reuse Irrigation Engineering Report** as follows:

I. **Potential action items for the meeting:**

- a) Approval of EQ Tank Blower Replacement Pay Application No. 3 in the amount of \$88,128.90 (*Report Item II.B.*); and
- b) Final Completion of Belterra WWTQ EQ Blower Replacement (*Report Item II.C.*).

II. **EQ Tank Blower Replacement:**

- a) The Board can review the construction schedule on the Google Drive.
- b) Recommended approval of EQ Tank Blower Replacement Pay Application No. 3 in the amount of \$88,128.90; and
- c) Recommended Final Completion of Belterra WWTQ EQ Blower Replacement Project.

III. **100 Acre 210 Warranty Items:**

- a) Discuss Sunscape Proposal to remove erosion controls and temporary irrigation left by BrightView.

IV. **Wastewater Summary:**

- a) Average Daily Wastewater Usage (May 2022) = 370,000 gpd
- b) 75% of Permitted Capacity= 375,000 gpd
- c) Number of consecutive months over 75% - 0
- d) 90% of Permitted Capacity= 450,000 gpd
- e) Number of consecutive months over 90% - 0

The Board discussed with Ms. Barzilla the EQ Tank Blower Replacement Pay Application No. 3 referenced above as well as Final Completion of the Belterra WWTQ EQ Blower Replacement Project, and it was noted that the EQ Blower Replacement Project is roughly 99% complete and that the DO Meter Project is roughly 90% complete. Ms. Barzilla noted Final Acceptance of the WWTQ EQ Blower Replacement Project would be conditional upon receipt of the following: (i) update of the panel schedules; (ii) as-builts; (iii) operations and maintenance manuals; (iv) Letter of Warranty; (v) clean-up of the blower room of all construction debris; (vi) final pay application; and (vii) final lien release. The Board noted Final Completion of the Belterra WWTQ EQ Blower Replacement Project shall not be granted until such time the Infrastructure Committee has signed off. After a full discussion, and upon motion by Director Dally, seconded by Director

Botts, the Board unanimously approved the EQ Tank Blower Replacement Pay Application No. 3 in the amount of \$88,128.90.

With regard to possible action regarding potential use of reclaimed water as an alternative water source for emergency fire suppression, Director Botts proposed the engineers look into the feasibility and cost of possibly tapping into the existing reclaimed water system in the event of an emergency and in light of current drought conditions. It was noted that this would have to be listed as a fire suppression system under the District's 210 Beneficial Reuse Authorization, and upon motion by Director Botts, seconded by Director Dally, the Board authorized Ms. Barzilla to research the feasibility of using the existing reclaimed water system as a fire suppression system in the event of an emergency.

With regard to item 8(e) on the posted agenda, and upon motion by Director Botts, seconded by Director Lucas, and unanimously carried, the Board as well as the District's attorney retired to Executive Session at 6:45 p.m. to discuss potential SCADA system improvements. At 7:06 p.m., following the Executive Session, Director Botts announced that the Board will reconvene in public session and that no action was taken therein.

Moving on to other matters under item 8(e), there was a discussion with regard to the District's existing water well and use of water from said well for pond makeup water purposes. Director Botts requested a task order by prepared by the engineer for the August meeting for renewal of the well permit, review of the existing use of the well and installation of a flow meter, if needed, and upon motion by Director Botts, seconded by Director Kelly, the Board unanimously approved said task order. Mr. Kutac noted that it was possible that the Hays Trinity Groundwater Conservation District had implemented curtailment measures due to recent dry conditions, and stated that he would review such matters prior to the next meeting.

Director Kelly then moved that the Board approve the Amendment to the Partial Assignment and Assumption of Nonstandard Retail Water and Wastewater Services Agreement for Lot 3J-1 of Belterra Village previously discussed and authorize the president to execute the same, which motion was seconded by Director Dally and unanimously approved.

Upon motion by Director Lucas, seconded by Director Botts and unanimously carried, the Board accepted the Engineering Report.

9. Financial Items:

- a) No action was required for administrative bookkeeping items.
- b) With regard to engagement of an auditing firm to conduct the annual audit for the District, the Board was presented with an Engagement Letter from Maxwell, Locke & Ritter, and it was noted that the terms remain the same as the previous year. Upon motion by Director Dally, seconded by Director Lucas, the Board unanimously approved the Engagement Letter of Maxwell, Locke and Ritter for the District's annual audit as well as execution by the Board President.
- c) With respect to preliminary budgetary matters, Mr. Kutac excused himself at this time, and the Board proceeded to discuss Mr. Kutac's current rates for legal services as well as current market rates for similar work and prior rates and hours billed by Mr. Kutac. After a brief discussion, and upon motion by Director Lucas, seconded by Director Dally, the Board unanimously approved an increase in Mr. Kutac's rate. It was noted the new rate increase/hour structure would be effective beginning with the new budget cycle and would be reviewed annually.

