

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

THE STATE OF TEXAS §
COUNTY OF HAYS §
HAYS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1 §

The Board of Directors (the "Board") of Hays County Water Control and Improvement District No. 1 (sometimes referred to herein as the "District") met in regular session, which included a monthly workshop session and regular meeting, all open to the public, at Belterra Centre, 151 Trinity Hills Drive, Austin, Texas, the District's office within the District, on April 8, 2021, and the roll was called of the members of the Board of Directors, (herein referred to as the "Board") to-wit:

Douglas L. Botts	President
Paul Kelly	Vice President
Daniel B. Robison	Secretary
Bill Dally	Treasurer/Asst. Secretary
Rick Lucas	Assistant Secretary

WORKSHOP SESSION 4:00 P.M.:

All members of the Board participated in the meeting and were present at the commencement of the workshop session. Also present at the workshop were Matt Kutac of the law offices of Matthew B. Kutac, PLLC, Kristi Hester and Todd Burrer of Inframark the District's general management and operations contractor and Chris Lane of SAMCO Capital Markets, Inc. ("SAMCO"), the District's financial advisor. Vicki Hahn, paralegal with Winstead PC joined after the Workshop Session was already in progress. In addition, Andy Barrett with Andy Barrett & Associates, PLLC and Judy McAngus, paralegal with Winstead PC joined via telephonic conference.

Matt Kutac explained a few guidelines for the in-person and telephonic conference meeting regarding a request that each Board member confirm their name prior to making any motion or voting on such matters to insure that the public record of the meeting would be heard and accurately recorded. Notification to the public was given that the meeting was being recorded. The meeting was then called to order, and evidence was presented that public notice of such meeting had been given as required by law.

The purpose of the workshop session was to review details pertaining to the consent items and agenda items on the posted Agenda for said meeting, hear updates on committee reports, review of the monthly General Manager's Report, which report includes: (i) operations updates and a summary of activities since the last regular Board meeting and recommended action items for the regular meeting, and (ii) review of the current Accounting Report. During the workshop session, no formal action was taken, but the following matters were discussed in detail:

1. Management and Operations Reports:

Director Botts introduced Todd Burrer, Vice President at Inframark. Director Botts noted that Inframark had recently been acquired by a different private equity firm called New Mountain Capital, and invited Mr. Burrer to provide additional information about Inframark's operations since that time. Mr. Burrer began by providing background information regarding organizational structure and communications since he began working at Inframark in 2017, stating that New Mountain Capital has not made any personnel changes and is focused on growing Inframark's business. Director Robison asked whether any management changes had been made, and Mr. Burrer confirmed they had not. Director Botts inquired as to ownership structure and whether management teams could be affected by another change in ownership, and also whether there had been any changes in communications structure. Mr. Burrer explained that previously the organizational lines of communications were in "silos" based on geographic location, but now communications are based on divisions within the company.

Director Botts followed up by asking whether Ms. Hester still has input on operations, as the Board trusts Ms. Hester given her long history of service. He stated that Ms. Hester has authority of the Board when talking to Inframark. Although Mr. Kennis, who oversees some District operations, is supervised by Inframark managers in Houston, Ms. Hester can still instruct him with respect to certain District operations. However, Ms. Hester is not able to make technical operational decisions. Mr. Burrer also stated that Ms. Hester can authorize changes to maintenance procedures upon consultation with Mr. Kennis, without approaching management in Houston.

Director Botts stated his concern that he wants to avoid Ms. Hester being hamstrung in implementing the Board's requests. Mr. Burrer reiterated that Ms. Hester has authority to "run the show." However, he added that Inframark is currently understaffed, which was exacerbated by the recent winter storm. Inframark is working on adding additional personnel, and trying to improve organizational communications. They are also rotating operators from Houston to cover Austin operations. Director Dally inquired about who will assume Mr. Kennis' role in preparing a District-specific after-action-report related to the winter storm while Mr. Kennis is serving in the US National Guard over the next 6 months. Mr. Burrer stated that he will work within Inframark to pick up where Mr. Kennis left off before he deployed.

