

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS  
July 8, 2021

THE STATE OF TEXAS §  
COUNTY OF HAYS §  
HAYS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1 §

The Board of Directors (the "Board") of Hays County Water Control and Improvement District No. 1 (sometimes referred to herein as the "District") met in regular session, which included a monthly workshop session and regular meeting, all open to the public, at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, the District's office within the District, on July 8, 2021, and the roll was called of the members of the Board of Directors, (herein referred to as the "Board") to-wit:

Douglas L. Botts	President
Paul Kelly	Vice President
Daniel B. Robison	Secretary
Bill Dally	Treasurer/Asst. Secretary
Rick Lucas	Assistant Secretary

**WORKSHOP SESSION 4:00 P.M.:**

All members of the Board participated in the meeting and were present at the commencement of the workshop session with the exception of Director Dally. Also present at the workshop were Matt Kutac of the law offices of Matthew B. Kutac, PLLC, Andy Barrett with Andy Barrett & Associates, PLLC, Kristi Hester, the District's general management and operations contractor, Chris Lane of SAMCO Capital Markets, Inc. ("SAMCO"), the District's financial advisor and Vicki Hahn, paralegal with Winstead PC. In addition, Allen Douthitt of Bott & Douthitt, the District's bookkeeper, attended the meeting by telephone.

The purpose of the workshop session was to review details pertaining to the consent items and agenda items on the posted Agenda for said meeting, hear updates on committee reports, review of the monthly General Manager's Report, which report includes operations updates and a summary of activities since the last regular Board meeting and recommended action items for the regular meeting, and review of the current Accounting Report. During the workshop session, no formal action was taken, but the following matters were discussed in detail:

1. Management and Operations Reports: Ms. Hester was asked to review Inframark's General Manager's Report ("GM Report"). Ms. Hester reviewed and updated the Board with respect to operational matters concerning the District's wastewater treatment plant ("WWTP") and 210 Re-Use Irrigation System. The following is a Summary of activities which Ms. Hester reviewed with the Board:

1) **Wastewater Treatment Plant**

- a) All facilities are in compliance for the Month of June;
- b) Daily average flows are 368,000 gallons a day, 74% capacity;
- c) Inframark has discovered heavy grease accumulation at the WWTP.

2) **Collection System**

- a) Lift Station 1 generator engine failure – Inframark is in the process of getting quotes for replacement;
- b) Last preventive maintenance was completed in April no issues were found; and
- c) Lift Station 2 pulled pump 2 because of low run times - removed debris and reset.

3) **Drainage/Ponds**

- a) Commercial East Pond is now fully operational;
- b) Discussion on water quality signs at ponds - refer to example below;
- c) 6A fountain motor shipment delay due to availability of parts - estimated time of arrival is 2 weeks; and
- d) Annual electrical system preventive maintained completed - found a few issues but nothing major.

4) **Parks – Trails:** Hays WCID No. 2 is in the design and planning stage of additional trail system and will be submitting a community survey for input.

5) **Customer Care Committee:**

- a) HOA Pool recently had vandalism causing them to have to drain and clean;  
Regular tiered rate would run around \$2,800 low tier would be around \$500; and
- b) Summer newsletter sent out July 2, 2021.

6) **Facility Committee:** Inframark will be scheduling a committee meeting soon to review bids on design, additional camera and lighting.

HAYS1 WATER USAGE CALCULATOR			
ADDRESS:			
0-2,000	\$2.30	2	\$4.60
2,001-5,000	\$3.85	3	\$11.55
5,001-10,000	\$4.24	5	\$21.20
10,001-20,000	\$4.88	10	\$48.80
20,001-25,000	\$5.86	5	\$29.30
25,001-30,000	\$7.93	5	\$35.15
30,001-40,000	\$10.55	10	\$105.50
40,001 & above	\$15.83	160	\$2,532.80
Total water charges		2,788.90	