10. Management and Operations Items:

- a) No action taken by the Board;
- b) No action taken by the Board;
- c) No action taken by the Board;
- d) Ms. Olsen noted Inframark had hired a new account manager who would be taking on some of Ms. Olsen's smaller clients so that she would have more time to attend to District matters. There was no action taken by the Board;
- e) With regard to Sunscape's performance under landscape and irrigation services agreements, upon motion by Director Botts, seconded by Director Kelly, the Board unanimously approved the 3 Sunscape invoices received by Inframark as well as the invoice from Texas Irrigation Supply, all as reflected in the General Manager's Report;

Standing Items:

- f) With regard to customer requests, billing matters and adjustments, Ms. Olsen discussed with the Board a comment received from a hearing-impaired couple with a water bill in excess of \$1,400 due to their inability to identify a water leak in their home. It was noted that this couple does have a smart meter but that receipts for approximately \$900 in repairs were provided, and as is such, and in accordance with the District's existing policy regarding such matters, the couple's bill should be reduced by applying the lowest-tiered rate in accordance with the existing District policy;
- g) Mr. Kutac noted that Encore Energy would like to perform a survey on a specific lot which contains a storm water inlet but nothing else, and it was noted he would provide Encore Energy with an right-of-way access form for said property;
- h) No action by the Board;
- i) No action by the Board;
- j) No action by the Board;
- k) With regard to authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities and property, upon motion by Director Botts, seconded by Director Dally, and unanimously carried, the Board directed the District attorney to prepare a Resolution for the SCADA system operated by Inframark.

Additionally, upon motion by Director Lucas, seconded by Director Dally and unanimously carried, the Board authorized Zach Johnson to move forward with placing signs related to his Eagle Scout Project, as discussed during public comment.

Lastly, upon motion by Director Botts, seconded by Director Dally, the Board unanimously authorized the ad hoc joint committee to proceed with interviewing and allowing a company to review and repair the SCADA system; and

l) With regard to the General Manager's Report, upon motion by Director Kelly, seconded by Director Botts, the Board approved the proposal from Viking Fence to enclose control areas.

11. Rules, Policies, Agreements and Compliance Requirements:

(a) Mr. Kutac noted he would like to keep this on the agenda until the District is out of Stage 3 Water Restriction;

(b) Mr. Kutac noted he was in receipt of an Amendment to Inframark's existing Operations and Management Agreements and that he was in the process of reviewing and providing comments to same. It was noted that Board action had not previously been taken with regard to the General Manager's Report, and upon motion by Director Lucas, seconded by Director Robison and unanimously carried, the Board approved the General Manager's Report; and

(c) Mr. Kutac noted HOA personnel were in receipt of the proposed HOA recreational facility easement with regard to open space owned by the District but that he had yet to hear anything further on the project.

12. Water Supply Agreements: Mr. Kutac noted that Inframark is working on Stage 3 Water Restriction plans and communications. As was previously discussed, the Board would need to take action on the purchase of reclaimed water signage for purposes of placing in various irrigation areas within the District. Mr. Kutac noted there may be statutory requirements surrounding those signs and that he would review the 210 Permit as well as any applicable statutes to ensure compliance with same. After a brief discussion, and upon motion by Director Botts, seconded by Director Lucas and with Director Kelly abstaining, the Board approved by a vote of 4-0 the ordering and placement of reclaimed water signs throughout the District subject to any required statutory language to be identified by Mr. Kutac prior to ordering by Inframark.

13. District Calendar and Schedule: The Board noted that the next Board meeting is scheduled for August 11, 2022.

14. Executive Session: No Executive Session was required on any other items other than those discussed above.

15. Adjournment: There being no further business to conduct, upon motion by Director Botts, seconded by Director Lucas and unanimously carried, the Board adjourned until further call.

APPROVED AND ADOPTED on the 11th day of August 2022.