Director Botts asked if the rotating operators from Houston are familiar with the District's wastewater plant and related permit. Mr. Burrer responded affirmatively. Director Dally requested that Inframark prepare an operating procedure for the District's plant. Mr. Burrer stated that this was in process when Mr. Kennis had to depart, and that it will need to be resumed. Ms. Hester stated that Inframark already has an operating procedure, it just needs to be updated in light of the winter storm issues. A discussion ensued regarding the specific items to be addressed in the after-action report.

Director Botts concluded by reiterating that Ms. Hester was the Board's point of contact and that he does not want to see her authority limited by poor organizational communications or policies. Director Dally inquired about whether Inframark has an internal audit process. Mr. Burrer stated that Inframark has its own compliance department and that such department is independent of management. He also mentioned that Inframark also has an independent auditor who audits customer water bills, and if Inframark has made a mistake on any issues with respect to water then Inframark will pay for it. Mr. Burrer also reiterated that the District has his cell phone and should call him if they have any questions or issues.

After Mr. Burrer's report, Ms. Hester was asked to review Inframark's General Manager's Report ("GM Report"). Ms. Hester reviewed and updated the Board with respect to operational matters concerning the District's wastewater treatment plant ("WWTP") and 210 Re-Use Irrigation System. The following is a Summary of activities which Ms. Hester reviewed with the Board:

I. Wastewater Treatment Plant

- a) All facilities are in compliance for the Month of March;
- b) Daily average flows are 315,000 gallons a day, 63% capacity;
- c) Scheduling cleaning of MBR basin this Month;
- d) EQ Rehab handrails and catwalk are the last things needed and are scheduled for completion on April 16, 2021;
- e) EQ Tank blowers and piping have been delivered;
- f) Damages to facilities due to winter storm are below insurance deductible. The estimate of damages is \$4,200.00; and
- g) Repaired air header that was causing noise.

II. Re-Use Water System - Drip System

- a) Tank level is back down to 6 feet; and
- b) Full inspection of all fields and control system scheduled in May.

III. Distribution System – Billing

- a) 664 AMI meters installed, 74 users are on the portal. 192 AMI meters installed in March;
- b) We have 269 left to convert and need 150 more meters and endpoint to complete;
- c) Estimate for materials to complete the AMI project is \$45,000 and install \$10,000;
- d) Ordered endpoints for master meters so that we can retrieve reads remotely on "Eye on Water";
- e) Next month we will include in our report the reads for water flows daily; and
- f) Water accountability. This is the 3rd month in a row that we have a 20% or more water loss. Inframark is looking into leak detection companies.

IV. Collection System

- a) Repaired 6" cleanout at Victoria Court; and
- b) PM completed on pumps and motors at all lift stations.

V. Drainage/Ponds

- a) Commercial east pond is running but still has a few remaining issues. Inframark is working with CMA and the Contractor to resolve;
- b) Several repairs to the ponds including replacement of heads and repairs to lines;
- c) PM on all pond pumps and motors was completed in March;
- d) Repaired line on pond 9A at 1100 Belterra Drive;
- e) Replaced ball valve on Trinity and Crampton ponds; and
- f) Repaired strainer and gaskets on Abbey pond.

VI. Parks – Trails

- a) WLE working on downed trees and picking up in the greenbelt; and
- b) Power washed stones at 290 entrance.

VII. Construction

- a) CSI Inspections for Apartments for Building 2A. 44 units all passed. Unit
- b) 2215 and 2218 had issue with drain lines.

VIII. Customer Care Committee

- a) Hot topics include coyotes attacking ducks and deer;
- b) The Committee met jointly with the No. 2 Customer Care Committee to review water relief for customers from winter storm and determined that they would take no action; and
- c) Scheduling next meeting to review security and Touchstone.

IX. Infrastructure Committee: Met on site to discuss the overflow options.

X. Facility Committee

- a) GM is getting estimates on design coordinated for blinds and acoustics; and
- b) Removed Christmas lights from Belterra Centre.

During her report, Ms. Hester mentioned that with respect to III(b) above, once the meters are installed it should keep the District from incurring additional surcharges from the PUA and will help with water accountability.

2. Financial Report: Allen Douthitt of Bott & Douthitt was not present at the Board Meeting so Director Dally of the Finance Committee updated the Board on financial matters during the regular Board Meeting

3. Committee Reports, Recommendations and Assignments: No updates.

It was announced that the Workshop was adjourned and the Board moved to its regular Board meeting.