In connection with 1(c) above, the Board discussed the cause of the smell emanating from the WWTP, which seems to be more intense in recent months. Ms. Hester confirmed that there is an inspection of the commercial grease traps in progress and surmised that the smell could be the result of an overabundance of grease in the commercial grease traps. Cleaning the clarifier seemed to help but the grease may not be the only cause. Ms. Hester noted that each commercial tenants agreed to comply with any ordinance regulating grease traps and with the Wastewater Control Order ("WWCO") which was updated around 2016. The WWCO requires the tenant to limit the amount of grease they dispose of and to keep their grease traps cleaned. Ms. Hester stated that the inspection is still in progress but it appears that some of the tenants are not in compliance. She will know more once the inspection is completed. Director Botts asked if the District can re-coup the money it is spending to clean the clarifier from the tenants who are not in compliance. Ms. Hester stated that the fine for violating the WWCO is \$5,000 a day if the tenant is not in compliance. Mr. Kutac clarified and stated that certain violations give rise to restoration costs depending on the violation and also that the tenant has a 7 day cure period after they are notified that they are not in compliance. He also stated that the District can re-coup the damages, however, the District would have to prove that the damage is the result of the tenant's actions. Ms. Hester re-iterated that the inspection should be finalized by tomorrow. Once the inspection report is completed, Ms. Hester will forward a copy to the Infrastructure Committee.

In connection with 2(a) above, Ms. Hester mentioned that there is an engine failure and Inframark is in the process of getting quotes. She noted that Lift Station 1 is not functioning at all.

In connection with 3(c) above, the Board has already approved the replacement of the motor but Ms. Hester is asking for approval to buy a spare motor. She explained that if Inframark has a spare motor on hand, then if there is a motor failure, the District won't have to wait 4-5 weeks for a replacement.

In connection with 4(a) above, the Board of Hays County Water Control and Improvement District ("Hays No. 2") is looking at connecting the Mesa Verde and High Point trails and would like to put out a survey asking the residents for their input on the trail connection. Ms. Hester would like to send the survey to all residents of Belterra and not just to residents of Hays No. 2. The Board reviewed a map of the trail area in question and discussed

the pros and cons of sending a survey to residents in the District. Ms. Hester suggested that a joint Parks Committee meeting between the District and Hays No. 2 should meet to discuss the survey and determine how to handle.

In connection with 5(a) above, Ms. Hester mentioned that someone broke glass bottles in the community pool and the HOA has to drain, clean and re-fill the pool. It takes approximately 200,000 gallons of water to fill the pool. The HOA is asking the District to bill them at the lower tier rate of approximately \$500. If the District uses the standard tier then the cost would be approximately \$2,800. The Directors noted that the HOA has to drain and clean the pool every couple of years due to glass breakage. The Directors asked Ms. Hester what the HOA is doing about the problem and asked her if the HOA knew who was responsible. She confirmed that they did and that the person was going to pay to have the pool cleaned and re-filled. The Board then discussed why they should give the person responsible for the vandalism a cost break. They concluded that they would be setting a bad precedent by giving the cost break. The Board then asked Director Kelly, who is more familiar with the situation, how much the HOA is going to charge the person responsible for the vandalism. He stated that it was his understanding that the HOA is going to charge the person the same amount of money that the District charges the HOA. Mr. Kutac noted that the District needs to ensure that the HOA does not fill the pool on a residential watering day which might cause the District's peak day usage to exceed contract limits.

In connection with 6(a) above, Ms. Hester mentioned that she has received one bid on the sign and that she will present that bid to the Board for approval later in the meeting.

Ms. Hester also noted that the water accountability is good for this month.

The discussion then moved to the East Pond. Director Robison is still concerned that the pond is not draining properly. A discussion ensued regarding the pond operation and that it is now working as designed despite the concerns expressed. It was noted by Mr. Kutac that the pond will probably only be completely dry when the conditions allow. Director Robison stated that he is concerned about algae bloom. Ms. Hester noted that some of the residents whose property is adjacent to the pond have contacted her and complained about the mosquitos and algae. Ms. Hester explained to them that the problem should go away now that the pond is fully operational. She also explained that there is vegetation growing in the pond which is normal and every two years Inframark will have to drain and clean all the ponds.

Director Botts then asked Ms. Hester what the status is regarding the generators and fuel options (i.e., diesel and propane) for the WWTP in the event there is another weather situation like the winter storm. Ms. Hester stated that Inframark is looking at being able to switch from diesel to propane to run the generators.

With respect to cameras at the WWTP, Ms. Hester mentioned that not all of the cameras are working. She has asked for an estimate from Lone Star Surveillance to replace the perimeter fence and cameras. She is also asking AT&T for an estimate as well.

Director Botts returned to the discussion regarding various ponds. He would like to start addressing the ponds by their correct name instead of referring to the ponds by common neighborhood names like the "Duck Pond." He feels that the residents are getting the wrong impression and do not realize that the ponds all serve a water quality control purpose, even the



“Duck Pond.” The “Duck Pond” is really Pond No. 6A and is a retention pond and though it has ducks but the primary purpose for Pond 6A is a retention pond.