Daniel B. Robison, Secretary

EXHIBIT A



(F) 512.716.0024
www.inframark.com

REVISED Memorandum for: Hays WCID No. 1 Board of Directors

From: Kay Olsen

Date: 7/14/22

Subject: Board Workshop – Management and Operations Report since 6/9/22

1. Wastewater Treatment Plant
 - A. All facilities in compliance for June. Total flows of 10.6M gallons; daily average flows of 354,000 gpd at 71% capacity.
 - B. DO Meters (update) – troubleshooting with Alterman and Trac-N-Trol
 - C. Diesel fuel tank rental (update) – see attached quote
 - D. March/April WWTP cleanup (update) – required 202 hours, 128 hours covered by Base Fee; Inframark waived all other labor hours and equipment fees = \$6K
2. Distribution System and Billing
 - A. Water accountability for June at 99.4%
 - B. Emergency diesel fuel (update) – see attached Jaguar quote per Board request, \$675 tank freight each way + \$800 monthly 1,000 gallon tank lease + \$5.1553/gallon + \$300 fuel delivery fee if less than 300 gallons
 - C. 26 Delinquent Letters mailed; 16 Tags hung; 1 Disconnect
3. Collection System – nothing to report
4. Reuse and Drip System
 - A. Tank levels
 - I. 6/1/22 – 15.8
 - II. 6/15/22 – 11.2
 - III. 6/30/22 – 8.9
 - B. Total 210 flows for June = 11,183,400 gallons
 - C. Sun 6/19 main irrigation line repair at Bellerra Drive and Aspen Drive (new) –
 - I. NOT under warranty; Engineer's recommendations given to Ops Team
 - II. Treated effluent discharge of ~92K gallons into storm drain; UD Notification reviewed by Attorney and filed
 - D. Tues 6/7 Mighty Fine Burgers site (new) –
 - I. Contractor Embree Group damaged reuse line because they didn't call for utility locates
 - II. Landcore Development agreed Inframark should repair and back charge contractor
 - E. Drip field operations (new) –
 - I. Jesse Kennis instructed Zach to not run the pumps
 - II. When recently reactivated, 2 pumps with a little rust were discovered; these minor repairs will be completed as high priority
 - III. Drip fields behind the plant are on a separate drip skid and are now dosed 2-3x/week
 - IV. SOP is to exercise/inspect monthly
 - F. Reclaimed Water Signs (new) – see attached quote

5. Drainage/Ponds / Infrastructure Committee

- A. Sunscape (new) –
 - I. Irrigation Reports attached; Summer Irrigation priorities indicated by green, yellow and red coding
 - II. May repairs – Controller #6 replaced already to prevent disruption of irrigation, \$2,975.88 + valve and decoder replacement \$8,072.40 = 11,048.28 total
 - III. June repairs – air card purchase \$5,056.04 + air card installation and valve replacement \$2,298.39 = \$7,354.43 total
- B. East Commercial Pond (new) – needs security fence, see attached \$6,819.75 quote
- C. Asset Management Plan/Warranty Schedule – Inframark's ARS Team on track to complete draft by end of July for District budgeting process

6. Parks & Trails / Committee

- A. Wellington wall and tunnel graffiti removal (update) – Time Machine ATX scheduled for service
- B. Trinity Hills and Littleton drainage field debris (update) – removed in May
- C. Aspen Hills monument sign landscaping rehab (update) – completed
- D. Belterra Blvd and Trinity Hills sod replacement (update) – completed
- E. Belterra Centre Pond cedar trees removal (update) – completed
- F. Eagle Project (update) – Trail sign locations for discussion

7. Other

- A. Google Drive (no update) – Inframark ready to implement folder reorganization as outlined by Board Members
- B. Paul, Yentzen, Kay, and Ceejay attended CASE Conference Thurs 6/16 – Sat 6/18
- C. Emergency contact numbers requested by Board Member (reminder):
 - a. Kay (737) 280-5553
 - b. Zach (512) 201-3595 or Jesse (512) 461-5007
 - c. Missy Roberts (512) 844-1038
 - d. Sin Jon, Irrigation Manager, Sunscape (512) 701-5145

Subject: Regular Board Meeting

Management and Operations, Actionable Items:

- 10a) Lift Stations portable generator – Inframark gathering quotes
- 10b) Diesel tank rental – Rental approval requested
- 10c) Security services – No action required
- 10d) Inframark staffing – New Account Manager, Dottie Erickson, began 6/30
- 10e) Sunscape contract – Approval requested on 4 items below

Current Items Requiring Board Approval:

Vendor	Amount	Budgeted	Description	Work Order #
Jaguar Fueling	\$675 freight ea way \$5.1553/gallon @ 900 gallons = \$4,639.77 \$5,989.77 up front, plus \$800/month tank rental		Emergency diesel fuel	
Sunscape	\$2,975.88		Controller #6	
Sunscape	\$8,072.40		Valve and decoder replacements	
Texas Irrigation Supply	\$5,056.04		3 Rainbird 4/G air cards	
Sunscape	\$2,298.39		Air card installation and valve replacements	
Viking Fence	\$6,819.75		East Commercial Pond fence	

Management and Operations, Standing Items:

- 10f) Customer requests and billing – Drury Lane leak adjustment request
- 10g) Facility Usage requests – Landpoint Surveying request to access District lands, see attached email
- 10h) District Rules Violations – no update or action requested
- 10i) District Service Agreements – no update or action requested
- 10j) Customer communications
 - Newsletter distributed ~ 7/8 (attached)
 - Watering Restrictions Notices distributed via eBlast, Facebook posts, .org website post, and HOA
- 10k) Maintenance & Repair expenditures – see Viking Fence quote for Approval

Rules, Policies, Agreements and Compliance Requirements:

- 11a) Drought Contingency Plan – no variance requests for consideration
- 11b) Inframark Service Agreement Amendments
 - Inframark submitted draft of Hays 1 Amendment with 4 revisions (removing Irrigation services, adding social media services, updating personnel chart, and removing Maintenance Cap) and pricing adjustments for Hays 1J and Hays 2
 - Approved Hays 1 verbiage can then be quickly pasted into Hays 1J and Hays 2 Amendments
 - Inframark met with Bott Douthett 7/11 re billing adjustments and upcoming Maintenance Cap removal