REGULAR MEETING - 5:00 P.M.:

Matt Kutac, general counsel for the District, confirmed that Directors Botts, Kelly, Robison, Dally and Lucas remained at the Belterra Centre for the regular Board Meeting. All of the directors were present when votes were taken and voted on all matters unless an abstention is set out in any such item. Mr. Kutac reminded the directors and consultants to state their name

prior to speaking and requested that motions/seconds be noted by name. In addition, Matt Kutac, Kristi Hester, Todd Burrer, Chris Lane and Vicki Hahn remained at the Belterra Centre joined by Lauren Barzilla with CMA ("CMA"), the District's Engineers, Johnny McDonnell and Josh Fort, with WLE, the District's landscape service provider. Andy Barrett, and Judy McAngus remained on the telephonic conference. After confirming attendance, Mr. Kutac advised those present that the meeting was being recorded.

1. Public Comment: Matt Kutac reviewed the following rules for public comment; (i) comments are limited to 3 minutes per person; and (ii) the Board cannot dialog or take any actions during public comment and is limited to statements of fact, recitation of current policy, clarifying questions and requesting that items be added to a future Agenda. Mr. Kutac called for public comment, however, no person spoke publicly so the Public Comment session was closed and the Board proceeded to the next item of business.

2. Consent Item:

a) Minutes: The Board of Directors reviewed the Minutes from the March 11, 2021 Regular Meeting. Upon a motion by Director Lucas, seconded by Director Kelly and unanimously carried, the Minutes from the March 11, 2021 were approved contingent on a minor change requested by the Board.

b) Accounting Report: Mr. Allen Douthitt was absent from the meeting so the Director Dally discussed the Finance Committee's review of the Accountant Report later in the meeting.

Prior to moving on to the next topic, the Board had some questions regarding Ms. Hester's report. Director Kelly requested a timeframe for completion of the EQ Blowers. Ms. Hester responded that Lauren Barzilla would answer that question in her Engineering Report. Director Kelly also wanted to confirm that WLE mows the drip fields but Inframark operates and maintains the drip fields. Ms. Hester confirmed.

Director Lucas asked if the WWTP was back to normal. Ms. Hester responded that the catwalk and rails need to be completed. After the catwalk and rails are completed, the EQ tank would be completed by next Friday. Director Dally expressed his disappointment that it is not finished. He noted that he saw the contractor's trailer on site but when he was there, it was empty and no one was working. Ms. Hester acknowledged that she had noticed that as well and that she has called several times to see why no one is working.

Director Dally also noted his disappointment in the housekeeping at the plant. He stated that even though the spillover occurred six weeks ago, dried cake from the spillover remains underneath where the pumps are located and needs to be cleaned. Mr. Burrer stated that he is working on getting the right people to the District who will resolve the problems.

Director Kelly stated that he would still like for the Board to go to the WWTP to see it and would like to schedule a meeting there. It was confirmed that the WWTP is designated as a meeting place so there is nothing prohibiting the Board from meeting there. Ms. Hester stated that it would be better if the Board goes out to the WWTP after the Drum Screen is replaced.

Director Botts stated that the EQ Basin has cost a lot of money and that it has taken too long to identify issues and to bring it online. He also noted that it appears that if you put pressure on one area of the WWTP, another area fails. He expressed his concern that washing the membranes two times a day is putting pressure on and/or diminishing the lifespan of the membranes.

3. Reports: If necessary, review and discuss reports not completed during the Board Workshop Session.

Financial Report: In the absence of Allen Douthitt, Director Dally recapped the Finance Committee's recent meeting with Allen Douthitt to review Bott & Douthitt's Accounting Report dated April 8, 2021. The following is a summary based on such report.

- a) There are five action items for the Board: (i) Approval of the director and vendor payments; (ii) approval of \$23,900 from BancorpSouth Operating Account (New) to BancorpSouth Manager's Account (New); (iii) approval of \$7,191.46 from TexPool Operating Account to TexPool SPA Account; (iv) approval of \$171,201.43 from the TexPool Tax Account to the TexPool Operating Account; and (v) approval of \$500,000.00 from the TexPool Tax Account to the TexPool Debt Service Account.
- b) The month of February was ahead of plan by \$48,000 (\$71,000 favorable revenues and \$23,000 unfavorable expenditures). Unfavorable expenditures are related to the purchase of electronic meters; Year-to-date the District is behind plan by \$94,000.
- c) February charges to the Joint Maintenance CAP were \$2,000. Actual charges are \$49,000 more than the monthly billings to date.
- d) February charges to the General Maintenance CAP were \$57,000. Actual charges are \$30,000 less than the monthly billings to date.
- e) Year-to-date the District has a collection rate of 96.13% on property taxes.