Ms. Hester also mentioned that she is expecting a second estimate for the disabled curb cuts discussed in last month’s meeting because the first estimate was a lot higher than she expected. Director Kelly suggested getting an estimate from WLE. The Board discussed the prices and then determined that the Facility Committee will focus on this issue at their next meeting.

Director Kelly mentioned the signs around the neighborhood that are really advertisements for the builders and asked if the District could remove them. Mr. Kutac stated that there are no legal reasons that the District cannot remove them.

2. Financial Report: The Board called on Allen Douthitt of Bott & Douthitt to present the Accounting Report dated July 8, 2021. The following is a summary based on his report.

- a) There are five action items for the Board: (i) Approval of the director and vendor payments; (ii) approval of transfer of \$50,000 from BancorpSouth Operating Account (Old) to BancorpSouth Operating Account (New); (iii) \$14,600 transfer from BancorpSouth Operating Account (New) to BancorpSouth Manager’s Account (New); (iv) \$4,617.47 from TexPool Operating Account to TexPool SPA Account (iv) \$16,643.06 from the TexPool Tax Account to TexPool Operating Account; and (v) \$349,710.69 from TexPool SR2020 Capital Projects Account to the TexPool Operating Account;
- b) The month of May was ahead of plan by \$45,000 (\$28,000 favorable revenues and \$17,000 in favorable expenditures); Year-to-date the District is behind plan by \$82,000.
- c) May charges to the Joint Maintenance CAP were \$14,000. Actual charges are \$288,000 more than the monthly billings to date.
- d) May charges to the General Maintenance CAP were \$5,000. Actual charges are \$82,000 less than the monthly billings to date.
- e) Year-to-date the District has a collection rate of 98.02% on property taxes.

Mr. Douthitt pointed out that the first monthly payment of \$4,617.48 was paid to the Endeavor Real Estate Group Ltd. (“Endeavor”) as per their agreement with the District. The agreement states that endeavor would receive one-half of the monthly sales tax revenue until the debt is completely paid off. Mr. Douthitt also noted that the at the next board meeting, the Board will need to discuss opening another investment account. There is another company, similar to TexPool, that handles investment accounts and it does not hurt to diversify. The Board discussed the fact that the District’s sales tax income is limited. However, it was noted that there are still some commercial pads left. The Board discussed the benefits of paying the debt off in full instead of making monthly payments from the sale tax. He also noted that he would like to close the old BancorpSouth account. He needs Ms. Hester’s help in ensuring that none of the future utility payments are deposited into that account.

3. Committee Reports, Recommendations and Assignments:

a) Finance Committee: The Finance Committee will meet and will discuss the possibility of paying Endeavor the full amount due to them.

b) Infrastructure Committee: Nothing to add other than what was discussed earlier during Ms. Hester's presentation.

c) Customer Care Committee: The committee will meet and review the sign estimates.

d) Parks Committee: The committee will meet with Hays No. 2 committee to discuss the survey.

Upon motion by Director Botts, seconded by Director Robison and unanimously carried, the Board adjourned at 4:57 p.m. and agreed to re-convene at 5:00 for the regular Board Meeting.

**REGULAR MEETING - 5:00 P.M.:**

The Board convened the regular meeting at 5:00 PM. All members of the Board present remained for the regular meeting, and all consultants present for the workshop remained present for the meeting. Lauren Barzilla with CMA Engineering, Inc., the District's engineers, and Josh Fort, with WLE, the District's landscape service provider joined the meeting. All directors present when votes were taken voted on all matters unless an abstention is set out in any such item.

4. Public Comment: Director Botts reviewed the following rules for public comment; (i) comments are limited to 3 minutes per person; and (ii) the Board cannot dialog or take any actions during public comment and is limited to statements of fact, recitation of current policy, clarifying questions and requesting that items be added to a future Agenda. Mr. Kutac called for public comment.

Ms. Chadwick, a resident in Belterra appeared in person and was recognized by the Board. Ms. Windemire is concerned about the quality of Pond 6A and its effects on the ducks. Ms. Hester stated that the fountain motor is not working on the pond but that it should not affect the quality of the water in the pond as it was added to the pond as an aesthetic feature.

Ann and Oscar, residents in Belterra appeared in person and Ann was recognized by the Board. They voiced the same concern as Ms. Chadwick regarding the effect of the water quality on the ducks.

