

BUILDER CHECK LIST:

POOL INSPECTIONS

- ALL DOCUMENTS RECEIVED
 - COMPLETED APPLICATION
 - HOA APPROVAL LETTER
 - FULL PROJECT PLUMBING PLANS
 - DEPOSIT CHECK PAYABLE TO THE MUD DISTRICT *please include the project address in the memo*
 - INSPECTIONS CHECK PAYABLE TO THE MUD DISTRICT *please include the project address in the memo*
- WAIT FOR APPROVAL TO START- UPON APPROVAL OF PLANS, CONSTRUCTION MAY BEGIN

Starting construction without receipt of the green light notification will result in a \$250 fine.

- SCHEDULE PREGUNITE INSPECTION 48 BUSINESS HOURS IN ADVANCE VIA EMAIL
- SCHEDULE FINAL INSPECTION 48 BUSINESS HOURS IN ADVANCE VIA EMAIL
- SEND OVER A COPY OF THE BACKFLOW REPORT (IF APPLICABLE)
- REQUEST FOR DEPOSIT REFUND (CAN TAKE 4-6 WEEKS TO BE RETURNED)

Please ensure all requests are sent to: builderservices@municipalops.com

Please ensure all documents are mailed to:

MOC (Municipal Operations Consulting)

151 Trinity Hills Dr

Austin, Tx 78737

Hays County Water Control & Improvement Districts Number 1 & 2

c/o Municipal Operations & Consulting

151 Trinity Hills Dr
Austin, Tx 78737

In-Ground Pool Construction Request

Please note that pools must drain onto a greenbelt if applicable or into the Hays WCID No. 1 and 2 (collectively "Hays WCID") storm drainage system. No pools may drain into the Hays WCID sewer system.

Access to your backyard through a Belterra greenbelt is strictly prohibited. Any access through or damage to greenbelt property is subject to fines through Hays WCID.

This form must be submitted along with a copy of the HOA architectural approval letter, and a complete set of plumbing plans. A deposit of \$3,500.00 and inspection fees of \$500.00 (this includes the costs of 2 inspections). Note: If more inspections are required, there will be an extra \$250.00 per inspection and deducted from your deposit. We request these checks separately as the deposit is refundable, either in part or whole, checks are made payable to **Hays County WCID**. The deposit will be refunded upon final inspection of the pool less the cost of any fines or repair costs to District property according to the Rules and Regulations of Hays WCID. **PLEASE NOTE THAT PAYMENT AND ALL DOCUMENTS MUST BE RECEIVED AND APPROVED BEFORE CONSTRUCTION BEGINS.**

Applicant Name: _____ Date: _____

Property Address: _____

Applicant Preferred Method of Contact: _____

Contractor's Name: _____

Address: _____

Contact Person: _____ Contact Phone Number: _____

Applicant's email: _____ Pool Builder's email: _____

The homeowner is responsible for contacting MOC for necessary inspections. Failure to schedule an inspection may result in work stoppage and the possibility of redesigning the pool if it does not comply with the approved specifications. When ready for an inspection, submit your request to builderservices@municipalops.com **Please include the address, type of inspection (pre-pour or final), requested date for inspection, and a contact number in case the inspector has any questions.**

District Requirements:

***All new pools require an automatic or solar cover to be installed and must show proof to schedule inspections

***All pools must be filled by a 3rd party source, proof required showing water will be trucked in.

_____ *Please initial here to indicate you have read and understand the district requirements.

Description of required inspections are:

Initial Inspection — The first inspection by MOC is required once the pool has been dug, forming built, and plumbing installed prior to the pool being poured. The inspection includes the backflow and pool drainage systems, which must comply with the Rules and Regulations of Hays WCID. The plumbing must be completed and open for inspection. **If the inspection fails, the homeowner will be responsible for correcting the problems and requesting a re-inspection, which will be conducted at an additional charge of \$75. Failure to re-schedule a failed inspection will result in a \$250 fine.**

When the pool passes the initial inspection, the homeowner will receive written notice from MOC to continue construction. Notification will be sent within 48 hours via e-mail. Work cannot proceed until approval has been received.

Final Inspection — When the pool project has been completed, MOC will conduct a final inspection to determine if the pool has been built according to the approved specifications. ****please note, if backflow device is installed on project, a completed TCEQ Backflow Prevention Assemble Test and Maintenance Report is required to be submitted prior to scheduling a final inspection.**

Starting Construction before approval from the HOA & HAYS WCID will result in a \$250.00 fine.

Missed inspections will result in a \$250 fine.

Failure to schedule an inspection may result in forfeiture of the remainder of the \$3,500 deposit.