Director Dally noted: (i) that the District and Inframark have "settled up" on the FYE 2020 Joint CAP. With Inframark paying the District \$69,711.06 and the District paying Inframark \$27,206.08; (ii) Inframark has paid the settlement fee with respect to the misappropriation of funds by the previous bookkeeper; and (iii) For February, the District is ahead of budget by \$48,000. He also noted that the District is over in expenditures due to the amount of money put into the Badger meters.

Director Lucas pointed out the payroll summary setting forth the payroll and per diems for each Director.

Upon motion by Director Lucas seconded by Director Botts and unanimously carried, the Board approved the Accounting Report for March together with all payments and disbursements recommended therein.

4. Engineering and Development Items: Lauren Barzilla of CMA presented the **WWTP and 210 Reuse Irrigation Engineering Report** as follows:

- I. **Potential action item for the meeting:** Approval of Pay Application No. 7 for \$10,899.00 for 12" ductile iron piping and installation, miscellaneous metals and walkways and the electrical work for the Drum Screen Replacement and Site Plan Revisions.
- II. Drum Screen Replacement:
 - a) Construction updates: We are waiting on the fabrication and delivery of the stairs.
 - b) Recommend approval of Pay Application No. 7 - \$10,899.00 set forth in more detail above; and
 - c) Construction Updates can be found on the google drive in the PDF called Ongoing Projects at the WWTP.
- III. EQ Tank Blower Replacement:
 - a) Project design for the replacement is ongoing; and
 - b) Construction Updates can be found on the google drive in the PDF called Ongoing Projects at the WWTP.
- IV. Belterra Wastewater Treatment Plant Weir Overflow:
 - a) Discuss scope of services; and
 - b) Construction Updates can be found on the google drive in the PDF called Ongoing Projects at the WWTP.
- V. Wastewater Summary: Average Daily Wastewater Usage for February 2021 was 512,360 gpd - 90% of Permitted Capacity is 450,000 gpd.

With respect to Section II (Drum Screen Replacement) above, Director Kelly asked when the Drum Screen Replacement project will be completed. Ms. Barzilla stated that it would be completed before the end of the year. Director Kelly questioned the strain being put on the system by not having the blowers installed for 8 months. Ms. Hester responded that this shouldn't cause any issues. Ms. Barzilla noted that the reason the project won't be completed until the end of the year is because there is still an electrical component missing, but due to the cost, CMA will have to solicit bids. Due to the timing of the Board meetings and required approvals, it will take us to the end of the year. She will have a timeline to present to the Board at next month's Board Meeting.

With respect to the Weir System, Director Robison requested a clarification of the scope of work that the Board authorized CMA to do with respect to the Weir System during last month's Board Meeting. A discussion ensued reiterating the discussion from last month's Board Meeting regarding the solutions for foam-overs versus overflows. A question arose regarding a miscommunication with one of the WWTP operator's regarding reporting overflows to the TCEQ. Ms. Hester confirmed that if an overflow hits the ground that it must be reported to the TCEQ. It was finally confirmed and clarified that Ms. Barzilla will create a set of drawings for the Weir System that will go to construction if the Board approves the plans. She also confirmed that she will get a cost estimate for the Weir System and present it to the Board for a vote.

Director Kelly questioned the two year warranty on the commercial pond. He is concerned that they are going to pass the warranty and the pond will still have issues. Ms. Barzilla confirmed that she is following up with CC Carlton to prevent this from happening. She also stated that the

controllers and programming are the issues and that CC Carlson is responsible. Mr. Burrel mentioned that Inframark has people who have experience in this area and three engineers who can give the District their opinion.