Director Botts welcomed their comments and told them that even though the Board cannot comment during the public comment portion of the meeting, the residents are welcome to stay throughout the meeting and that Pond 6A will be discussed later in the meeting.

No other person spoke publicly so the Public Comment session was closed and the Board proceeded to the next item of business.

5. Consent Items:

a) Minutes: The Board of Directors reviewed the Minutes from the June 10, 2021 Regular Meeting and the June 17, 2021 Special Meeting.

b) Accounting Report: The July 8, 2021 Accounting Report and related disbursements, including the Monthly Financials, Cash Activity Report, Cash/Investment Activity Report, Monthly Tax Collection Report, Budget Comparison, Check Register and wires, Bond Reporting and Budgets and other financial reporting.

Upon a motion by Director Robison, seconded by Director Kelly and unanimously carried, the Minutes from the June 10<sup>th</sup> and June 17<sup>th</sup> Board Meetings and the July 8, 2021 Accounting Report and related disbursements were approved.

6. Reports: If necessary, review and discuss reports not completed during the Board Workshop Session.

Josh Fort of WLE was recognized by the Board to give his report. Mr. Fort reported that the Tree Removal project for the District will be completed tomorrow. WLE is still working on Hays No. 2's tree removal and the project should be complete in one month. The Board and Mr. Fort discussed the brown spots at the front entrance to Belterra and the best way to fix them.

7. Engineering and Development Items: Lauren Barzilla of CMA presented the **General Engineering Report** as follows:

II. Potential action items for the meeting:

- a) Release of Public Utility Easement for Lot I E-2, Block A Final Plat of the Re-subdivision No. 3 of Belterra Commercial Subdivision Block A, Lot 1 B-1, I E-2, 1 F-1, and 1-G;
- b) Release of Public Utility Easement for Lot 1E-2 and Lot I F-1, Block A Final Plat of the Re-subdivision No. 3 of Belterra Commercial Subdivision Block A, Lot 1 B-1, I E-2, I F-1, and 1-G;
- c) Public Utility Easement for Lot I B-2, Replat of the Re-subdivision No. 3 of the North Belterra Commercial Subdivision - Waterline;
- d) Public Utility Easement for Lot I B-2, Replat of the Re-subdivision No. 3 of the North Belterra Commercial Subdivision - Storm; and
- e) Public Utility Easement to be partially released, Lot I B-2, Replat of the Re-subdivision No. 3 of the North Belterra Commercial Subdivision.

III. Commercial Tract Development:

- a) The grease trap plans that have been approved to date are: Sky Cinema, Stiles Switch BBQ, Pieous Pizza, Torchy's Tacos, Jersey Mike 's, Dunkin Donuts, The League/Fork & Spoon, Simply Pho, Backspin, and Hotel.
- b) The site plans that have been approved to date are Hat Creek, Chase Bank, Chick-fil-A, Building Y, IHOP, Belterra Multifamily, Pad S, Hotel, Pad X
- c) Plans currently under review - Lot 3G-I Site Plan;
- d) There are no grease traps currently under review; and
- e) Water LUE determination review - Pad X.

IV. **Belterra Village Multifamily:**

- a) Project is complete;
- b) Release of Public Utility Easement for Lot I E-2, Block A Final Plat of the Re-subdivision No. 3 of Belterra Commercial Subdivision Block A, Lot I B-I, I E-2, IF- I, and 1-G; and
- c) Release of Public Utility Easement for Lot I E-2 and Lot I F-1, Block A Final Plat of the Re-subdivision No . 3 of Belterra Commercial Subdivision Block A, Lot 1B-1, 1E-2, 1 F-1, and 1-G.

V. **Pad X:**

- a) All public utilities are in place, the wastewater line and manholes need to be tested before final completion;
- b) Public Utility Easement for Lot 1B-2, Replat of the Re-subdivision No. 3 of North Belterra Commercial Subdivision – Waterline;
- c) Public Utility Easement for Lob 1B-2, Replat of Re-subdivision No. 3 of the North Belterra Commercial Subdivision – Storm sewer; and
- d) Public Utility Easement to be partially released, Lot 1B-2, Replat of the Re-subdivision No. 3 of the North Belterra Commercial Subdivision.

VI. **Lot 3G-I:** The Site plan has been submitted and is currently under review.

VII. **Commercial Warranty Items:**

- a) East Pond updates - complete; and
- b) Temporary Stabilization Updates - complete.