HAYS WCID 1 AND 2 POOL APPLICATION CHECKLIST



**Municipal Operations
& Consulting, Inc.**

<p align="center">Check One</p> <p>Auto Fill</p> <p>Manual Fill Line</p>	<p>Please provide the type of Backflow protection device used when required and show location of device on plans:</p>
<p align="center">Pool overflow drain line</p>	<p>Show location & direction of drainage on plans</p>
<p align="center">Plumbing</p>	<p>Show piping layout on plans</p>
<p align="center">Direction of drainage in yard</p>	<p>Provide flow direction on plans</p>
<p>Are there any upgrades that will require modifications to household plumbing? (Outdoor kitchen w/sink, shower, irrigation, etc)</p> <p align="center">Yes No</p>	<p>If yes, please specify:</p>
<p>Is there a pool waste line (backwash)?</p> <p align="center">Yes No</p>	<p>If yes, specify to where the water will terminate:</p>
<p>Where is the property access point for pool contractors?</p>	<p>Please specify or show on plans:</p>
<p>Are erosion control measures needed? (Inlet protectors, silt fencing, mulch worms, etc.)</p> <p align="center">Yes No</p>	<p>If yes, state what will be installed and where:</p>
<p>Have arrangements been made for construction materials drop off?</p> <p align="center">Yes No</p>	<p>Materials are NOT allowed in the street or to block district property (walking trails, facility entrances, etc.). All materials must be contained by silt fencing to ensure no erosion goes into stormwater system. Storm Inlets downhill must be protected. Expect fines if non-compliant.</p>

****ACCESS TO PROPERTY THROUGH A BELTERRA GREENBELT IS STRICTLY PROHIBITED****
ANY ACCESS THROUGH OR DAMAGE TO GREENBELT PROPERTY IS SUBJECT TO FINES BY HAYS WCID

BACKFLOW PREVENTION ASSEMBLY TEST AND MAINTENANCE REPORT

NAME OF PWS: _____
 PWS I.D. # _____
 MAILING ADDRESS _____
 CONTACT PERSON _____
 LOCATION OF SERVICE: _____

The backflow prevention assembly detailed below has been tested and maintained as required by Commission regulations and is certified to be operating within acceptable parameters.

TYPE OF BACKFLOW PREVENTION ASSEMBLY (BPA)

- | | |
|--|--|
| <input type="checkbox"/> Reduced Pressure Principle (RPBA) | <input type="checkbox"/> Reduced Pressure Principle-Detector (RPBA-D) Type II <input type="checkbox"/> |
| <input type="checkbox"/> Double Check Valve (DCVA) | <input type="checkbox"/> Double Check-Detector (DCVA-D) Type II <input type="checkbox"/> |
| <input type="checkbox"/> Pressure Vacuum Breaker (PVB) | <input type="checkbox"/> Spill-Resistant Pressure Vacuum Breaker (SVB) |

Manufacturer: Main _____ Bypass: _____ Size Main _____ Bypass: _____

Model Number: Main _____ Bypass: _____ BPA Locations: _____

Serial Number: Main _____ Bypass: _____ BPA Serves: _____

Reason for test: New Existing Replacement Old Model/Serial #: _____

Is the assembly installed in accordance with manufacturer recommendations and/or local codes? Yes No

Is the assembly installed on a non-potable water supply (auxiliary)? Yes No

TEST RESULT	Reduced Pressure Principle Assembly (RPBA)		Type II Assembly	Pressure Vacuum Breaker (PVB) and Spill-Resistant Pressure Vacuum Breaker (SVB)		
	Double Check Valve Assembly (DCVA)		Relief Valve	Bypass Check	Air Inlet	Check Valve
	1st Check	2nd Check ***			Opened at ___ psid	Held at ___ psid
<input type="checkbox"/> PASS	Held at ___ psid		Opened at ___ psid	Held at ___ psid	Did Not Open <input type="checkbox"/>	Leaked <input type="checkbox"/>
<input type="checkbox"/> FAIL	Closed tight <input type="checkbox"/>	Closed tight <input type="checkbox"/>	Did not open <input type="checkbox"/>	Closed Tight <input type="checkbox"/>	Did it fully open (Yes <input type="checkbox"/> /No <input type="checkbox"/>	
	Leaked <input type="checkbox"/>	Leaked <input type="checkbox"/>		Leaked <input type="checkbox"/>		
Initial Test	Date: _____ Time: _____					
Repairs & Materials Used**	Main: _____ Bypass: _____					
Test After Repair	Held at ___ psid	Held at ___ psid	Opened at ___ psid	Held at ___ psid	Opened at ___ psid	Held at ___ psid
	Closed tight <input type="checkbox"/>	Closed tight <input type="checkbox"/>		Closed tight <input type="checkbox"/>		
	Leaked <input type="checkbox"/>	Leaked <input type="checkbox"/>		Leaked <input type="checkbox"/>		

*** 2nd check: numeric reading required for DCVA only

Differential pressure gauge used:	Potable <input type="checkbox"/>	Non-Potable <input type="checkbox"/>
Make/Model:	SN: _____	Date tested for accuracy: _____

Remarks: _____

Company Name:		Licensed Tester Name (Print/Type):	
Company Address:		Licensed Tester Name (Signature):	
Company Phone #:		BPAT License #: _____	
		License Expiration Date: _____	

* TEST RECORDS MUST BE KEPT FOR AT LEAST THREE YEARS [30 TAC Section 290.46(B)]

** USE ONLY MANUFACTURER'S REPLACEMENT PARTS