Ms. Barzilla then moved on to the **General District Engineering Report** the as follows:

- I. Potential action items:
 - a) Approval of Task Order 62 Amendment No. 2 — Pad X Plan Review \$11,000; and
 - b) Approval of Replat of Lot 3G-1, Amended Plat of Lot 3G North Belterra Commercial Subdivision and Lot 3H, Block "B" Final Plat of the Resubdivision No. 3 of North Belterra Commercial Subdivision
- II. Commercial Tract Development
 - a) The grease trap plans that have been approved to date are: Sky Cinema, Stiles Switch BBQ, Pieous Pizza, Torchy's Tacos, Jersey Mike's, Dunkin Donuts, The League/Fork & Spoon, Simply Pho, Backspin and Hotel;
 - b) The site plans that have been approved to date are Hat Creek, Chase Bank, Chick-fil-A, Building Y, IHOP, Belterra Multifamily, Pad S, Hotel and Pad X;
 - c) Plans currently under review: CMA is waiting on submittal of Lot 3G-1;
 - d) Grease Traps currently under review: None; and
 - e) Water LUE determination review: Pad X.
- III. Belterra Village Multifamily: Final completion date for the entire project is set for June 2021.
- IV. Pad X
 - a) The storm sewer manholes are set to be delivered between April 15th and 18th. It will take a week to install. By mid-May, the storm sewer should be complete and accepted; and
 - b) Approval of Task Order 62 Amendment 2 for an additional \$11,000 due to the pad site being separated into two pad sites. This is a non-reimbursable developer expense.
- V. Lot 3G-1
 - a) Approval of Replat of Lot 3G-1, Amended Plat of Lot 3G North Belterra Commercial Subdivision and Lot 3H, Block "B" Final Plat of the Re-subdivision No. 3 of North Belterra Commercial Subdivision; and
 - b) Waiting on submittal of the site plan.

With respect to Section II above, Ms. Barzilla noted that we are at the two year mark with a major restabilization of the disturbed Pad site. She mentioned that they are looking at mulching (not the smaller residential mulch but the larger industrial mulch) to help with the erosion in the disturbed Pad areas.

With respect to Section V above, Ms. Barzilla explained that, east of the medical office, they are combining the previous hotel lot and another commercial lot into one lot. She has reviewed the final plat and the developer has addressed all of her concerns.

Lauren Barzilla recommended approval of the following items, such items being unanimously approved following the noted motions and additional discussions below:

(a). **Task Order No. 62, Amendment No. 2:** Upon a motion by Director Dally, seconded by Director Kelly and unanimously carried, the Board approved Task Order No. 62, Amendment No. 2.

(b). **Approval of Replat of Lot 3G-1:** Ms. Barzilla showed a map on the screen of the two lots being discussed. Upon a motion by Director Botts, seconded by Director Dally and unanimously carried, the Board approved the Replat of Lot 3-G-1.

(c). **Pay Application No. 7:** Upon motion by Director Dally, seconded by Director Kelly, and unanimously carried, the Board approved Pay Application No. 7.

With respect to the Engineering Reports, upon motion by Director Robison, seconded by Director Dally and unanimously carried, the Engineering Reports for March were approved.

5. **Financial Items:**

(a) No action items at this time; and

(b) No action items at this time.

(c) Director Botts asked Mr. Burrer about the status of the Emergency Response Plan and After Action Plan. He wants the Plans presented to the Board to discuss.

6. **Management and Operations Items:** The Board noted that trash is blowing through the District. Director Botts believes it is coming from a contractor's employees who are not throwing their lunch trash away. However, it was noted that it is hard to prove whose trash it is in order to get the contractor to pick it up or fine them. Ms. Hester offered to have the trash cleaned up. Director Robison and Director Botts volunteered to go pick up the trash.

- (a) Matt Kutac met with the committee regarding the landscaping and irrigation Requests for Proposals ("RFPs"). The Board reviewed the proposed RFP drafted by Mr. Kutac and discussed the outlined services. Mr. Kutac noted the possibility that Inframark may bid on the irrigation services so the Board should not discuss details during the Meeting. Any details should be discussed in Executive Session or Inframark needed to temporarily leave the Meeting. The Board discussed how the RFPs should be rated. They also discussed separating the RFP into a landscaping RFP and an irrigation RFP. Mr. Kutac again mentioned that any further discussion needs to be in Executive Session or without Inframark present;
- (b) There was no further update with respect to the winter storm after-action-plan discussed during a portion of the workshop meeting;
- (c) Upon a question by the Board, Ms. Hester confirmed that the Pre-Covid Disconnect policy will be re-instated on the March 18th billing cycle.
- (d) No updates;