VIII. **Commercial Water Usage Tracking:** the Commercial Water Usage Summary is available for the Board to review.

With respect to Item I above, Ms. Barzilla explained that these Easements need to be released for housekeeping purposes. The projects are complete but the return of the easements to the owners was never completed.

- a) Upon motion by Director Kelly, seconded by Director Robison and unanimously carried, the Board authorized execution of the Easement Release described in I.(a) above;
- b) Upon motion by Director Kelly, seconded by Director Robison and unanimously carried, the Board authorized execution of the Easement Release described in I.(b) above;
- c) Upon motion by Director Kelly, seconded by Director Lucas and unanimously carried, the Board authorized execution of the Easement described in I.(c) above;
- d) Upon motion by Director Botts, seconded by Director Kelly and unanimously carried, the Board authorized execution of the Easement described in I.(d) above; and



- e) Upon motion by Director Lucas, seconded by Director Robison and unanimously carried, the Board authorized execution of the Easement described in I.(e) above.

Ms. Barzilla also noted that, in accordance with a prior request from the Board, she has determined that the Belterra Apartments are 65.24% occupied.

Ms. Barzilla then moved on to the **WWTP and 210 Reuse Irrigation Engineering Report** as follows:

- IX. **Potential action items for the meeting:** Recommendation of Award for Belterra EQ Tank Blower Replacement Project.
- X. **EQ Tank Blower Replacement:**
- a) See Design Updates below;
  - b) Recommend award of bid.
- XI. **Belterra Wastewater Treatment Plant Weir Overflow:** See update below.
- XII. **Wastewater Summary:**
- a) Average Daily Wastewater Usage (April 2021) = 342,000 gpd
  - b) 75% of Permitted Capacity= 375,000 gpd
  - c) Number of consecutive months over 75% - 0
  - d) 90% of Permitted Capacity= 450,000 gpd
  - e) Number of consecutive months over 90% - 0

Wastewater Treatment Plant Project Status - July 2021				
Project	Status	Budget Amount	Amount Billed	Project Status
Drum Screen Replacement Project - CMA Task Order 60	100%	TBD	\$ 680,233.00	Project was complete June 2021
EQ Blower Replacement - CMA Task Order 65	100%	TBD	\$ -	Bids will be received on June 8. Recommend award of contract at Board meeting.
Weir Overflow Design - CMA Task Order 67	100%	\$ 32,000.00	\$ 18,380.00	Plans were sent to a contractor for an estimate of construction costs, an estimate was received, and it can be found on the google drive.
EQ Tank Rehab and Diffuser Installation - Inframark	100%	TBD	N/A	Project was complete June 2021
Replacement of Dissolved Oxygen meters at the EQ Tank and the MBR - Inframark	0%	\$ 36,000.00	\$ -	No progress
Drip Field Inspection - Inframark	0%	\$ 20,000.00	\$ -	Inspections are ongoing.

After requesting a public bid for the EQ Blower Replacement because Excel's bid for \$188,000 was so much higher than anticipated, Ms. Barzilla received a bid for \$254,520.00 from Alterman for the blower installation. Excel did not re-bid during the public bid so the Board cannot use Excel's services on this project. If the District accepts Alterman's bid, the District's cost would be approximately \$125,000 because it is a shared expense with Hays No. 2. Mr.

Douthitt mentioned that the District has reserves so this cost can be covered. Mr. Kutac stated that the Infrastructure Committee should meet to go over the cost. The Board discussed the bid and how it would like to proceed considering there were no other bidders and due to regulations, now that it is public, the Board has to accept Alterman's bid or request another public bid.

Upon motion by Director Lucas, seconded by Director Robison and unanimously carried, the Board authorized award of the bid to Alterman for \$254,520.00.

With respect to the Weir Overflow, CMA received a cost estimate of approximately \$63,000 to construct the Weir.

8. Financial Items:

(a) Administrative Booking Items: No new items to discuss other than closing the old BanCorp South account which was discussed earlier in the meeting; and

(b) Collection of Delinquent Accounts: No update at this time.