- (e) The Board asked to see a map of the greenbelt and discussed that the owner of the property adjacent to the District on 290 might be removing trees that are on the District's property. Ms. Hester responded that she could not tell but she would ask the owner of that property for their survey.;
- (f) No updates;
- (g) No updates;
- (h) Authorization of recommended expenditures and actions related to improvement, repair, maintenance, operation and use of District facilities and property, and such routine management and operational matters as are recommended for action:

(i) With respect to III(f) of the General Manager's Report, Ms Hester confirmed that it would cost \$5,000 for leak detection and confirmed that this amount is in the budget.

Upon motion by Director Robison, seconded by Director Dally and unanimously carried, the Board approved the hiring a company for \$5,000 to perform leak detection services.

(ii) Ms. Hester requested approval of III(c) of the General Manager's Report, the Board discussed the District's financial situation, taking into consideration the costs of the winter storm and the need to have this project completed.

Upon motion by Director Lucas, seconded by Director Dally and unanimously carried, the Board approved moving forward with the \$45,000 charge to buy the remaining meters and \$10,000 for the installation of the remaining meters.

Upon motion by Director Lucas, seconded by Director Botts and unanimously carried, the Board approved the monthly Management and Operations Report.

Director Botts realized he had forgotten to call on WLE during the Reports so he called for WLE to give their report at this time.

Landscape Report: Josh Fort reported that WLE had completed work on the tree trimming from the freeze. A map of the District was shown and Josh pointed out that WLE trimmed the trees along 290 to the school, around the Welcome Center and 20 resident's homes where tree limbs damaged in the storm were in a resident's yard. The Directors noted that there were a lot of areas that still had broken tree limbs, including trail areas. Mr. Fort acknowledged that he was asking for three more days to complete the work and that they prioritized the cleanup by what was viewable from a car. The Board expressed its disapproval and mentioned that they felt that WLE underbid. Director Lucas wants WLE to pay special attention to the creeks so that water is not blocked by broken limbs. The Board wants a new scope and estimate for the remaining clean-up and then they will decide whether to proceed.

Mr. Fort mentioned the areas that have been and will be mowed. He also noted that Round Up was sprayed. When asked about the wildflowers, Johnny McDonnell responded that it takes three years after first planting the seeds before you see a broad area of wildflowers.

7. Rules, Policies, Agreements and Compliance Requirements:

(a) The Board asked Ms. Hester how many applicants she had for the Administrative Assistant position. Ms. Hester responded that she had 88 applications and that she would be hiring someone to work directly for her who would be in the office on Monday, Wednesday and Fridays since Ms. Hester is in the office on Tuesday and Thursdays. She also confirmed that there is no additional cost to the District for the Administrative Assistant position;

(b) Mr. Barrett gave an update on the legislative session. He mentioned that the City of Dripping Springs opposed a bill to try to stop discharges into the Edwards Aquifer. He noted that any bills that do not make it out of committee soon have less chance of passing due to the short time remaining in the session.

(c) It was stated that the Infrastructure Committee will be working on the Joint 210 Irrigation System Plan. The Committee needs to determine what is and isn't working with regard to operation and maintenance of the system.

(d) The review of the Amended Order Establishing a Records Management Program and Appointing a Records Management Officer was tabled until the next Board Meeting.

8. Water Supply Agreements: No updates were needed.

9. District Calendar and Schedule: Ms. Lane mentioned that she is keeping an eye on the petition for advance refunding and hoping that the District could look at refunding higher rate bonds. Ms. Hester confirmed that she will schedule the upcoming Committee Meetings.

10. Executive Session: With regard to 9(a) and 10(a) on the posted agenda for the meeting, with Director Kelly abstaining from discussions regarding 10(a), the Board retired, along with Matt Kutac to Executive Session at 7:06 p.m.

Following such Executive Session and upon motion by Director Lucas, seconded by Director Robison and unanimously carried, the Board reconvened in public session at 7:33 p.m. and stated that the Board took no action during the Executive Session.

11. Adjournment: There being no further business to conduct, the meeting adjourned until further call.

APPROVED AND ADOPTED the 13th day of May, 2021.




Daniel B. Robison, Secretary