9. Management and Operations Items:

(a) Emergency Response Plan and After Action Plan was discussed earlier in the meeting and Ms. Hester confirmed that Inframark is still working on the Plans;

(b) Water quality of the pond near the intersection of Belterra Drive and Trinity Hills. This issue was introduced earlier during the public comment portion of the meeting. Director Botts explained that this is a water quality pond which has a clay-lined bottom with lines underneath it. Its purpose is to collect sediment and other pollutants that accumulate with stormwater runoff and to help keep it from getting into the watercourses. As much as the Board loves the ducks and loves taking their own grandchildren to see the ducks, the pond must serve as a water quality pond. The Board expressed that while it is sympathetic to the concerns of the residents with respect to the ducks, they do not think that the current inoperability is causing the ducks any harm. To avoid confusion with the residents, the Board then discussed putting new signs out explaining what the purpose of each pond is. The sign issue was then referred to the Parks Committee to discuss in the future.

(c) Authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities and property, and such routine management and operational matters as are recommended for action:

(i) Upon motion by Director Lucas, seconded by Director Botts and unanimously carried, the Board authorized the expenditure of up to \$5,000 to obtain a spare pump motor for the pond fountain;

(ii) Upon motion by Director Kelly, seconded by Director Botts and unanimously carried, the Board approved the expenditure of \$5,500 to clean the clarifiers and to keep cleaning the clarifiers, on an as needed basis, in the future.

(iii) Upon motion by Director Kelly, seconded by Director Botts and unanimously carried, the Board re-approved the Neutronic invoice for \$43,057 to tie the SCADA systems together. The Board clarified that this work was approved and budgeted for last year. However, it took Neutronic a year to invoice for their work.

The tardiness of this invoice brought up the discussion that items approved in a prior budget year but not invoiced during that budget year should be carried over to the following budget year so that there are no surprises.

(iv) Upon motion by Director Botts, seconded by Director Robison with Director Kelly abstaining, the Board authorized Inframark to accept a bid for installation of a sign, not to exceed \$30,000. Inframark should accept a bid on the basis of cost unless one of the bids is non-responsive in some way. If a bid is non-responsive, Inframark will return and present the bids to the Board for review.

(v) Upon motion by Director Robison, seconded by Director Lucas and unanimously carried, the Board approved the monthly Engineer's Report.

(vi) Upon motion by Director Robison, seconded by Director Lucas and unanimously carried, the Board approved the monthly Accounting Report.

(vii) Upon motion by Director Robison, seconded by Director Lucas and unanimously carried, the Board approved the monthly General Manager's Report.

(viii) Upon motion by Director Robison, seconded by Director Botts with Director Kelly voting against, the Board denied the HOA's request for a reduced rate.

10. Rules, Policies, Agreements and Compliance Requirements:

Agenda Paragraph numbers (a) and (b) – The Board discussed both the proposal for landscaping and irrigation services. Director Botts mentioned that he was looking at the proposals but some of the bidders did not appear to follow the instructions in their entirety. A discussion ensued amongst the Board about the difficulties involved in scoring given the similarities in the responses and some of the differences in presentation. Some directors felt that it is hard to review and score them because it is not an “apple to apple” comparison. Mr. Kutac explained that there is a score on responsiveness to the request and if the Director does not feel that the bidder followed the requested format then when the Director is scoring the bids, then that should be reflected in the responsiveness score. Mr. Kutac mentioned that a pricing addendum could be sent to the bidders. If the bidders completed the pricing addendum then the Board would be able to compare pricing on an “apples to apples” basis. It should be noted that no bidder names were mentioned and no specifics of any bid was discussed during the Board meeting. After a lengthy discussion, Mr. Kutac suggested that after the scoring is complete, the Board could meet and invite the top two bidders to a Board meeting for an interview. Mr. Kutac also noted that the District could check references on the bidders. After further discussion, the Board decided to forego the previously planned scoring process in favor of a more general review of the responses, and also requested greater clarification on pricing differences.

Upon motion by Director Lucas, seconded by Director Botts and unanimously carried, the Board authorized the creation of a pricing addendum and the removal of the scoring sheet.

Agenda Paragraph numbers (c) and (d) were not discussed.

11. Water Supply Agreements: Mr. Kutac noted that he received a Notice from the WTCPUA that states that it is considering adjusting wholesale water and wastewater base rates. The adjusted rates will be effective October 1, 2021.

12. District Calendar and Schedule: Ms. Hester confirmed that she will schedule all necessary committee meetings.

13. Executive Session: No executive session was required.

14. Adjournment: There being no further business to conduct, upon motion by Director Lucas, seconded by Director Kelly and unanimously carried, the Board adjourned until further call.

APPROVED AND ADOPTED on the 12th day of August, 2021.



*Daniel B. Robison*  
Daniel B. Robison, Secretary